**Toy’s Touch Spa, LLC**

**SPA PARTY AGREEMENT & CANCELLATION POLICY**

**CONTACT INFORMATION**

**Today’s Date:**

**Hostess First/last name:**

**Guest of honor:**

**Date of birth:**

**Address:**

**Email:**

**Phone:**

**EVENT INFORMATION**

**Event date and time:**

**Celebration:**

**Number of guests:**



(ex:  "Ava's Birthday")

(guest minimum required for all party packages - see party package details)

This contract is a binding agreement for service between the host/hostess

and Toy’s Touch Spa, LLC

Toy’s Touch Spa, LLC must receive a final number of party guests, including a complete list of all names, as well as confirmation of party package choice, including any add-ons, no later than 3-5 days prior to event. The above information is imperative in determining how many staff members will be required to cater to your event.

Guests should arrive 10 minutes prior to the start of the party to assure that spa services run on schedule and in a timely manner. ***Only the party host(s) will be permitted to remain in the spa lounge during the party (no more than 8-10 adults)***.  Any special needs/requests must be brought to our attention prior to party start time.

We appreciate your understanding and cooperation.

Spa services will begin promptly at the party start time indicated on this agreement. Because our time is reserved specifically for your party, guests who arrive later than 10 minutes after party start time, may not be guaranteed all spa services.  All services will follow in rotation between guests in the party.

Complimentary refreshments, wine, drinks, will be provided for all guests included in the party package. Any additional food requests must be arranged with us at least 5 days prior to the party and paid for at party checkout.

A 100% non-refundable deposit (cash or credit only) of $100 and travel fee is due at the time of booking. Party deposit is NON-REFUNDABLE.

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The host/hostess is responsible for and will be charged the full amount of the party package for any party cancellation.  The host/hostess is responsible to pay for the number of guests provided at party confirmation. Additional guests may be added no later than 2 days prior to the party date. ***Party Bookings are NON-REFUNDABLE.****No exceptions can be made.*

*\**\*\*For all ***AT HOME SPA PARTIES ONLY*:**

Final payment will be charged **to the card on file** the day of the event, prior to our arrival, unless host/hostess calls **at least 24 hours prior** to the event and provides an alternate payment method.  Party **must be paid in full prior to our arrival.**No exceptions will be made. Package includes Spa Services Only.

\*Please make us aware of any allergies prior to party date\*

**Covid-19 Corona Virus Protocols and Policies**

Everyone receiving services from our staff at your event (or anyone in the room with our staff at your event) would be required to wear a mask during their services, and anytime they are around our staff. All parties receiving services will have to wash their hands for 20 seconds before they receive their service. You will need to take everyone’s temperature before the event on the event date, to determine that they have a normal temperature. We also must have you provide to us that no one at your location and, no one receiving services has a fever, elevated temperature, and has not been instructed to quarantine; within 14 days or, the booking date. You will also have to confirm none of the mentioned persons are having any Covid-19 symptoms. These include but are not limited to fever or chills, cough, shortness of breath/difficulty breathing, fatigue, muscle or body aches, loss of taste or smell, sore throat and or nausea or vomiting.

Look for emergency warning signs for Covid-19. If someone is showing any of theses signs, seek emergency medical care immediately.

*We will contact you a few days prior to your event date to confirm all the party details. If you should have any questions about your party, please feel free to contact us @ (601) 919-7741 or (662) 633-0164 or email us at toystouch@yahoo.com*

 *We are here to make sure that****you and your friends have****the most memorable and enjoyable spa party experience!*

**We look forward to hosting your Royal Celebration!**

The undersigned acknowledges that they are ultimately responsible for all services in accordance with our cancellation policy noted above.

**Your electronic signature below certifies that you agree to the terms and conditions of this contract.**



