

# Amelia-Nottoway Technical Center

148 Vo-Tech Road Jetersville Virginia 23083 Phone 434-645-7854 Fax 434-645-1044  
Valarie Harris, Principal

May 25, 2021

- I. **Call to Order/Moment of Silence** –Mrs. Vega
- II. **Pledge of Allegiance** – Mrs. Vega
- III. **Approval of the Agenda**
- IV. **Public Comments**
- V. **Approval of the minutes** – April 29, 2021
- VI. **Financial Matters**
  - A. Payroll Certification of the April Payroll in the amount of \$ 31,893.41.
  - B. Operational Bills – April bills in the amount of \$382,792.32.  
The difference in this month’s bills and last months is Alternative Education payments to Cumberland Schools at \$56,557.00 and Lunenburg County Schools at \$61,994.00.  
Payment for the roof to Atlantic Industrial for \$239,374.00.
  - C. Financial Reports/Bank Statements.
- VII. **Action Items**
- VIII. **Non-Action Items**
  - A. Budget
- IX. **Informational Items**
  - A. Medical Assistant Program
  - B. Piedmont Geriatric Hospital
  - C. Equipment (Tractor/Fork Lift)
  - D. Five Year Plan
- X. **New Business- N/A**
- XI. **Closed Meeting Resolution-N/A**  
Pursuant to section 2.2-3711 (A) of the Code of Virginia, I move that the Board convene a “Closed Meeting” for the purpose of discussing specific personnel and operations matters.
  - A. Personnel
  - B. Operations
- XII. **Return to Open Session**
  - A. Motion to Return
  - B. Certification
- XIII. **Action Following Closed Session**
- XIV. **Adjournment**  
**Next Meeting:**  
Regular Meeting  
Amelia-Nottoway Technical Center  
7:00 pm  
June 24, 2021  
July 29, 2021  
August 26, 2021

September 30, 2021

October 28, 2021

November 18, 2021

December 16, 2021

# Amelia-Nottoway Technical Center

148 Vo-Tech Road Jetersville Virginia 23083 Phone 434-645-7854 Fax 434-645-1044  
Valarie Harris, Principal

April 29, 2021

- I. **Call to Order/Moment of Silence** –Mr. Fowlkes 7:03 PM
- II. **Pledge of Allegiance** – Mr. Fowlkes
- III. **Approval of the Agenda**- Mr. Wilkerson made the motion to approve and Mr. Outlaw seconded it. It was approved.
- IV. **Public Comments**- Mark Jones said Loves Customs wants the car to fully restore it. He said they would put \$60,000+ into the car to restore. Mr. Fowlkes asked what the worth would be afterward and he said it would probably bring in \$40k. Mr. Ferrara asked why would you do that and he said to use as advertisement. Dr. Harper said standard practice would be to auction it.
- V. **Approval of the minutes** – March 23, 2021- Mr. Ferrara made the motion to approve and Mr. Higgins seconded it. It was approved.
- VI. **Financial Matters**
  - A. Payroll Certification of the March Payroll in the amount of \$33,918.64.
  - B. Operational Bills – March bills in the amount of \$154,876.47. Mr. Wilkerson made the motion to approve and Mr. Ferrara seconded it. It was approved. The difference in this month's bills and last months is Alternative Education payments to Buckingham Schools at \$54,515.00 and Charlotte County Schools at \$63,833.00 and also the CARES funds expensed for Alternative Education at \$15,945.00 which was for all seven Alternative Schools and ANTC CARES funds expensed at \$12,673.00. The CARES funds will be reimbursed through Nottoway.
  - C. Financial Reports/Bank Statements. - Mr. Wilkerson made the motion to approve and Mr. Ferrara seconded it. It was approved.
- VII. **Action Items**
  - A. Cameras- Mr. Higgins made the motion to approve and Mr. Ferrara seconded it. It was approved. ANTC is seeking your approval to have Monster Tech upgrade ANTC existing camera system. After consulting with our tech support person, we chose Monster Tech. They are familiar with the current ANTC camera system and are able to use the same panel to install the new cameras.
  - B. Perkins Plan- Mr. Ferrara made the motion to approve and Mr. Wilkerson seconded it. It was approved. The Perkins/ CTE Plan will be submitted and effective for the 2021-2022 school year. Perkins funding assists with providing meaningful learning opportunities for our students in career and technical education at ANTC. We have worked with both Amelia and Nottoway to determine our funding for the 2021-2022 school year. We will receive \$2,125.00 from Amelia and \$3,351.62 from Nottoway for a total of \$5,476.62. We are seeking your approval of the Perkins Plan.
  - C. Auto Body Toolmart – Paint Booth - Mr. Wilkerson made the motion to approve and Mr. Higgins seconded it. It was approved.

During the March 2021 Joint Board meeting, the board approved unfortunately, the company that this board approved last month pulled out. Consequently, Mr. Spradlin suggested Auto Body Toolmart which we have done business with for many year and can comply with our payment procedures. ANTC is seeking your approval to have Toolmart complete delivering the paint booth.

D. Approval to Change the May 27, 2021 Meeting

I am asking for your approval to change the May 27, 2021 meeting to May 25, 2021. My son will be graduating from high school on May 27<sup>th</sup>. Mr. Outlaw made the motion to approve and Mr. Ferrara seconded it. It was approved.

**VIII. Non-Action Items – N/A**

**IX. Informational Items**

A. Mr. Spradlin- discussion on abandoned cars

There has been a request from a community member to obtain ownership of a vehicle housed here at ANTC. Mr. Spradlin is here tonight to answer any questions you may have regarding the vehicle. Mr. Spradlin gave me the VIN's to 3 abandoned vehicles inside the gated area. I went online on DMV and pulled up the directions to do an abandonment title. There is a fee and Mr. Spradlin said that an individual has to apply for it, not a school. I will put a call into the DMV to see if this is something we can do or not. I have attached the directions as well as the requests I made with the VIN numbers and the results that came back. Mr. Fowlkes said it would be better to have students fix or get rid of car. Mr. Spradlin said he doesn't teach restoration he teaches collision. Mr. Fowlkes said the money needs to go towards the class. Mr. Wilkerson said it could be an auction with a sealed bid. Mrs. Spradlin said it cost \$25 per vehicle and takes 30 days to obtain.

B. Roof Repair- Warranty and Pictures

I am pleased to report that all repairs to the ANTC roof have been completed. The manufacturer's inspection went very well and they have issued the warranty. The warranty commencement date is April 8, 2021, with the warranty period being 15 years. During the warranty period, the contractor will provide labor and material to repair any leaks through the Gaco branded coating, primers, base coats, etc. The warranty and repair photos are included in your packet. Mr. Higgins, roof looks good. Will we stay with a flat roof? Mr. Fowlkes stated this would be an item for Capital Outlay.

C. CTE Competitive Innovative Program Equipment Grant and Award Letter.

Superintendent of Public Instruction James Lane recently announced the awarding of \$600,000 in competitive grants to 16 high schools and technical centers to upgrade equipment for their career and technical education programs. Each school or center will receive \$37,500 to purchase new equipment and make other necessary improvements.

We are pleased to announce that ANTC has been awarded the grant to establish the ANTC Simulation Laboratory for our CNA and Medical Assistant programs. The lab will include Geriatric Nursing Manikins, Pediatric Nursing Manikins, a Closed Fracture Trauma Manikin, a Real Care Geriatric Simulator, Auscultation Trainer Class Pack, and a Blood Pressure Simulator. The competitive CTE equipment grant program was established by the 2016 General Assembly, and the first grants to schools and technical centers were awarded in 2017. The grant program awards priority to challenged schools, Governor's STEM Academies, and Governor's Health Science Academies.

The award letter is included in your packet.

D. Five Year Plan

I will provide you an update on the status of the ANTC Five Year Plan.

Goal 1 – Unify Disconnected Elements

- Teacher Recruitment - CNA interviews have been conducted and we are working with Nottoway's HR Department
- Student Recruitment - CTE presentation at NHS tonight for 9<sup>th</sup> Grade Orientation
- Enrollment - Google Spreadsheet
  - Amelia – 52      Cumberland – 2      Nottoway – 40

<b>Auto Body I</b>	<b>A-5 N-9 = 14</b>
<b>Auto Body II</b>	<b>A-0 N-6 = 6</b>
<b>Cosmetology I</b>	<b>A-3 C-1 N - 5 = 9</b>
<b>Cosmetology II</b>	<b>A-3 C-1 N-6 = 10</b>
<b>CNA (AM)</b>	<b>A-9 N-0 = 9</b>
<b>CNA (PM)</b>	
<b>Culinary I</b>	<b>A-13 N-0 = 13</b>
<b>Culinary II</b>	<b>A-5 N-N/A = 5</b>
<b>MA I</b>	<b>A-6 N-9 = 15</b>
<b>MA II</b>	<b>A-8 N-5 = 13</b>
<b>Total</b>	<b>94</b>

Goal 2 – Promote ANTC programs

- Student ambassadors have been selected to recruit new students. Currently, we are in the process of establishing the ANTC Student Council for the 2021-2022 school year.
- Chef Carrington has met with Mr. Shockley, ACMS principal regarding establishing an 8<sup>th</sup> grade program. (After school)

Goal 3 – Leverage and Engage Employers

- A follow-up meeting was held with Mr. Brian Johnson regarding the Building Trades course. We have decided to designate 2021-2022 school year as our planning and recruitment year, and begin enrolling students in the program in 2022-2023. We are planning to hold informational sessions as well as a recruitment fair.
- I spoke with Michelle Wingo at Piedmont Geriatric Hospital and VCBR. We are in the process of establishing a partnership. Between the two facilities, they have about 80 positions they are looking to fill. Among them are:  
PGH- Direct Support Associates/Patient Assistants- DSA 1, CNAs, LPN, RN, and Boiler Operator  
VCBR- Safety Security Treatment Technicians, CNAs, LPN and RN.  
They are interested in possibility hiring our MA students this year and CNA students next year. Ms. Wingo and her team will present their proposed plan to the May Joint Board Meeting.

**Goal 4 – Formalize Equipment and Facilities Upgrade Planning**

- Equipment grant awarded for CNA and MA programs
- Met with Chef Carrington regarding equipment and supplies for the Culinary Arts program. The equipment will be moved to ANTC on May 27, 2021.
- Currently working with the Board of Nursing and SVCC to determine necessary requirements for the CNA program; classroom and lab. Must install a sink in the CNA classroom.

**Goal 5 – Document Achievements**

- Plan to offer building Trades during the 2022-2023 school year are underway.
- Partnership with Piedmont has been established.
- Certification Exams are being conducted and we will provide an update at the next Joint Board meeting.
  - Five out of Six students passed their ASE certification exam.
  - Cosmetology students took their State Board exams here at ANTC on April 13, 2021. We are currently waiting on the results of the written portion of the exam.
  - MA students will test in May and June.  
Mr. Outlaw said no to VCBR. Yes, to Piedmont. Mr. Higgins said in Piedmont the food service is separate from the population. Mr. Fowlkes heard great things about Chef Carrington. Mr. Outlaw spoke of how Powhatan Culinary does a café. Mr. Fowlkes said we must be proactive with the capital outlay.

**X. New Business- N/A**

**XI. Closed Meeting Resolution-N/A – 7:46 pm**

Pursuant to section 2.2-3711 (A) of the Code of Virginia, I move that the Board convene a “Closed Meeting” for the purpose of discussing specific personnel matters.

A. Personnel

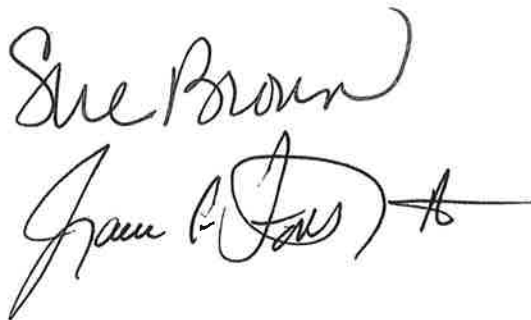
**XII. Return to Open Session- 8:00 pm** Mr. Outlaw approve Item A and Mr. Higgins seconded it.

A. Motion to Return

B. Certification

**XIII. Action Following Closed Session**

**XIV. Adjournment- 8:01 pm.**



Sue Brown  
James P. Jones