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| |  |  |  |  | | --- | --- | --- | --- | | **Iowa Section ASCE**  **Board of Directors Meeting**  **October 18, 2017, 12:00 PM**  **Dordt College, Engineering Conference Room**  **Sioux Center, IA** | |  | ASCE_logo_sig_high res | |  | ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession | | | |
| **1. Call to order** at 12:38 by Brian Boelk | |

* 1. Roll Call – Justin Widdel

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| Members Present | Telephone | Members Absent |
| Brian Boelk, P.E.  Mike Barkalow, P.E.  Josh Trygstad, P.E.  Jeff Fadden, P.E.  William Mabuce, P.E.  Stephanie Then, EIT | Aaron Granquist, P.E.  Aaron Moniza, P.E.  Justin Widdel, P.E.  Kari Sebern, P.E.  Jenifer Bates, P.E. (12:50) |  |

* 1. Review of minutes for regular meeting of September 7, 2017. Motion to approve meeting minutes (Aaron G.), second (Jeff) and approved.
  2. Review of the Agenda
     1. Update contact information
     2. Add advocacy information under New Business
     3. Move budget discussion to last order of business
     4. Motion to approve with revisions (Mike), second (Justin) and approved.

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| **2. Special Presentations – None** |

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| **3. Financial Affairs** |

1. Monthly financial report – Jeff Fadden –Treasurer’s Report (Items a and b were discussed at end of meeting)

September Report reviewed.

* 1. Water resources conference funds have not been received. Jeff emailed Marlee to request; report will be approved after receiving information.

1. 2017-2018 Budget
   1. Board reviewed and made revisions to proposed annual budget
   2. Need to verify budgets for Student and YMG chapters
2. Expenditures
   1. $504 to Josh for President and Governors Forum travel and registration
   2. $144.96 for Aaron G’s president plaque
   3. $41.50 to Mike for board meeting lunch
   4. Brian has approximately $400 for ASCE 2017 Convention
   5. Motion to approve expenses as noted (Bill), second (Aaron G.) and approved

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| **4. Section Business** |

1. Organizational – Brian Boelk
   1. Invitations for monthly meetings will be sent out
2. Administrative – no update
3. Coordination with National
   1. Brian received emails regarding Annual Champions Webinar and Leadership Training for Section and Branch Awards and “Ask the President”. – Brian to send the Awards information to Aaron G.
4. Officer Training & Meetings
   1. Josh provided a recap of the Presidents and Governors Forum
      1. Planned roll out of Dream Big for High Schools and Middle Schools
   2. Brian provided a recap of the ASCE 2017 Convention in New Orleans
      1. Good information provided during the concurrent session
5. Section History and Archives– no update

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| **5. Member Communications & Feedback** |

1. Newsletter – Stephanie Then
   1. September newsletter was sent
   2. Next newsletter topics to include:
      1. Brian to send photos and information for National Convention and Josh for P & G Forum
      2. Dordt Joint Meet recap
      3. Membership renewal reminder
      4. Transportation and Structural Conference reminders
2. Website/Social Media - no update
3. Email broadcasts – no update

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| **6. Membership Services & Recognition** |

1. Membership Status – Mike Barkalow
   1. 801 Society
   2. 651 Section
2. Member recruitment/retention
   1. We did not receive the STAY Grant
3. Life Member recognition – no update
4. New CE graduate recognitions
   1. Dordt Joint Meeting scheduled including Dream Big screening

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| **7. Coordination with Affiliates & Others** |

1. YMG’s – William Mabuce
   1. Mike to send William contact information
2. Student Chapters – no update
3. Joint Section/YMG/Student meetings
   1. Need to set up Central Iowa Joint Meet
   2. Set date for Annual Conference to coincide with University of Iowa Joint Meet. Josh suggested doing this before Christmas break
4. Region 7 – Jenifer Bates
   1. Jenifer is a liaison to Governors and has regular interaction with them.
   2. Funding is available to Student Chapters. Suggested that we get the U of I Chapter to request money to help with Conference fees. Brian and William to contact U of I.

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| **8. Professional Development** |

1. Annual Conference – Josh Trygstad
   1. Conference planning meeting will be in February
2. Technical Conferences – Kari Sebern
   1. Registration is open for Transportation and Structural Conferences
3. Scholarships – No update
4. Region Awards – Aaron G.
   1. Brian to send Aaron G. email about Section and Branch awards
5. New Officer Recruitment – No update
6. Section Awards
   1. See 8.b.i
7. Webinars – No update
   1. Remove from future agenda

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| **9. Outreach/Public Relations** |

1. E-week – Brian Boelk. – No update
2. Strategic plan – no update
3. Pre-college outreach – no update
4. Public & Government Relations – Aaron G.
   1. Need to check if there is a term associated with State Advocacy. Aaron M thought that it was a 3 year commitment.
   2. The following advocacy goals were discussed
      1. Promote 2017 Report Card
      2. Promote Dream Big
      3. Host State Advocacy events
      4. Promote/grow key contact initiative
      5. Have more connection with State Legislation. Research committees that we can potentially meet with. Aaron M. and Brian to work together and present to board in December meeting.

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| **10. Old Business - None** |

1. Higher Logic (Collaborate) – no update
2. 2020 Centennial – no update
3. Add E-vote for STAY Grant

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| **11. New Business** |

1. Region 7 Funding Request – Brian Boelk – no update
2. 2017 SPAG Grant
   1. Application due November 1; can apply for up to $2,500
3. Evaluate 2016-2017 Goals
   1. 10% higher attendance at conferences. Consider tracking member attendance at conferences to gauge member involvement.
4. Define 2017-2018 Goals
   1. Prepare for Report Card to include:
      1. Organize committees
      2. Email survey to members for possible involvement
   2. Review and update Iowa Section Manual
5. Acknowledge Dordt College received an award for $25,000 for the Vehicle Bridge Project.

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| **12 Adjourn** Meeting 3:05 pm: |

Motion to Adjourn (Mike), second (Josh) and approved.

Proposed next meeting is November 16 at Pizza Ranch in Newton, Iowa.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Justin D. Widdel, P.E.

**Secretary**