

RNAO Windsor-Essex Chapter Executive Meeting Agenda
Monday March 24th, 2014 ~ 17:30-20:00

Location: Matter of Taste Restaurant – 1159 Lauzon
All Are Welcome!

Present; Jen, Kelly, Courtney, Crystal, Veronika & Jackie

Regrets: Lynda, Jaclyn, Dana, Carolyn

Budget Update

(Veronika)

We have received our funding! Our current account balance is \$3092.97 however there are currently outstanding cheques that still need to be cashed.

Action Item: Veronika will submit education funding for the Rita DiBiasi event on Feb 26th, March 26th and for the Complementary Therapies Event on April 4th.

Social Media Update

(Megan/Steph)

Continue to use Facebook page and our website.

Continuing to collaborate with the other two Region 1 Chapters (Sarnia-Lambton & Chatham-Kent) to post events and promote community initiatives and activities.

Action Item: Jen to meet with Megan to start planning the transition over to Chapters.ca website

Nursing Student Update

(Courtney/Antonia)

The Meet & Greet at St. Clair College went very well. The event was held at the nursing station therefore there was good foot traffic. A suggestion by Kelly was to look into speaking to the faculty at St. Clair College and the first year coordinator, Professor Carter, to have a presentation during first year orientation to encourage students to take advantage of their RNAO Student Membership (St. Clair College students have their memberships imbedded with their tuition & fees).

Additionally, a discussion ensued that we should also pursue presentations to UofW 1st year and 3rd year students – since UofW Nursing Students do not have memberships as part of their tuition & fees. When St. Clair students move over to UofW in year 3 – they often don't realize they no longer have a membership).

Action Item: Kelly to contact Professor Carter or Bev Jones about the opportunity to speak at orientation.

Action Item: Kelly to speak to the professors at the University to continue our promotion to all students in all years.

Executive Succession Planning

(Jen/All)

Jen has proudly received a letter of interest from Dana Boyd for the position of President-Elect of the RNAO Windsor-Essex Chapter. Dana has a great deal of experience and has been an outstanding spokesperson for registered nurses and the RNAO. The position has been acclaimed and Jennifer and Dana will be working closely through the transition. Please note: the Policy & Political Action Officer position is now open.

Membership Survey Results

(Jen/Kelly)

The discussion about the membership survey results has been deferred until the next meeting.

Event Debriefing

CNO QA Workshop January 28th

(Jen)

This event was extremely successful with over 80 people present. The funds collected from registration (\$5 for members & students; \$10 for non-members) paid for all the food and drink. Many thanks to Sandra Maxwell, Karen Riddell and Tau Upsilon for the excellent collaboration.

Action Item: Jen is currently awaiting the presentation to be sent to her to post it online for our membership. Many of our members including Jen were able to finish their learning plan. Update → Jen has been informed that full details and resources are available on the CNO website, so we will post a link to www.cno.ca on our Chapter's website.

Presentation by Rita D. February 27th

(Steph)

Excellent presentation by Rita Dibiase. RSVP was overwhelming and approximately 45 people were in attendance. A small room was booked – so due to high interest, a second session was organized for the overflow participants. Evaluation summary has been completed by Steph and will be posted on our website.

Queen's Park Day February 26th/27th

(Jen/Dana/Kelly)

Met with Taras Natyshak and Percy Hatfield at Queens Park Day. Good discussions and advocacy regarding 4 key areas: Canada Health Accord expiring March 31st 2014 ~ call to renew the Accord; Need 17 000 more RN's; Increase Minimum Wage to \$14; Health System Restructuring ~ reducing redundancies. A full summary is available on our Chapter website. In addition, we were provided with 2014 membership targets. RNAO Home Office has suggested a target to increase our membership by approximately 1.6% in the next year.

Event Planning

Presentation by Rita D. March 26th

(Steph)

Currently there are over 60 people who have RSVP for this event. Steph is again the lead and is doing a great job.

Family Event for the Ryall Family March 31st

(Dana/Kelly/All)

We have a number of amazing prizes for the raffle and silent auction for the Ryall family. There is a round of golf with cart, a 1 year membership at Detroit Mailboxes, A handmade afghan with Canada flag, a Topiary, \$ 200 of Tupperware among other items. We will need to have 50/50 tickets and also raffle tickets.

Action Item: Set up is to take place at 10am on Sunday.

Action Item: Crystal to pick up Raffle tickets and drop off to Veronika.

Complementary Therapies Event April 4th (Crystal)
RSVP's are come in. It has been posted on the website and also Facebook page.
Action Item: Jen to send Crystal an upcoming flyer with events to have in the folder.

Lois Fairley April 23, 2014 (Crystal/Jen)
Confirmed for HDGH Tayfour Campus –Main Building. We have been promoting the Lois Fairley award through flyers at our events, FB, website and also through traditional media outlets.
Action Item: Crystal to consult John & Jen to choose a date to review nominations.

RNAO AGM May 1-3, 2014 (CR: Veronika/Megan/Jaclyn/Crystal)
Veronika advised that she has a conflict and is not able to attend. A call will go out to all identified Alternates to see who would like to take Veronika's place.

Windsor Star Nursing Week Insert May 7th, 2014 (Lynda/All)
Lynda and Jen have been working on the Windsor Star insert for Nurses Week.
Action Item: Lynda will be providing a copy of the list which will be divided between the Group to assist with verifying contact info.

The following items have been deferred until future meetings:

Preceptor Appreciation Event June 4th (Megan/All)
CRNE June 4th (Crystal/All)
Politics & Pancakes October (Dana/All)
Healthcare Panel Discussion w Tau Upsilon November (Megan/All)
Chapter AGM November (Kelly/All)

Round Table (All)
No further topics to discuss at this time.

Next meeting Scheduled for: Wednesday, April 16th, 2014

Scheduled RNAO Executive Meetings 2014

Monday January 27th – Armando's Restaurant on Cabana Rd.
~~Wednesday February 19th – University of Windsor – Toldo Rm 110 cancelled~~
Monday March 24th – Matter of Taste Restaurant, 1159 Lauzon Rd.,
Wednesday April 16th – Megan's house in LaSalle
Monday May 5th – Amica of Windsor
Wednesday June 18th – Artisan Grill, 269 Dalhousie St. Amherstburg
July- Summer Break
Monday August 18th – Essex Civic Center
Wednesday September 17th - TBD
Monday October 20th - TBD
Wednesday November 19th - TBD
Monday December 15th - TBD