Author Guidelines

IASE Proceedings, 2022 Conference – Ho Chi Minh City, Vietnam, July 10–14

“Building an Inclusive Culture Worldwide”

**Please adhere to the guidelines provided here when developing your manuscript for submission.** Papers that **DO NOT** adhere to these guidelines **WILL NOT** be accepted for publication. IASE retains the right to edit all manuscripts; in most cases, manuscripts **WILL NOT** be returned to authors for revisions. The first author will be notified of receipt of the submission of the manuscript. If you have questions, contact Dr. Gulnoza Yakubova at gulnoza@umd.edu

1. Developing the Manuscript.
	* Be consistent in content, organization, and style with professional publication standards and the *Publications Manual of the American Psychological Association* (7th ed.), with the exceptions listed below. (If you do not have access to this book, you might consult: https://owl.purdue.edu/owl/research\_and\_citation/apa\_style/apa\_style\_introduction.html

Please see “SAMPLE” manuscript which is included with this communication.

* + Use RTF format or Microsoft Word
	+ Use 12-point, Times New Roman font.
	+ Use 1-inch margins (do not right justify pages).
	+ Double space all pages.
	+ **Do not** number pages.
	+ **Do not** use tables and figures.
	+ Make certain all citations are complete and correct and in accordance with the *Publications Manual of the American Psychological Association* (7th ed.).
1. Finalizing your Manuscript
* **LIMIT** your paper to 4 double-spaced, computer-generated pages including references, but excluding title page and biographical information.
* Title page should include (a) title of the manuscript in capital letters, (b) author names, (c) affiliation/institution, (d) mailing address, and e-mail. This information should be centered on the page.
* Biographical Information – should include a 50-word biography for each author, including credentials and should be at the end of the paper following the references.

**All manuscripts must be submitted electronically by March 1, 2022.**

**Send Electronic Submissions to:**

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