



Admission Policy
Up-Grade Training and Therapy Ltd
Date 02/09/2021
Review Date 02/09/2023

For a young person must be admitted to Up-Grade Alternative Provision they must be

1. Referred by education authorities, social workers, parents, foster agencies, or other schools.
2. We can work with young people in partnership with mainstream schools with the view to reintegrate the student back into mainstream education. This service will be offered for a time period agreed between the head teacher of UGT and the appropriate adult from the current school.
 - Aged between 4-16
 - Not attending school-refusing or unable to access the education on offer to them
 - About to be excluded
 - At risk of permanent exclusion
 - Off school due to numerous exclusions
 - School anxieties
 - Unwell
 - Home educated
3. We will offer placements to young people awaiting a school placement through the local authority or placing authority.
4. We will offer placements to young people who have a history of physical abuse to staff and other young people; this will be subject to a full assessment during which the outcome may identify the need for an alternative educational option being sourced.

Up-Grade Training and Therapy will collate information provided.

Placement information from the school/education provider, parents/carers, professionals working with the family and the young person.

Up-Grade Training and Therapy will provide the following:

1. Assessment sessions to be booked and completed
2. BKSB

This will enable us to formulate and Education Learning Plan for the student to meet the identified needs.

NAME:	SIGNATURE:
NAME:	SIGNATURE: