



Permit Checklist

Fence

The ACC will not consider your application unless ALL items below are completed and included in your application. Please read and complete all items in the package. Be sure that the completed application package is received by the TCPPOA Office at least 48 hours prior to scheduled ACC meetings every 1st & 3rd Wednesday of the month.

- ☐ Completed, signed Construction Application
- ☐ A scaled drawing showing property lines, setbacks, improvements, and the location of the proposed fence)
- ☐ Materials; specifications and details
- ☐ Signed, dated Fence Requirement form
- ☐ Permit Fee \$25.00

Signature

Date

Chain Link Fence Requirements

Please read, sign, and attach to the Construction Permit Application

No materials may be brought into the TCPPOA, nor construction started until the permit application has been approved. I agree that if any construction is begun without a valid permit having been issued and conspicuously displayed on the property, noncompliance fees will be assessed and the matter may be turned over to the TCPPOA attorney for legal remedy and that I will be liable for attorney fees, court costs, and other applicable fees. I hereby grant reasonable access to my property by members of the ACC to determine compliance and progress until such time as the project is completed.

Building a fence in TCPPOA requires approval of the Architectural Control Committee. The purpose is to ensure that the fence is in harmony with existing structures and meets all fencing requirements. Any fencing NOT made of chain link material will need a **variance approval**, so please ensure that is attached to this application along with the fees associated with that application.

To apply for approval, submit the following:

- One copy of a scaled drawing showing property lines, setbacks, and the location of the fence and gates. A sample survey plat is included in the Construction Permit Application package.
- One copy of the specifications of the proposed fencing material and details of corner bracing, fence height, and posthole depth.
- One completed copy of the Construction Permit Application package, along with any required permit fees. Upon approval by the Architectural Control Committee, you will be notified. The completed and approved Construction Permit Application package will be placed in your file at the TCPPOA Office.

GENERAL INSTALLATION REQUIREMENTS:

- Do not fence in or enclose the water meter. If placed on the property line or within any easement, you are responsible for removal, repair, or replacement if any utility work must be done in the easement.
- Water line damage will be repaired at owners' expense.
- Call 811 to have any other buried utilities located before you dig.
- Should utilities be installed in the rear property easement as reserved in the Restrictions, each lot owner or purchaser agrees to install a gate or gates in any fence that shall be constructed on such easement, as may be specified, and required by TCPPOA Subdivision for access to such easement. Additionally, any reasonable damage to any fence located in any utility easement shall be borne by the lot owner or purchaser.

I understand that the fence must meet the approved requirements and must be kept properly maintained and in good appearance.

The TCPPOA and ACC are responsible only for ascertaining that our building restrictions are met. TCPPOA and ACC make no warranty, implied or otherwise, regarding structural/design strengths.

Signature of Property Owner

Sec/Lot #(s)

9-1-1 Street Address

Date

ACC Initials: _____ Date: _____