

**DUQUESNE PD ACTIVITIES COMMITTEE
JANUARY 4, 2022 MEETING MINUTES**

CALL TO ORDER

The meeting for the Duquesne PD Activities Committee was called to order at 8:37 a.m. by President Becca White.

ROLL CALL

Answering Roll Call were Jessica Girard, Becca White, and Sara Ellsworth. Absent were Bill Sherman and Sherry Lawrence. Guest attendee was Jane Baine.

AGENDA

Motion made by S. Ellsworth, seconded by J. Girard, to approve the agenda as presented. Voting in favor were J. Girard, B. White, and S. Ellsworth. Nays: None. Motion carried.

MINUTES

Motion made by J. Girard, seconded by B. White, to approve the November 29, 2021 minutes as presented. Voting in favor were J. Girard, B. White, and S. Ellsworth. Nays: None. Motion carried.

OLD BUSINESS

Holiday Ornament Day:

- If this becomes a yearly event, we will need to discuss and decide if this will be held as a City event or a PD Activities event. This discussion will occur once the guidelines for the committee are defined in future meetings.

Holiday Lights:

- The winners of the categories were:
 - Winter Wonderland Award - 4320 E 23rd St
 - Griswold Award - 2240 Mia Faith Pl
 - Misfit Toy Award - 833 Katherine Ave
 - Grandma Got Run Over Award - 2240 Clark Ct
- Unfortunately, we weren't able to do the Facebook voting for the People's Choice Award due to staffing restrictions. Motion made by S. Ellsworth, seconded by J. Girard, to issue this award to the residence with the most overall votes. Voting in favor were J. Girard, B. White, and S. Ellsworth. Nays: None. Motion carried. The winner of the People's Choice Award was 833 Katherine Ave.
- J. Girard will email the Police Department to post a Facebook announcement regarding the winners, how to pick up their gift cards, how to return their yard signs, and thanking Liberty.
- J. Girard will email Melody Cundiff a list of the winners as well since they will be picking up the gift cards from her.
- B. White will request that Flo write a Thank You Note to Liberty for donating the gift cards.

NEW BUSINESS

Fund Raising Alternatives:

- B. White will talk to Mike Talley and Bill Sherman to confirm bylaws.

Officer Community Handouts:

- B. White will talk to Mike Talley and Bill Sherman to confirm bylaws.
- Some tentative ideas of items to provide to the Police Department to have on hand when needed were:
 - Stuffed Animals – dogs or bears with generic shirts
 - Comfort Blankets
 - Badge Stickers

- Candy @ Halloween
- Toys/Candy @ Christmas

Yearly Event Ideas:

- At future meetings, we need to discuss a mission and guidelines for the committee. The purpose of this will be to help provide a clear and objective path for what events the committee will or will not do.
- Once this is done, the yearly events can be discussed further. Some tentative ideas that the committee could assist with were:
 - Adult Citizen's Awareness Class
 - Kid Citizen's Awareness Class
 - April - Easter Egg Hunt - Possible partnering with the Park Committee during the Spring Fling after the park is completed.
 - May - Tornado Remembrance Day - Possible partnering with the Park Committee for the first event occurring when the Clock Tower Memorial is completed in the park project. This Remembrance Day would be for everyone affected by the tornado.
 - October - Trunk or Treat - Would be rebranded to Treats on the Trail.

OTHER BUSINESS DEEMED NECESSARY

- Mickey Sherman submitted her resignation letter from the committee in December. The committee accepted the resignation letter.
- Motion was made by B. White, seconded by J. Girard to appoint S. Ellsworth as Vice President of the PD Activities Committee replacing M. Sherman. Voting in favor were J. Girard, B. White, and S. Ellsworth. Nays: None. Motion carried.
- B. White will talk with Flo about what ideas and goals the Police Department has for future events that the committee could assist them with.

SCHEDULE NEXT MEETING AND TIME

The next meeting will be February 4, 2022 at 12:30pm.

There was no further business, a motion was made by S. Ellsworth, seconded by J. Girard to adjourn the meeting. Voting in favor were J. Girard, B. White, and S. Ellsworth. Nays: None. Motion carried. Meeting adjourned at 9:43 a.m.