

## **KCS 3rd Sub Crew Assignment**

On duty -

Time: Location: 0600

## Pool Crew 2: AM Local - Ft. Smith Dodger

Report to Heavener, pick up throttle, train and paperwork (on small clipboard) for train FSD, the Ft. Smith Dodger. You will be the third train to depart, the through trains have priority. Contact Dispatcher after northbound coal train clears. After completing the Ft. Smith job, contact dispatcher and report to Heavener or Watts as directed to begin running through trains over the 3<sup>rd</sup> sub.

## Marking up/Starting a run:

Get train card or switchlist, confirm lead loco number.

Select loco on throttle: dial up all 4 digits, then press "SEL". Contact the Dispatcher:

Always start with "Train (your #) calling Disaptcher, over"

**Departing**: "Train (#), Engineer (name) ready to depart

(location) for (next scheduled stop or destination), over."

## Handing off trains at end of run:

**In Heavener**, follow yardmaster's instructions, release loco only when yardmaster instructs you to do so.

**In Watts**, pull train completely past control signals, then release.

**Release locos -** Dial "0000" on your throttle to release.

**Paperwork**: leave in "Completed" stack at destination.

Contact Dispatcher: "Train (#) tied down at (location)."

When running through trains across the territory:

After completing a run, pick up next train at same location.