

# Waiting List Enrolment



Farmhouse Preschool Patumahoe

Farmhouse Preschool Karaka

Child's **official surname** or **family name**:

Child's **official given / first name**:

Child's official **middle name/s**:

Language/s spoken at home:

Child's ethnic origin:

Iwi (if any):

Child's date of birth: *dd/mm/yyyy*

Male

Female

Child's primary residential address:

Post Code:

**Parent/Caregiver Surname:**

First Name/s:

Relationship to Child:

Is your home address the same as the child? Yes / No. If No, please advise alternative address:

Phone: Home:

Cell:

Work:

Email address:

**Parent/Caregiver Surname:**

First Name/s:

Relationship to Child:

Is your home address the same as the child? Yes / No. If No, please advise alternative address::

Phone: Home:

Cell:

Work:

Email address:

*Please tick beside preferred person for contact/emailing.*

## Enrolment Requirements:

How many days in total do you require?

Do you have a preference of days: Yes  No

If yes, please circle preferred days:

Mon Tues Wed Thurs Fri

Do you have a preferred start date:

(approximate is fine)

Options: Please specify your preferred booking:

Long day (7.30am to 5pm)  OR Short day (8.30am to 4pm)

*(Please note we require a **minimum booking & regular attendance of more than 6 hours** with any booking time).*

*Please see our parent information sheet (attached) for our Long & Short day fee rates, and Terms & Conditions.*

We can't always guarantee a place at the exact time you require, due to our busy waiting list, but we will do our best to accommodate your needs. We will contact you via email approximately two months prior to a place being available for your child.

Once your child's days & start date is confirmed we will give you an enrolment agreement form & "all about me" form to complete, along with an information sheet. You will need to complete the forms & return to us on or before your child's first drop-off visit. Please also provide your child's birth certificate (or other legal document), along with their immunisation information for us to sight & copy (on or before this time). **Please remember if your waiting list requirements or email/contact details change please email us (at the address below) to let us know!**

**Signed (Parent/caregiver):** \_\_\_\_\_

**Dated:** \_\_\_\_\_

Please email Odette at: [admin@farmhousepreschool.co.nz](mailto:admin@farmhousepreschool.co.nz) if you have any questions or changes.

Office Use Only: Date Rec'd:

Ent in SMS #:

Once start confirmed:  Diary.  S/Sheet.  Online.  Team.  Forms.  SMS.