# CERTIFICATION FOR BUSINESS CONCERNS SEEKING SECTION 3 PREFERENCE IN CONTRACTING AND

# DEMONSTRATION OF CAPABILITY

Name of Business

Address of Business

Type of Business:  Corporation  Partnership

 Sole Proprietorship  Joint Venture Attached is the following documentation as evidence of status:

# For Business claiming status as a Section 3 resident-owned enterprise:

* Copy of resident lease  Copy of receipt of public assistance
* Copy of evidence of participation  Other evidence in a public assistance program

# For business entity as applicable:

* Copy of Articles of Incorporation  Certificate of Good Standing
* Assumed Business Name Certificate  Partnership Agreement
* List of owners/stockholders and  Corporation Annual Report

% ownership of each  Latest Board minutes appointing officers

* Organization chart with names and titles  Additional documentation and brief function statement

# For business claiming Section 3 status by subcontracting 25 percent of the dollar awarded to qualified Section 3 business:

* List of subcontracted Section 3 business(es) and subcontract amount

# For business claiming Section 3 status, claiming at least 30 percent of their workforce are currently Section 3 residents or were Section 3 eligible residents within 3 years of date of first employment with the business:

* List of all current full-time employees  List of employees claiming Section 3 status
* PHA/IHA Residential lease less than 3  Other evidence of Section 3 status less than 3 years from day of employment years from date of employment

Evidence of ability to perform successfully under the terms and conditions of the proposed contract:

* + Current financial statement
	+ Statement of ability to comply with public policy
	+ List of owned equipment
	+ List of all contracts for the past two years

(Corporate Seal)

Authorizing Name and Signature

Attested by: