



ADMINISTRATION
& INFORMATION

GENERAL SERVICES DIVISION

Mark Gordon, Governor | Patricia L. Bach, Interim Director | Rich Merrill, Administrator

Agency Bid Exception Approval (BEA) Request Purchases for Items and Services Exceeding \$7,500.00

Date of Request: _____

Requesting Agency: _____

Agency Authorization Name: _____

Agency Authorization Email: _____

Vendor Name (must match WOLFS or Contract): _____

Amount of Request: \$ _____

Anticipated Term or One-Time Purchase: _____

New Contract, Amendment/Change Order, or Product: _____

OCIO Approval (if applicable): _____

Purpose:

Justification: *Questions to consider: Why was this vendor chosen? Explain the type of competitive process used (i.e. obtaining quotes, research for available vendor, etc.). If a competitive process was not used, why has the agency determined the bid process is not feasible? If the agency considers this a "sole source", what research was done to determine no other vendor could provide this item or service? If this is an amendment or change order, explain what is changing (money, time, contractor's responsibilities, etc.).*

Continued Justification:

CUSTOMER NAME:	WYOMING DIVISION OF CRIMIAL INVESTIGATION	BILL TO ADDRESS:	208 S. COLLEGE DRIVE
BILL TO POC:	DEPUTY DIRECTOR FORREST WILLIAMS	BILL TO CITY AND STATE:	CHEYENNE, WY
BILL TO PHONE:	307-777-6610	BILL TO ZIP:	82002
BILL TO EMAIL:	FORREST.WILLIAMS@WYO.GOV	METHOD OF INVOICE:	MAIL OR EMAIL

TERM
24-months

START DATE
July 1, 2019

END DATE
June 30, 2021

Product Number	Description	Price	Quantity	Total Price
SR-00001	LEAP Search Subscription for YR-1	\$200.00	64	\$12,800.00
SR-00001	LEAP Search Subscription for YR-2	\$200.00	64	\$12,800.00
				\$25,600.00

PAYMENT TERMS:	Net 30
RENEWAL NOTICE:	Forensic Logic's annual subscription renewal uplift will be no more than 5% per year. However, this term agreement shall have no renewal uplift.

REFERENCE DOCUMENTS:

QUOTE NUMBER:	164
AGREEMENTS:	Forensic Logic, LLC Subscription Services Agreement