

Valley Community Services Board
85 Sanger's Lane, Staunton, VA
October 27, 2021
5:30 p.m.

Members Present

Dan Sullivan, Chair
Debbie Pyles, Vice Chair
Anna Leavitt
Emily Malcolm
Ross Parker
Mary Powell
Lisa Shiflett

Members Absent

Cynthia Burnett
Linda Czyzyk
Nitch Narduzzi

Staff Present

Kim McClanahan
Tammy DuBose
Dereck Criner
Kathy Curry

Members Present via Zoom

Debra Freeman-Belle
Mary Powell
Lisa Shiflett

Staff Present via Zoom

Jack Barber
Jane Fetterman
Dana Fitzgerald
Kathy Kristiansen
Tina Martina

CALL TO ORDER: Chair, Dan Sullivan, called the meeting to order at 5:33 pm.

ESTABLISH QUORUM: Mr. Sullivan established a quorum.

PUBLIC COMMENT: No public comment.

INTRODUCTIONS: Tammy DuBose introduced Kathy Curry, Clerical Specialist, to the board. Mr. Sullivan introduced Emily Malcolm, Board Member from Highland County, to the board.

MINUTES: Mary Powell moved to approve the September 22 Board Meeting Minutes. Ross Parker seconded. Motion carried.

EXECUTIVE DIRECTOR'S REPORT:

- **State Update:** Meetings with other EDs from Region 1 (10.8.21 10.15.21); VACSB Leadership (10.7.21; 10.8.21); STEP-VA Advisory Council (STAC) Meeting (10.14.21)
 - DBHDS reported that pre-screeners must be licensed as of December 1, 2021 in order to bill for the service unless they are supervised (virtually or in person) by a licensed clinician.
 - Continued discussion and concern about the push toward letting private entities do the work of the CSBs.
 - With regard to the Department of Justice (DOJ) settlement agreement, there will be a delay in getting the waivers assigned to people because it has been declared that all 14,000 people on the waiting list must be reevaluated with new forms prior to any distribution of waiver slots. Valley is close to finishing the reevaluations, but other CSBs, like Fairfax, which has 2,800 people on the waiting list and over 30 vacancies for care coordinators, will not complete the reevaluations for quite a few months.
 - State agencies, e.g., Department of Medical Assistance Services (DMAS), want to require obtaining social security numbers from CSB board members.
 - Vaccine mandates. Several CSBs in Region 1 are implementing, including Rappahannock-Rapidan, and Region 10. We are still waiting for final word from CMS or a directive from the Board.
 - Workforce shortages. Our state association, VACSB, is asking for 168 million in funds for recruitment and retention across CSBs.

- Lots of discussion about possible changes at the state level with the upcoming election.
- Change to a reimbursement model for federal grant funds will come into play with the next fiscal year with a pilot beginning in January 2022.
- Region 1 EDs decided not to respond to an RFP for a Regional 23-hour Observation and Crisis Receiving Center. This distressed people at the state. It was explaining that our catchment area is too geographically large to successfully implement this regional model. We also raised concerns that Crisis Intervention Team Assessment Center (CITAC) money might be taken away if this happened, and no one wants our CIT programs reduced. The folks from the state acknowledged that this could happen. The state folks were going to take our concerns back. To date, we have heard nothing more.
- **Marcus Alert Legislation:** All localities are supposed to have their protocols (1,2,3) in place by July 2022, even if the localities don't have to implement until 2026. Valley does not have to implement until then. However, it appears that we will be doing a lot of leg work before then. Dr. McClanahan had a meeting with the ED from Rappahannock-Rapidan and their Marcus Alert Coordinator, along with folks from our Emergency Services Department and our local Crisis Intervention Team (CIT) Coordinator, who is a law enforcement official, this past week, to begin planning. We will need to get a planning group together, and Dr. McClanahan will need to speak with each of the localities regarding Marcus Alert as a first step. Even though this is apparently supposed to be led by law enforcement, it appears that CSBs are, and will be, taking the lead on this project.
- **Behavioral Health Enhancement aka Behavioral Health Redesign, Access, Value, and Outcomes (BRAVO):** No new news on this front.
- **STEP-VA:** Each CSB completed a 6-month survey about where we are with the steps. DBHDS is working on a dashboard to help CSBs see how they are doing with Exhibit B performance measures. No one could give a date as to when this would actually be up and running.
- **Performance Contracts:** DBHDS granted VCSB the 10% waiver for the FY22 Performance Contract. We received a formal response at the end of September.
- **Local Meeting(s):** Dr. McClanahan meets monthly with the Staunton, Augusta County, Waynesboro (SAW) Community Policy and Management Team (CPMT) which addresses services for children who are required to obtain services. Elizabeth Kemp, one of our employees, meets with the Highland County CPMT monthly.
- **Other News:** Strategic Planning: The Executive Leadership Team (ELT) met once in October to begin implementation of the strategic plan. We will have two "town hall" meetings in November, where all employees will be invited, to discuss the plan going forward.
- Possible Vaccine Mandates: We are still waiting to hear the final word from CMS.
- We have now submitted the end of year Federal Block Grant Report.
- We are still working on a number of audits: DMAS ICF audit for 2018-19, Valley 2021 Independent audit, and DMAS DD Representative Payee audit.
- Annual employee appreciation luncheon for November 19, 2021. Last year's recipients will be recognized since we did not have an "in person" event last year.
- Dr. McClanahan has heard from Leslie Beaugard, Staunton, regarding Mr. Sullivan's letter requesting a seat at the table for American Relief Plan Act (ARPA) funds. She has asked for a budget and priorities from us, on which we are working. There is also a city council meeting tomorrow night where the City Treasurer will be discussing these funds generally. We do not need to have our "asks" ready at this time.
- An application for Phase 4 Provider Relief Funds from the HRSA (Health Resources and Services Administration). This was due yesterday, and we will see if we are awarded any more COVID-related federal funds.
- The Accountant position posted and will have one interview in the next couple of weeks. A temporary contractor, John Montoro, started with us on Monday and will be helping in the finance department for at least three months. He is very familiar with the non-profit world even though he has not worked specifically in CSBs.
- Insurance open enrollment starts the week of November 1, 2021.

COMMITTEE REPORTS: Please see full reports enclosed.

Finance Committee: Mr. Criner reported that we are nearly finished with our ICM audit – the deadline is October 29, 2021. We are waiting on the interim report. The federal balance report was submitted. The payback was reduced from \$467,000 to \$450,000. FY2021 year-end financials show a \$400,000 correction in our favor. This also affects the FY2022 July financials. Mr. Criner explained that the monthly financials will be updated. **Mr. Sullivan moved to accept Mr. Criner's report. Debra Pyles seconded. Motion Carried.**

Human Resources Committee: Mr. Criner discussed creating a Support Specialist position within our Community Based Services team. **Mr. Sullivan asked for a vote on position. Approved.**

Executive Committee: Mr. Criner proposed a COLA 2% increase January 2022 and a one-time merit bonus based on tenure on December 15, 2021 paycheck: less than a year 50% = \$250, one to four years 75% = \$375, five to nine years 100% = \$500, up to twenty-five plus years 200% = \$1,000. **Mr. Sullivan asked for a vote to approve the 2% increase. Approved. Mr. Sullivan asked for a vote to approve bonuses up to a total of \$100,000 as described by Mr. Criner. Approved.**

CONSENT AGENDA: Ms. Powell moved to accept the consent agenda. Ms. Pyles seconded. Motion carried.

OLD BUSINESS: Mr. Sullivan shared his appreciation of those on the Ad Hoc committee. Mr. Sullivan presented the revision of bylaws. **Ms. Pyles moved to approve revised bylaws. Mr. Parker seconded. Approved.**

NEW BUSINESS: Mr. Sullivan shared his appreciation to the board for all their hard working during COVID. Mr. Sullivan discussed information about ARPA funding.

MEETING ADJOURNED: Lisa Shiflett moved to adjourn. Anna Leavitt seconded. Motion carried.

Respectfully Submitted:
Kathy Curry