Virginia Dressage Association- Charlottesville Chapter, Inc

**Accident Preparedness Plan**

VADA-CH Isabel F. deSzinay Memorial Show

13256 Commonwealth Parkway, Culpeper, VA 22701

**Safety Officer- Nancy Lowey**  **540.229.5422**

Copy of plan sent by email or given to all officials and volunteers.

• Ring Steward/Judge or other Show Official immediately notifies office, Safety Officer and announcer of an accident by radio or in person.

• EMT- Dan Prescott- has radio and is notified and leaves for the scene of the accident. He is on grounds from 1 hour before show starts and off grounds at conclusion of show.

• (Safety Team) Show Manager/Safety Coordinator, TD, Stable Manager, EMT and VET (if on grounds) immediately go to the scene of the accident. Vet will be called by show management if not on grounds and needed.

• Announcer asks spectators to clear the area and NOT to call 911. The Announcer puts out a call to the 'Safety Team' listed above to insure acknowledgement

• Safety team keeps spectators away from injured rider/spectator.

• They make sure that the injured rider/spectator is not moved or does not move.

• They make sure someone takes control of the horse.

• EMT takes control of the situation.

• EMT determines the nature of the injured and the appropriate steps of action to take to insure the safety and well- being of the injured rider/spectator.

• EMT discusses planned actions with safety team and injured rider/spectator. If deemed necessary by EMT, Show Manager/Safety Coordinator or EMT will call 911. Only Show Manager/Safety Coordinator or EMT will place a 911 call and provide the emergency personnel with the correct location, i.e. facility location, directions and exact location of injured on property. This call should be placed over a land line to assist in determining location if possible.

• Request that sirens and lights be turned off upon entry to HITS Commonwealth Park to minimize frightening other horses and potentially causing another accident.

• Show Manager/Safety Coordinator disburses crowd, calms parents/spouse/children, checks condition of horse and what action needs to be taken for the horses well- being.

• Show Manager/Safety Coordinator will designate someone to be at the HITS Commonwealth Park driveway entrance to guide the emergency vehicle to the scene of the accident.

• Show Manager/Safety Coordinator will make sure that there is a clear and safe pathway for the emergency vehicle to access the injured rider/spectator.

Accident Injury Report Form filled out by TD with verifying information by EMT.