
SYLLABUS

THE BLUEPRINT COACHING SESSIONS



A NOTE FROM SHUNTE

ABOUT WEC

Women Empowering Change is an organization that is committed to equipping purposed driven women and men with the tools to inspire change through empowering growth, leadership, and community support. It is purposed to bring women and men together to connect, grow personally and professionally, discover strategies for balance, and to develop new business/personal relationships.

BRANDS

Mixed Talk Media

Magazine

Radio Station

Podcasting Studio

Podcasts

Let's Talk Life XL

PROGRAMS

iSpeak Network

WEC Women's Network

WEC Sharespace (Office Suites)

CONTACT US @

askus@wecinc.org

FOLLOW US @

Instagram & Facebook

@MIXEDTALKMEDIA

Instagram

@women_empowering_change

Facebook

@wec4hope



ABOUT Shunte Gamble

Shunte Gamble is a Leadership and Personal Development advocate. She is sought out by top industries and organizations to equip their audiences with the tools essential to achieve new levels in their professional careers, break barriers blocking their personal goals, and in creating action plans that promote continued growth. Success is a Mindset! Shunte understands that the desire to be successful has a HUGE impact on how business professionals tend to view their progress. She also knows, that many are more successful than they realize. Although we cannot control every aspect of life, we can reform our thinking. Success is a mindset and this presentation will help attendees align their thinking and understand how patience is key to seeing the success their working to achieve.

Shunte Gamble

THE BLUEPRINT COACHING SESSIONS

LEARNING OBJECTIVES:

What information and/or skill will you learn in this study?

Discovery Session

- Session 1: Discovery
- Purpose, journey, or business/professional challenges at your current stage.
- Q & A Power Talk session

Event Design

- Session 1: Vision
- Session 2: Structure
- Session 3: Organization-Layout
- Session 4: Monetizing

Starting-Up Small Business

- Session 1: WHY (Vision) + Q&A Power Talk
- Session 2: WHAT (Structure) + Q&A Power Talk
- Session 3: HOW (Goal Setting) + Q&A Power Talk
- (Add-On) Session 4: Website Development-Basic set-up of your company's website. **Must purchase a specific website prior to session.**

Starting-Up Podcasts

- Session 1: Vision
- Session 2: Format
- Session 3: Equipment & Monetizing

Required Materials

- The Leadership Blueprint published by Shunte Gamble.
- Cost of the workbook is covered in your program fee.

REQUIREMENTS/POLICIES

- Weekly Reading/Homework Assignments
- Participation – The client is expected to take accurate notes during sessions, make any decisions regarding your business/personal actions, and are encouraged to fully participate in discussions.
- Attendance – See Section 4 of the Services Terms & Conditions
- Duration - The sessions are designed so that the client can complete each session in consecutive weeks.

For more information, email sgamble@wecinc.org

THE BLUEPRINT COACHING SESSIONS

All Coaching services provided by Shunte Gamble (Coach) or programs provided by Women Empowering Change (WEC) and it's presenters are a partnership, defined as an alliance, not a legal business partnership. Sessions/Courses are designed as thought-provoking and creative processes that inspires the client to maximize personal and professional potential. They are designed to facilitate the creation/development of personal, professional or business goals and to develop and carry out a strategy/plan for achieving those goals.

1) Coach-Client Relationship

1.1 Client is solely responsible for creating and implementing his/her own decisions, choices, actions and results arising out of or resulting from the coaching relationship and his/her coaching calls and interactions with the Coach. As such, the Client agrees that the Coach is not and will not be liable or responsible for any actions or inaction, or for any direct or indirect result of any services provided by the Coach. Client understands coaching is not therapy and does not substitute for therapy if needed, and does not prevent, cure, or treat any mental disorder or medical disease.

1.2 Client further acknowledges that he/she may terminate or discontinue the coaching relationship at any time.

1.3 Client acknowledges that coaching is a comprehensive process that may involve different areas of his or her life, including work, finances, health, relationships, education and recreation. The Client agrees that deciding how to handle these issues, incorporate coaching principles into those areas and implementing choices is exclusively the Client's responsibility.

1.4. Client acknowledges that coaching does not involve the diagnosis or treatment of mental disorders and that it is the Client's exclusive responsibility to seek such independent professional guidance as needed.

1.5 The Client understands that in order to enhance the coaching relationship, the Client agrees to communicate honestly, be open to feedback and assistance and to create the time and energy to participate fully in the program.

2) Services

2.1 The parties agree to engage in the selected Coaching Service/Program via virtual or in-person sessions.

2.2 Client e-mail WEC or Coach Shunte Gamble in-between scheduled sessions.

2.3 WEC and Coach Shunte Gamble may also be available for additional time, per Client's request, on a prorated basis rate. For example, reviewing documents, reading or writing reports, engaging in other Client related services outside of coaching hours.

3) Schedule and Fees

3.1 This coaching agreement is valid for the specified time and the set fee.

3.2 The calls/meetings shall be on the same day and time each week for the duration of the program/service selected.

3.3 If rates change before this agreement has been signed and dated, the prevailing rates will apply.

3.4 There are no refunds. Client may cancel services at any time.

4) Procedure (Attendance)

4.1 The time of the coaching sessions and/or location will be determined by client based on a selected time.

4.2 Business Coaching Sessions: The Client is responsible for joining virtual session via online platform such as Zoom. The session will remain open for up to 5 minutes after the start of the selected time. The session will close at the 5 minute mark if the client has not joined. Services will pick-up where the client left off. Additional sessions will not be added to replace missed sessions. Client can add additional sessions at the prescribed fee.

4.3 WEC Leadership Program Sessions: The Client is responsible for joining each session via online or in-person. If the client has not joined a session, the Client will be emailed a link to view the course recording. Additional sessions will not be added to replace missed sessions. Client can add additional sessions at the prescribed fee.

THE BLUEPRINT COACHING SESSIONS

5) Confidentiality

5.1 This coaching relationship, as well as all information (documented or verbal) that the Client shares with the Coach as part of this relationship, is bound by the principles of confidentiality set forth in the WEC Code of Ethics.

5.2 Please be aware that the Coach-Client relationship is not considered a legally confidential relationship (like the medical and legal professions) and thus communications are not subject to the protection of any legally recognized privilege. The Coach agrees not to disclose any information pertaining to the Client without the Client's written consent. The Coach will not disclose the Client's name as a reference without the Client's consent.

5.3 Confidential Information does not include information that: (a) was in the Coach's possession prior to its being furnished by the Client; (b) is generally known to the public or in the Client's industry; (c) is obtained by the Coach from a third party, without breach of any obligation to the Client; (d) is independently developed by the Coach without use of or reference to the Client's confidential information; or (e) the Coach is required by statute, lawfully issued subpoena, or by court order to disclose; (f) is disclosed to the Coach and as a result of such disclosure the Coach reasonably believes there to be an imminent or likely risk of danger or harm to the Client or others; and (g) involves illegal activity. The Client also acknowledges his or her continuing obligation to raise any confidentiality questions or concerns with the Coach in a timely manner.

6) Release of Information

6.1 Client Agrees to have only your name, contact information, and start and end dates of coaching shared with WEC staff members and/or other parties involved in this process for the sole and necessary purpose of verifying the coaching relationship, no personal notes will be shared.

6.2 According to the ethics of our profession, topics may be anonymously and hypothetically shared with other coaching professionals for training, supervision, mentoring, evaluation, and for coach professional development and/or consultation purposes.

7) Cancellation Policy

7.1 Client agrees that it is the Client's responsibility to notify WEC or Shunte Gamble 24 hours in advance of the scheduled session.

7.2 WEC and Shunte Gamble reserves the right to bill Client for a missed meeting. Coach will attempt in good faith to reschedule the missed meeting.

8) Termination Policy

8.1 Either the Client or the Coach may terminate this Agreement at any time with 1 week written notice (email).

8.2 Client agrees to compensate the Coach for all coaching services rendered through and including the effective date of termination of the coaching relationship. No refunds will be provided for any pending sessions.

9) Limited Liability

9.1 Except as expressly provided in this Agreement, WEC nor Shunte Gamble makes no guarantees, representations or warranties of any kind or nature, express or implied with respect to the coaching services negotiated, agreed upon and rendered. In no event shall WEC, it's presenters, or Shunte Gamble be liable to the Client for any indirect, consequential or special damages.

9.2 Notwithstanding any damages that the Client may incur, WEC, it's presenters, or Shunte Gamble, entire liability under this Agreement, and the Client's exclusive remedy, shall be limited to the amount actually paid by the Client under this Agreement for all coaching services/programs rendered through and including the termination date.

Entire Agreement This document reflects the entire agreement between the Coach and the Client, and reflects a complete understanding of the parties with respect to the subject matter. This Agreement supersedes all prior written and oral representations. The Agreement may not be amended, altered or supplemented except in writing signed by both the Coach and the Client. Electronic signature on sign-up form. A copy will be sent via email to the address provided.