**SCHOOL MONITORING EVALUATION**

**AND ADJUSTMENT TOOL**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Quarter, CY** **2017**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of School**

**Note:** Write “**NA”** in the space if the data is not applicable and “**None”** if data is not available

**l) OUTCOME l- ACCESS**

**A) No. of Schools in the Schools Divisions**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Primary School** | **Complete Elementary**  **(K to G6)** | | **Incomplete Elementary** | |
| **Grade levels offered** | **With Multi-grade** | **With mono-grade from K-G6** | **Grade levels offered** | **Grade level not offered** |
|  | ***(Pls. check)*** | |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**B) Latest Enrolment (June)**

Table B.1. Enrolment

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Grade Level | Regular | | | With Special Needs | | | 4P’s Beneficiaries | | |
| M | F | Total | M | F | Total | M | F | Total |
| Kinder (5-6 yrs. Old) |  |  |  |  |  |  |  |  |  |
| Grade 1 |  |  |  |  |  |  |  |  |  |
| Grade 2 |  |  |  |  |  |  |  |  |  |
| Grade 3 |  |  |  |  |  |  |  |  |  |
| Grade 4 |  |  |  |  |  |  |  |  |  |
| Grade 5 |  |  |  |  |  |  |  |  |  |
| Grade 6 |  |  |  |  |  |  |  |  |  |
| Grade 7 |  |  |  |  |  |  |  |  |  |
| Grade 8 |  |  |  |  |  |  |  |  |  |
| Grade 9 |  |  |  |  |  |  |  |  |  |
| Grade 10 |  |  |  |  |  |  |  |  |  |
| Grade 11 |  |  |  |  |  |  |  |  |  |
| Grade 12 |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |

Table B.2. School Age Enrolment

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Type of School | Regular Classes/Sections | | | | | | | | |  | | | | | |
| Kindergarten | | | G1-G6 | | | G7-G10 | | | Senior High School | | | Total | Total | Grand |
| M | F | **T** | M | F | **T** | M | F | T | M | F | **T** | **M** | **F** | Total |
| Public |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Table B.3. Non-School Age Enrolment

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Type of School | Regular Classes/Sections | | | | | | | | |  | | | | | |
| Kindergarten | | | G1-G6 | | | G7-G10 | | | Senior High School | | | Total | Total | Grand |
| M | F | **T** | M | F | **T** | M | F | T | M | F | **T** | **M** | **F** | Total |
| Public |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Table F. Physical facilities. Functional Physical facilities**

**(Cumulative to date of reporting)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Description | Elementary | | Secondary | |
| Permanent | Makeshift/  Temporary | Permanent | Makeshift/  Temporary |
| 1.Academic Classrooms |  |  |  |  |
| 2. Laboratory Rooms *(Standard)* |  |  |  |  |
| 1. Science laboratory |  |  |  |  |
| 1. Computer Laboratory |  |  |  |  |
| 1. Home Economics laboratory |  |  |  |  |
| 1. Industrial Arts laboratory |  |  |  |  |
| 1. Agricultural Arts laboratory |  |  |  |  |
| 1. Fisheries laboratory |  |  |  |  |
| 3. Audio-visual room |  |  |  |  |
| 4. Faculty room |  |  |  |  |
| 5. Principal’s office |  |  |  |  |
| 6. Library |  |  |  |  |
| 7. Clinic |  |  |  |  |
| 9. Canteen |  |  |  |  |
| 10. Comfort rooms | Open pit | | Flush type | |
| Male |  | |  | |
| Female |  | |  | |
| 11. Water Supply Source | *Pls. Check* | | | |
| Piped from local service provider (Level 3) |  | | | |
| Water well/shallow*(Level 1)* |  | | | |
| Natural source (spring) (*Level 1)* |  | | | |
| Rain catchment *(Level 1)* |  | | | |
| Other source/s (communal) |  | | | |
| 12. Furniture: | # that are in Good Condition | | # that Needs Repair | |
| Arm chairs |  | |  | |
| Desks |  | |  | |
| Teachers table |  | |  | |
| Laboratory/library tables |  | |  | |
| Laboratory/library chairs/stools |  | |  | |
| Laboratory/library cabinets/shelves |  | |  | |

**Table G.No. of Teachers teaching subject/s which are not their specialization/major (for JHS and SHS)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Regular/ permanent | # of LGU paid | # of NGO paid | # of employed in other status | Total |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**lll) OUTCOME 3-GOVERNANCE OF BASIC EDUCATION**

**Table A. SBM Implementation**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **documents on the following**: | | | | Yearly Updated | Not yearly Updated | | None |
| School Report Card | | | |  |  | |  |
| SIP | | | |  |  | |  |
| AIP | | | |  |  | |  |
| TA Plan | | | |  |  | |  |
| SBM Level (*Pls. check your school’s level*) | | **Developing** | | **Maturing** | | **Advanced** | |
|  | |  | |  |  | | |
| Conduct of SLAC | | | **# of SLACS conducted** | | | | |
|  | | |  | | | | |
| Conduct of Class Observation | | | **# of Class Observed** | | | | |
|  | | |  | | | | |
| Title of SLAC conducted | | |  | | | | |
|  | | | | |
|  | | | | |
|  | | | | |
| School to school partnership | **Accomplishments** | | | | | | |
| SPG/ SSG |  | | | | | | |
| PTA |  | | | | | | |
| SGCs |  | | | | | | |
| Council of Elders |  | | | | | | |
| Others |  | | | | | | |
|  |  | | | |  | | |

**Table B.1. Significant Accomplishments, facilitating Factors and Lessons Learned**

|  |  |  |
| --- | --- | --- |
| Significant Accomplishment | Facilitating factors | Lessons learned |
|  |  |  |
|  |  |  |

**Table B.2. Hindering factors, Issues, Concerns, Gaps, and Proposed Interventions (ICGPs)**

|  |  |  |
| --- | --- | --- |
| Hindering Factors | Issues/concerns/gaps | Proposed Interventions |
|  |  |  |
|  |  |  |

**Table C. Parents Teachers Association**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Participation in Planning and implementation (e.g. SIP,AIP,SBM, CPP, & Brigada)** | | **Infrastructure projects**  **implemented/participated** | **Social Programs conducted/participated** | **Budget** *(Donations or solicited)* | |
| **Yes** | **No** |  |  | **Cash** | **In-kind** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Table D. Partnerships and Linkages**

**Donations and Utilization**

**Cash**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Donor | Amount | Date Received | Purpose | Documentation (e.g. MOA, Acknowledgement receipt, etc.) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Kind**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Donor | Item/Description of Donation | Date Received | Purpose | Documentation e.g. MOA, Acknowledgement receipt, etc.) |
|  |  |  |  |  |
|  |  |  |  |  |

**Table E. Number of Resolutions, MOA/MOU, Project proposals submitted**

|  |  |  |  |
| --- | --- | --- | --- |
| Nature of Request  letter/resolution/proposal | Partner Agency | Action Taken | Remarks |
|  |  |  |  |
|  |  |  |  |

**Table F. Number of Promoted Personnel**

|  |  |  |  |
| --- | --- | --- | --- |
| Nature of Promotion | | | Total |
| Natural Vacancy | Reclassification | Equivalent Record Form (ERF)  (Teacher 1-3) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Table G. Deployment of Teaching, Teaching-related and Non-Teaching Personnel**

**G.1. New Extension Positions Elementary and Junior High Schools**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Allocation | | | | Filled | | | | Unfilled | | | | Remarks |
|  | T-1 | HT | SP | NT | T-1 | HT | SP | NT | T-1 | HT | SP | NT |  |
| Elem |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Sec. |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |  |

***T1- Teacher 1, HT- Head Teacher, SP- School Principal, NT- Non –Teaching***

**G.2.New Extension Positions- Senior High School**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Allocation | | | | | | Filled | | | | | | Unfilled | | | | | | Remarks |
| T1-3 | MT1&2 | ASP | SP | NT | SN2 | T1-3 | MT1&2 | ASP | SP | NT | SN2 | T1-3 | MT1&2 | ASP | SP | NT | SN2 |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

*T1-3-Teacher 1-3, MT1&2- Master Teacher 1&2, ASP- Asst. School Principal, SP- School Principal*

*NT- Non Teaching SN2- School Nurse 2*

**G.3. Unfilled Natural Vacancies (Vacated due to promotion, retirement, resignation, death, dismissal and other forms of**

**Separation from service)**

|  |  |  |
| --- | --- | --- |
| Cluster of Positions | No. of Vacant Positions (Quantity) | Remarks/status |
| Teaching positions (T1-3 & MT 1-2) |  |  |
| Head Teacher 1-6 |  |  |
| School Principal 1-4 |  |  |
| Non-Teaching positions |  |  |
| TOTAL |  |  |

**Table H. IPED Accomplishment**

|  |  |  |
| --- | --- | --- |
| Target activities for the Quarter | Actual accomplishment for the quarter  (Numerical) | Remarks |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Table I. Resource Support-Finance**

Status of MOOE Downloading and Liquidation

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Quarter | Amount requested | Amount liquidated | Balance | Reasons for fast Liquidation | Reason for slow liquidation |
| 1st |  |  |  |  |  |
| 2nd |  |  |  |  |  |
| 3rd |  |  |  |  |  |
| 4th |  |  |  |  |  |

Recommendations:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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