



SANDSPIT RESIDENTS AND RATEPAYERS ASSOCIATION

MINUTES OF THE COMMITTEE MEETING

Tuesday, 3 August 2021, commencing 7.00 pm - held at the Sandspit Yacht Club

Committee Members Present

Greg Doherty Chair
Margaret McCallum Treasurer
Jo Davidson Secretary
Julie Eley
Nancy Doherty
David Astbury
Peter Deane
Steve Chaning-Pearce

Beth Houlbrooke Deputy Chair Rodney Local Board (Elected Member)

Apologies

Gordon Johnstone

MEETING

Welcome / Apologies / Minutes

- Greg invited each attendee to provide a brief introduction of themselves
- Minutes of the last meeting were proposed by Greg, seconded by Margaret

Actions Update + Matters Arising

Sign for the blind corner at Kanuka Road – Peter

- work in progress

Benches on walking tracks - David

- Scoping and siting for new benches in progress

Bus shelter for school children - Peter

- Still looking for freebie via Total Span - cost \$1.8k if cant source for free
- Additional approx. \$1k required for erection/ground works
- SYC has gifted SRRA \$2k specifically allocated to sponsor the bus shelter

Horse Shoe Bay track - David

- Funding requirements advised in July Meeting – see July meeting minutes
- Due to weather work can't be progressed til Oct/Nov – update Committee closer to that time

Brick Bay Tobacco weed infestation - Peter

- Emailed owner of invested property – no response
- Beth to send Peter link to Pest Plant website to forward to property owner
- Committee to offer a working bee if property owner has not actioned by end September. Offer may not be accepted.

Creek St Walkway – Greg D

- Greg has met with Chris Charles (Council)
- Greg and Gary to write up proposal to Council to formalize development of paper road to a walking & cycling track
- Next steps to be determined once Council respond

New Committee Members – Greg D

- Greg clarified expert associate status vs full member of the Committee for;
 - o Tim – RRE specialist
 - o Gary – track specialist
- No requirement to actively procure additional Committee Members at this time however there is constitutionally allowance for 1 more should appropriate person become apparent

Co-ord Predator Plan - Steve

- Steve to meet with David when he's available to draw up plan for Oct/Nov implementation

Sandspit wave erosion - David

- Notification done and issue fixed by Council

Mangrove cull – Greg D

- To be scheduled for Spring

Restore Rodney East – Greg D for Tim

- Brief discussion following Tim's last report outlining lack of clarity over RRE purpose and encouraging Committee input into RRE at these early stages
- Beth advised;
 - o RRE is a fully supported Rodney Board project with a clear vision & objectives for pest control activities
 - o Rodney East area has multiple Pest control groups – which are at various levels of capability, capacity & funding
 - o Purpose of RRE is to identify resourcing and coverage gaps in predator control and to create overarching support/learning gap fill from the experienced teams for the less developed groups in the area
 - o SRRRA local Predator plan opt to align/leverage RRE
- RRE Co-Ordinator to be appointed in August – their role will be to act as a touchpoint for information and funding between local communities + local Board

SRRRA Website - Steve + Margaret

- Work in progress to develop objectives and scope required for a new website

Potential for SRRRA Committee to include a Welfare Officer – Greg D

- The Committee agreed that SRRRA Committee doesn't not require a pastoral care role
- Conversation evolved into a discussion regarding SRRRA's support and communication role and responsibilities for the community with regard to Civil Defense.
- Beth advised the Committee about the Auckland Community Management activities which are coordinated centrally – the most local to Sandspit being the well-developed and active Mahurangi East group based out of Snell's Beach.
- The Committee agreed that SRRRA needed a member responsible for Civil Defense and Emergency action planning and communication that actively coordinated with Mahurangi East group.

- Nancy has already met with ME group so will reach out and report back to SRRRA Committee to develop a more formal plan for Sandspit

SRRRA Membership consolidation - Steve

- Discussion regarding outcome of the contact list follow up conducted by several members of the Committee
- Outcome; (see stats update under Communication, Membership & Media section below)
 - o A generally positive response received although;
 - Many contact details were out of date/inaccurate
 - Some Residents expressed frustration around being contacted
 - o Julie & Nancy to provide corrected contact details to Steve to update master list
 - o Margaret to send out pro-forma invoices inviting recipients to join
- Steve to print out hard copy of newsletter for distribution at SRYC to encourage new members

Correspondence Received – Greg D

- Correspondence acknowledgement proposed by Greg, seconded by Jo
- Rubbish facilities at wharf – brief discussion
 - o Greg advised he reported an issue with latch/door to Kara Burn
 - o Beth advised that the Public and Committee can lodge any issues via “Report a Problem” on the Auckland Council App

Treasurers Report - Margaret

- July Report tabled by Margaret, Seconded by Greg
- It was agreed that Margaret would send out the month prior report asap on month end, so it is received by the Committee prior to meeting e.g., July month end sent out prior and discussed at the 3 August meeting
- Any queries to be addressed in each meeting

Social Media Report - Margaret

Margaret advised there were no updates for Social Media

- Margaret extended invitation for Committee members + partners mid-winter Christmas function to be hosted at McCallum’s home
- Jo to send Margaret Committee members contact details - done

Landcare Volunteer Groups

Walking Tracks – David

- Update covered in Actions Update + Matters Arising

Predator Control

- Sandspit predator plan to be coordinated and incorporated in RRE

Weed Control – Peter

- Monthly working bee held every second Monday at 10am – promoted in the SRRRA newsletter
- Weeding results in bare areas that could be planted up with native seedlings
- Beth advised Council do provide plant to prevent erosion / sedimentation – now under a new manager. Beth to advise Peter of contact details of new person

Planting Bees – Tim

- Peter to update Steve

Mangrove Control – Greg D

- Greg to schedule and advise Members of September date
- Next cull to be communicated to Rainbow’s End community who were supportive of and active in last cull

Walking & Cycle Tracks – Greg D

- Work in progress through August for update in September's meeting

RRE – Tim

- Greg requested Committee to review RRE summaries.

Civil Defense / Community Response – Nancy

- Nancy attended Mahurangi East Group updated Committee ref their activities, ME Group appear well organised and willing to work with SRRA
- Nancy to write up notes and circulate to the Committee
- Nancy to update SRRA Committee as to we can co-ordinate with ME Group on going so that Sandspit has a formal and actionable CD and Emergency response plan – including actions and communication to Residents at crisis times

Communication Media & Membership - Steve

- Stats Update
 - o 390 households in Sandspit area
 - o 352 on SRRA database = 348 individuals
 - o Paid up members 137 39%
 - o Missing email address 91 26%
 - o Not yet paid 121 34%
- Julie suggested article regarding SRRA membership advantages should be drafted and be sent to local media to encourage membership;
 - o Mahurangi Matters
 - o Neighbourly
 - o Other tbc
- General agreement that Committee Members should proactively identify and draft relevant articles for inclusion in the SRRA Newsletters. To be submitted to Steve

General Business

- Tracks + Mahurangi Trail Society Walkway Request
 - o The Committee, including David as Volunteer lead, agreed that the Sandspit trails can be included on the Mahurangi Trail Society Walkway Map.
 - o Jo to confirm to Gary Heaven - done
 - o David to include note in next email newsletter about quality, location, and access points to trails.
 - o David to organize plan for (informal) signs be erected at access points acknowledging that tracks are maintained by SRRA
- Sandspit Strategic Plan Development
 - o Greg outlined the opportunity for SRRA to proactively develop a strategic plan for Sandspit for input into Councils' Draft Plan for Rodney
 - o Beth advised next iteration of the Plan will be;
 - a more general draft for the wider Rodney area vs Sandspit specifically
 - will be put forward for next round of public consultation vs being finalised
 - o Several Committee members expressed their interest in being involved in initial stages of developing Plan
 - o David to propose time/date for an initial (weeknight) objectives and scoping meeting to be held with interested Committee members
 - o Jo raised need for Iwi to be involved in the development of any plan from its' inception. Majority of Committee Members felt some scoping work should be done before seeking Iwi involvement and expressed concern around cost and delay of involving Iwi. Beth and Jo advised this approach is not appropriate protocol. To be discussed further at the initial scoping meeting

Meeting closed at 8.45pm

SRRA ACTION SUMMARY – From August 2021 Meeting

Action	Action Due By	Resp.	Status
Lodge request on AT website for blind corner sign at Kanuka	July meeting	Peter	
Discuss number and location of potential new benches on tracks with Bruce	Ongoing	David	
Continue to try & source free bus shelter – if cant source then need to purchase from SYC donation	Decision Sept	Peter	
Horseshoe Bay track upgrade action plan for implementation November / weather ok	October	David	
Follow up Tobacco weed infestation on private land Brick Bay	Ongoing	Peter	
Draft proposal to Council for Creek St track	Ongoing	Greg + Gary	
Develop coordinated Predator plan for Oct/Nov implementation	October	Steve + David	
Co-ord with RRE as possible	Ongoing	Steve + Tim	
Schedule & communicate Mangrove cull for Spring	End Aug	Greg	
Include invite to Rainbow's End residents	End Aug	Greg	
Develop objectives, scope, and plan to update SRRA website	Ongoing	Steve + Margaret	
Advise Peter of contact details for Council's "free plant" person	end Aug	Beth	
SRRA membership acquisition management - Advise Steve of correct Residents details so records can be updated	Sept	Nancy, Julie + Steve	
Print & distribute hardcopies SRRA newsletter at SYC to encourage membership	Sept	David	
Co-ordinate with local media to publish article ref SRRA – role & benefits of joining	Sept update	Steve	
Circulate notes from Mahurangi East Civil Defense & Emergency Group meeting	Sept	Nancy	
Seek alliance so SRRA can leverage a CD & emergency plan for Sandspit	October	Nancy	
Include tracks + access points in next newsletter	September	David	
Erect signs at entry points advising SRRA maintains tracks	October	David	
Schedule initial objectives and scoping meeting for Sandspit strategic plan to interested Committee Members	Sept	David	