**MINUTES OF BOARD OF OFFICERS MEETING**

The Governing Board of the Yucca Fire District met in regular session **ON TUESDAY October 18, 2016 at 4:30 p.m.** The meeting was held at the Fire District Headquarters Annex at 12349 Frontage Road, Yucca, AZ 86438.

**AGENDA**

1. **CALL TO ORDER - 1648**
2. **ROLL CALL OF THE BOARD MEMBERS – Brenda Sherwood, Robert Mayo and Paul Ferguson present**
3. **PLEDGE OF ALLEGIANCE – Led by Paul Ferguson**
4. **APPROVAL OF MINUTES – Motion ~ Brenda Sherwood 2nd~ Robert Mayo Motion carried x3**
5. **REPORTS AND CORRESPONDENCE**
	1. **Financial Review:**
	2. **Fire Chief’s Report:**
		1. Calls
			1. Medical – 12
			2. Fire – 0
			3. MCI - 0
			4. MVA – 1
			5. Unfounded/Canceled/False Alarm – 7
			6. Public Assist – 7
			7. Brush Fire – 0
			8. Vehicle Fire – 1
		2. Training
			1. Arizona Wildfire Academy will be held March 11th – 17th in Prescott AZ. We will be applying for 5 scholarship positions for the academy
			2. Emergency Medical Responder course is in session every Saturday through October 29th. We have 4 students
		3. Operations
			1. Truck 1310 is in service
			2. 1317 is in the final stages of repair. We are awaiting the arrival of the tires which have been on back-order
			3. 1316 was sold
		4. Projects
			1. Brownsfields assessment and sample collection was completed. We have another kick-off meeting for Wednesday October 19th at 10:00am
			2. Roll-off dumpster ordered and we will be in the process to start reducing the amount of junk that is stored upstairs of the building next door as well as in the Conex.
		5. Staff
		6. Activities
			1. BINGO was held and was successful
			2. Preparing for Trunk-and-Treat party for October 29th at 3:00pm
		7. Volunteers
		8. New Applications
		9. Billing
		10. Grants
			1. AFG Grant is open
				1. Working with Kingman Fire, Golden Valley Fire, NACFD and Dolan Springs on a regional grant for Communications
				2. Will be working on single grant for SCBA’s
			2. Arizona Governors Highway Grant will be opening soon
				1. Working with Kingman Fire, Golden Valley Fire, NACFD and Dolan Springs on a regional grant for Extrication
			3. ADEQ ERF Grant is open
				1. Will be submitting grant for HazMat equipment
			4. Arizona VFA Grant is open
				1. Will be going after Radios for Wildland
	3. **Correspondence:**
		1. **None**
	4. **Board Chairman’s Report**
		1. **None**

**– Board moved into Executive Session at 1705 discussing personnel matter.**

 **– Board out of Executive Session at 1754**

* 1. **NEW BUSINESS**:
		1. Review and possible action on Resolution 10-2016 Rules for Cost Recovery Fees **– Board motion to accept Resolution 10-2016 as written Motion – Brenda Sherwood 2nd – Robert Mayo – Motion Carried x3**
		2. Review and possible action on Resolution 10-2016a Ground Ambulance Service Rate Schedule **– Board motion to accept Resolution 10-2016 as written Motion – Robert Mayo 2nd – Brenda Sherwood – Motion Carried x3**
		3. Review and possible action on Arizona Department of Health Services Certificate of Necessity **– Discussion – Chief Jenkins will continue to pursue the paperwork to complete the CON and will continue keeping the wheels in motion. Board to be updated at next board meeting on the progress made.**
		4. Review and possible action on Don Guthrie Request for Records**– Board motion to release check register to Mr. Guthrie for the month of July and August. Prior to release, ratification needs to be completed. All personnel records that will be released are on the website. No additional personnel records will be released. Motion – Robert Mayo 2nd – Brenda Sherwood – Motion Carried x3**
		5. Review and Possible action on repair of Water Tender 1318 KW **Motion – Have Mohave Green Enterprises repair the one bearing, replace fluids in the rear ends and place back in service. Motion – Robert Mayo 2nd – Brenda Sherwood – Motion Carried x3**
		6. Review and Discussion on Policy and Procedures Manual **Motion made to send Policy and Procedures Manual to the attorney for review. Motion – Brenda Sherwood 2nd – Robert Mayo – Motion Carried x3**
		7. Review and Possible action on change of Medical Control Base Station **Motion made to see what is necessary to move Base Station Control from Kingman Regional Medical Center to Havasu Regional Medical Center. Motion – Brenda Sherwood 2nd – Robert Mayo – Motion Carried x3**
		8. Review and Possible Action on submission of VFA Grant **Motion made to submit application for the VFA Grant for P25 compliant radios, mics and chargers, Handheld GPS units and for 5 personnel to attend the Arizona Wildland Academy in 2017. Board is in agreeance to support the application for a 50/50 match up to $10,000 in matching funds by YFD. Motion – Brenda Sherwood 2nd – Robert Mayo – Motion Carried x3**
		9. Review and Possible Action on submission of AFG Grant **Motion on table to complete and submit an AFG Grant Application for SCBA’s, an Extractor and a Dryer for the turnouts. Grant will be a 5% match from the Yucca Fire District. Motion – Brenda Sherwood 2nd – Robert Mayo – Motion Carried x3**
		10. Review and Possible Action on submission of SAFER Grant **Motion too complete and submit a SAFER Grant Application for 6 part-time positions through the SAFER grant. Motion – Brenda Sherwood 2nd – Robert Mayo – Motion Carried x3**
1. **OLD BUSINESS:**
2. **ADJOURNMENT: 1925**

I, Wayne Kudrna of the Yucca Fire District, do hereby swear that I posted the foregoing notice and agenda at the District’s Fire Station #1 on Frontage Road, at the District’s Fire Station #2 on Johnson Lane, R Burger Joint and the Honolulu Club on October 17th, 2016, 2016 before 4:30pm.

If any person with a disability needs any type of accommodation, please notify the Yucca Fire District at (928) 766-2300 prior to the scheduled meeting time.