



For 2022-2023

[Kim Gustin](#), Maryland State Charter Advisor

www.decamaryland.org

National DECA Updates:

National DECA will have a New Advisor Mentor Program for all new or nearly new DECA Chapter Advisors. This will be free to each chapter and the idea behind it is to support new and nearly new chapter advisors to navigate the DECA waters. Specifically in relation to what DECA is, what it can bring to the school/community, competition support and community engagement support. The idea is to help new advisors get through the first year with the help of a mentor advisor with clearly outlined goals and support during the entire year. If you would like to be a Mentor Advisor, please contact me.

Maryland DECA started a Student Advisory Board this year. If your club would like to be represented on the advisory board, please contact [Rachel Wang](#), Maryland DECA State President.

Maryland DECA is currently putting the finishing touches on our Sponsorship Program. We should have it in place within the next month. As chapters, you can reach out to local businesses to obtain scholarships and sponsorships for your individual clubs. Our document could serve as a starting point for your chapter, but you can always reach out to get more information about it through contacting us.

[Competitive Events Guide for 2022-2023](#)

SCDC 2023 will be held at the Delta Marriott Hunt Valley 245 Shawan Road, Hunt Valley, Maryland, USA, 21031 Tel: +1 410-785-7000. Date is Friday February 24th, 2023 starting at 7:30 am until 8:30 pm. It is an extremely long day, but we are looking at options to book rooms if your group desires to stay the night on the 24th. Pricing is still being worked out, but will range between \$135-\$145 per person. We are asking all clubs to ask for judges. Please share [this link](#) with your parents and community members. More information will come in our Fall update.

ICDC 2023: The convention center is located across the road from our hotel. There is a pedestrian bridge that connects outside our hotel and the convention center on the backside. The hotel rooms come with two queen beds or one king bed. And the rate without tax or fee is \$149 per night. As of now, please plan on the cost per room of \$169.12. This is 1-4 people per room. And I would encourage you to start filling out school required paperwork as soon as possible. The hotel ([Tru by Hilton Orlando Convention Center Area](#), 6461 Westwood Boulevard Orlando, Florida, 32821, USA) is relatively new and we do have meeting space available inside the hotel. There is also free breakfast and we will be sharing with Nevada. The competition venue is the Orange County Convention Center. It is a very large space and every event will be contained in that space from opening ceremonies to closing ceremonies. There are also on site eating locations for advisors and members. I have secured a travel agent that will provide groups the opportunity to book with them for an additional fee of \$50 per person. The travel

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agent will arrange flights and hotel transfers with a stop at a local grocery store on the way to the hotel. The travel agent will need a basic head count from advisors by the end of October in

order to start securing flights for ICDC (April 22-26). Please contact the travel agent directly: [Peter Scocca](#) to schedule flights and transportation and reserve your space. It is better to go over the amount to secure the correct number of seats, but I would encourage you to contact him no later than the end of October if you would like to use his services. We have worked with him in the past, so he knows what our requirements are and he has also worked with FBLA.

The DECA Inc website is currently being updated and will relaunch sometime this fall with some updated features that can prove very beneficial. [Maryland DECA's website](#) was updated in July to showcase a streamlined version. Putting information into a hub format to allow users to quickly access what they are looking for. National DECA is placing a lot of information on its main page, but with a clean look. It is also creating an advisor hub, with a search bar to help advisors find exactly what they need.

MD DECA ADVISOR RESPONSIBILITIES

The purpose of this list is to provide Maryland DECA advisors a guideline to their roles and responsibilities for advising their clubs. Below you will find a list of items that every advisor must agree to in order to sponsor a MD DECA club.

1. The advisor is the point of contact for DECA and the school. Which means they will need to fill out and complete required paperwork and DECA paperwork. Each school/county has its own set of required paperwork. Please consult your individual school for this paperwork. (There is more for MCPS, but it is very easy to find). A list below will help get you started for field trips.
2. The advisor should plan on attending the Regional, State and International Competition (should anyone at your school qualify). This is an absolute must, but payment for travel is covered by members of your club. Regionals are at RMHS next year and States (SCDC) are in Baltimore for one day. ICDC is in Orlando for 4-5 days in April. All expenses are the responsibility of each individual club. If the advisor cannot attend, a staff member from your school must be in their place. You may have a parent volunteer or another staff member as an additional chaperone.
3. For meetings during the year, advisors should provide the space, but the club is entirely student led, except when an adult is needed as outlined above.
4. Advisors are also responsible for depositing funds/setting up OSP as per guidelines, or organizing collecting and depositing funds per your school's guidelines.

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Dates of Note

Please keep these dates in mind including registration deadlines when filling out school paperwork for field trips. It is much easier to cancel, then submit too late and not have a confirmation from your county office.

Please refer to Maryland DECA's website for the most up to date information and links for registration to these events. You may also go to DECA Inc's Website for updates on SBE, Virtual Stock Market and other scholarships and events.

Event Title	Registration Begins	Registration Ends
Business Pitch Competition: August 22nd	August 3, 2022	August 17, 2022
Membership Drive for 22-23 School Year	August 31st, 2022	Early Returning Members Deadline: 9/30/22 Early Deadline: 11/30/22 Late Deadline: 1/31/23
Washington Commanders Event (please indicate how many from your club might attend, we would like a general headcount)	Tour and Competition: 10/13 Game: 11/27 Please email: Jake Supran directly for tickets (please mention you are with Maryland DECA)	Registration Deadline is October 7th. Arrange for a field trip with your school site.
Power Trip (in Washington DC) November 11-13* Members MUST be paid registered members to attend by closing date	September 2022 Conference Registration Guide Registration is \$135 plus hotel.	October 12, 2022 Registration is completed through www.deca.org/register
Region 1 Regionals Competition at RMHS (Event Date 12/17/22)	November 30, 2022	December 13, 2022
State T-Shirt and Pin Design Contest (More Information TBA)	January 2023	February 17, 2023
SCDC (Delta Marriott Hunt Valley 2/24/23)	January 13, 2023	February 17, 2023

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ICDC (Orlando 4/22-4/26)	March 1, 2023	March 17, 2023
All attendees for the above events MUST have paid their registration and be a registered member with National DECA BEFORE the closing date.		

Paperwork Guidelines

Each county has its own paperwork to submit in order to have field trips approved. Please speak with your school’s Business Manager/Finance Manager to arrange to have your paperwork submitted and approved items completed before registration for events close.

Maryland DECA is not responsible for school’s approval. It is up to each advisor to submit proper paperwork for your school. Below is a list of locations on each district’s website to obtain necessary guidelines/paperwork to submit for field trip approval. This may not be a complete list of forms needed, please check with your individual school’s for a complete list. Private/Charter schools may have their own set of paperwork, which you should contact your school’s representative to fill out and submit.

District	Paperwork Website for Field Trips
MCPS	Field Trip Forms MCPS
Anne Arundel	Chaperone Background Check Field Trip Guidelines Parent Permission Letter
Fredrick	Field trip regulations and forms pdf
Baltimore County	Parent Permission Form Board Information Transportation Services Form
Baltimore City	Parent Permission Form Field Trip Request Form
Howard	Complete Field Trip Packet Emergency Form
Prince George	Trip Transportation Field Trip Request Form Field Trip Checklist

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