

The Town Board Meeting for the Town of Addison was held on Monday, March 21, 2022, 7:00pm at the Town Hall. The following people were present:

Supervisor	Jack Thompson		
Councilperson	Alice Weale		
Councilperson	Brandon Conklin		
Councilperson	John Lyons		
Councilperson	Joseph Trappler		
Attorney	Craig Patrick - Absent		
Town Clerk	Robin Carr		
Assessor	Teresa Lyons - Absent		
Hwy Superintendent	Jeff BeGell		
	Mary Button	Elizabeth Carr	Hope Trappler
	Don Souders	Laura Souders	

Supervisor Thompson called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC:** None

**APPROVE MINUTES:**

Motion by Councilperson Trappler, seconded by Councilperson Weale to approve the February, 2022 minutes as written.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler  
Noes: None

**ORGANIZATIONAL APPOINTMENTS:** None

**DEPARTMENT HEAD REPORTS:**

a. Assessor – Entering Utility and Railroad ceiling values. Telecoms are on hold due to values and litigation. Entering sales, updating addresses and working with the State to figure out exemption problems.

b. Hwy Superintendent – Been performing snow removal and out of sand. Hard surfaced grader bottom but the stingers will need replacing before next year, cost approximately \$3500. Councilperson Trappler asked if the seasonal roads were ready to open April 1. Highway Superintendent said no, but thought it would be a good idea to change till May 1. Would need to change the signs and maybe possibly some paperwork filed.

c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Town Clerk noted that there was currently 7 expired dog licenses as of the end of February. Free rabies clinics are scheduled for the coming months. Councilperson Trappler inquired about putting a summary of Board Minutes in the Addison Post. Town Clerk stated he had spoken with Oakley Hayes and the summary would be free. All agreed that they only items included would be those the board voted on. Bookkeeper reported the following collections: Justice - \$389.00, Town Clerk – \$338.50.

**OLD BUSINESS:**

a. Certify the Annual Review of Bookkeepers Records – **Resolution #6** of 2022. Motion by Councilperson Lyons, seconded by Councilperson Weale to approve Resolution #6 of 2022, certifying that the Required Annual Review of the 2021 Addison Town Bookkeeper's Records was conducted by all Board Members to the best of their ability:

Roll Call: Thompson – Yes, Weale – Yes, Conklin – Yes, and Lyons – Yes. Motion adopted 4-0.

b. Tax Collectors Monthly Report – Total amount of the warrant - \$1,539,347.01 of which \$360,756.34 remains uncollected. The Town has been paid in full, \$430,314.14.

c. Committee recommendations for ARPA Funds. Councilperson Trappler stated he needed a list of what the board wanted to do to the Town Barn. Tabled till next board meeting.

d. Sexual Harassment Policy – Board members reviewed. Motion by Councilperson Weale, seconded by Councilperson Trappler to Adopt the Sexual Harassment Policy as presented.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

e. Equipment purchases:

Replace 1 Ton Dodge – Hwy Superintendent presented an estimate for a bigger truck with a wing at \$155,000. Box was stainless steel. Several board members took issue with current vehicle being driven less that 4,000 miles a year. Current vehicle use to plow roads the other trucks can't get up but the maintenance cost are high and vehicle can't really do what it is used for. Councilperson Conklin recommended the 550 Ford. No consensus on issue, tabled till next meeting.

Replace P/U – Vehicle is only 2 years old but given the trade-in value is more than cost of new truck, wanted to replace it. Currently due to chip shortages, can't get pick up trucks.

f. Addison School District Renovation Proposal – Town Supervisor met with school board member. School District wants to take the lead and board agreed to have Supervisor sign off so they could do so.

**NEW BUSINESS:**

a. Recommended budget transfers:

\$ 90.00	from DA5132.403 (Mach Rep)	to	DA5132.403A (1994 Tractor)
\$3770.00	from DA5132.403 (Mach Rep)	to	DA5132.403F (2013 Dump Truck)
\$ 84.00	from DA5132.403 (Mach Rep)	to	DA5132.403J (Other)

Motion by Councilperson Conklin, seconded by Councilperson Weale to approve the recommended budget transfers as presented.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

b. Rabies Clinic – Town of Addison's Free Rabies Clinic is scheduled for April 30, 2022, 10am – Noon, at the Community Center. Will be conducting a drive thru clinic unless inclement weather forces us inside the Community Center.

c. Cemetery Maintenance – Board directed we submit for bids through the Addison Post and required an Insurance policy with the town listed within 10 days of bid acceptance.

d. Road signs – Noted that numerous roads signs are missing and need to be replaced. The Town Supervisor will do an inventory of missing signs and pricing for the next meeting.

e. Shared Services – Insurance Company provided a generic Inter-municipal Agreement and recommended we run by the Town Attorney. Board also recommended the agreement be limited to Two (2) years. Town Clerk will contact the Attorney for Comments/Recommendations.

f. Security System – Current system is down and not recording. Board requesting info from Town Justice as to the need for the system and if grant money is available to replace. Will discuss at the next meeting.

g. Town Barn Repair – Noted that the Roof needs to be replaced, Hwy Superintendent will take down the chimney. Would like to use 40 year tin, replace windows, install insulation and internal sheeting. Need new heating system, preferably propane. Would like the two cold bays be extended approximately 16' by 32' with a height of at least 16'. Noted that it would be a great idea for all board members to look around the Town Barn or hold the next board meeting there so everyone could visualize what repairs were needed.

**EXECUTIVE SESSION:** None

**COMMUNICATIONS:** None

**OTHER BUSINESS:**

Claim Numbers, General Fund Claims, Nos. 55-81, totaling \$11,116.15; Highway Town-wide DA Fund Claims, Nos. 8-13, totaling \$11,440.25; Highway DB Fund Claims, No. 3, totaling \$2,513.62; and Trust & Agency Claims, Nos. 5-6, totaling \$925.34, for a Grand Total of \$25,995.36. Motion by Councilperson Conklin, seconded by Councilperson Trappler, to approve and pay the bills in their usual manner.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

**SUPERVISOR REPORT:** Motion by Councilperson Conklin, seconded by Councilperson Trappler to approve the Supervisor Report for February 2022 as presented.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

**COMMENTS FROM THE PUBLIC:** Town Clerk asked if it would be beneficial for him to attend training to become an official NY State Notary, currently being offered at Alfred State College for \$125. Board agreed to pay for it and provide the service to the Town for free.

**ADJOURNMENT:**

Motion by Councilperson Conklin, seconded by Councilperson Trappler, that the meeting be adjourned at 8:50pm and the next scheduled Town Board Meeting will be held, Monday, April 18, 2022, 6pm at the Town Barn.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

Respectfully Submitted,

Robin Carr  
Town Clerk

**NEXT MEETING:**

**MONTHLY BOARD MEETING: Monday, April 18, 2022, 6pm at the Town Barn**