Shelsie Crawford

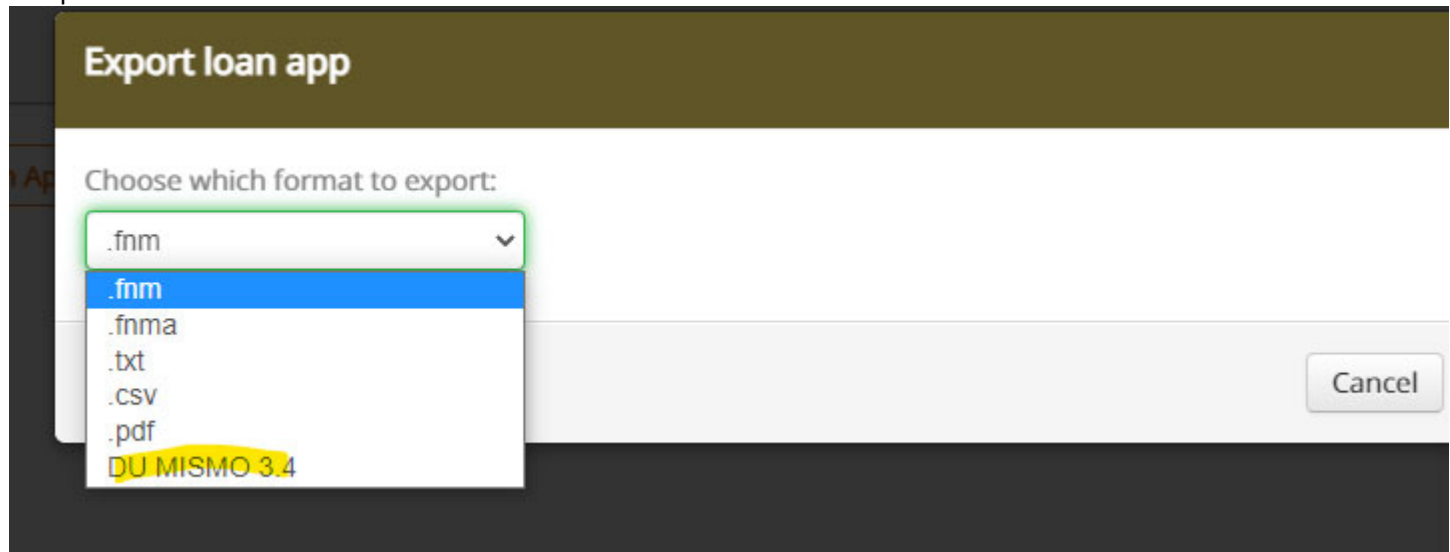**From:** Wayne Pierce
Sent: Friday, March 5, 2021 11:57 AM
To: Sales; Mortgage Support Center
Subject: Simple Nexus Application to Mortgagebot

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning. We have figured out the issue with Simple Nexus uploads to Mortgagebot. Please follow the steps below and you should not have any issues moving forward to import the files from Simple Nexus to Mortgagebot. Feel free to contact me with an questions or concerns.

1. Log in to Simple Nexus and click on the loan you are wanting to start in Mortgagebot.
2. Go to Loan Information and click Download.
3. Select DU MiSMO 3.4 version.
4. Go to Mortgagebot and click on Create>Import Loan.
5. Put in your name as the Originator.
6. Select Import Loan under Actions.
7. File Format choose iLAD.
8. Select the appropriate Product.
9. Choose the file you just saved to your desktop under File Name and then Import.
10. It will then take you to your new file.

Sample of Item 3 above.

Please let us know if you have any questions or concerns.
Thanks,

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