

**RUSHDEN PERMANENT ALLOTMENT AND SMALL HOLDING SOCIETY LIMITED**

Registered under the Co-operative and Community Benefit Societies Act 2014.

Register no. 3126R

E-mail [rushdenallotments@hotmail.co.uk](mailto:rushdenallotments@hotmail.co.uk)Field Minutes of the Committee Management Meeting Held on Tuesday 17<sup>th</sup> May 2022Masonic Hall, Rushden

The Chairman opened the meeting at 7:30pm

**Present:**

Russell Jarvis	RJ (Chair)	Dave Flook	DF (Vice Chair)
Mark Cox	MC	Pasqu Di Salvo	PDS (Treasurer)
Peter Wright	PW	Anita Jarvis	AJ
Peter Swindley	PS	John Lowe	JL
Shane Webster	SW	Anita Medlock	AM

Minute Secretary

Jayne Evans

JE (Present but not produced these minutes, RJ produced Minutes)

Apologies

**1. Minutes from Previous Meeting**

All Agreed

**2. Actions From Previous Meeting**

No colour = new action this meeting/action from previous meeting modified

**Red** = action not started**Amber** = action in progress**Green** = action completed*Note - numbers not sequential, completed action numbers removed from table*

Action No	Date arose	Subject	Action Required	Action Taken/agreed at meeting	Person responsible	RAG status
2.43	18/10/21	Facebook Group	Identify moderators/admin from each field. Send out link to all members via email	To update on progress next meeting	RJ	Action in progress
2.46	15/11/21	Communal composting facility – provision of containers by council	Communication was sent to North Northamptonshire Council and waiting for a response.	SW not at meeting- To report back at next meeting	SW	Complete
2.55	14/3/22	Request to share smallholding land to stable a horse	Written Request received	Rent costs decided and water bill costs to be calculated.	RJ and PDS	Complete
2.56	14/3/22	Creation or wildlife area and pond area on HR field	Committee to meet with plot holders on HR field to support them to organise the creation of wildlife and pond area	Meeting date set	All Committee Members	Action in progress
2.58	11/4/22	Higham Garden Show		Inform Organiser that we will not be attending		Complete
2.59	11/4/22	Water Bill Cost for Smallholding				Complete
2.60	11/4/22	Member Complaint Letter		DF to send letter in response		Complete
2.62	11/4/22	New email Address For WR member		Records updated		Complete
2.63	11/4/22	Skip for Washbrook Road		DF to find price to share with BR	DF	Carried Forward

2.64	11/4/22	Field Hours Payment to member			DF	Carried Forward
2.65	11/4/22	Fly tipping at Quorn Road Gate	Report to NNC for collection			Complete
2.66	11/4/22	Membership Secretary to be informed of new key costs				Complete
2.67	11/4/22	Clear up Deposits	To find out how much other Society's charge			Complete

### **2.43 Facebook Group**

Agreed who would be each fields moderator.

Agreed Action 17<sup>th</sup> May – RJ to make JL and MC Moderators

### **2.46 Communal composting facility of fields and council providing containers**

Agreed Action 17<sup>th</sup> May – Move task to complete

### **2.55 Request to share small holding land**

Agreed Action 17<sup>th</sup> May - Move task to complete

### **2.56 Creation of pond on Highfield Road field**

Agreed Action 17<sup>th</sup> May – Meeting date arranged, Sunday 29<sup>th</sup> May 1:00, JL to put up poster, RJ to email Highfield Road Members.

### **2.67 Clear Up Deposits**

Agreed to be £5 per pole to a maximum of £50 and now only 1 year rent.

Check Rule book – May need amending

How and where to store photos of plots?

## **3. Secretary's Report and Correspondence**

### **3.1. Permission Requests**

Item No	Date	Field	Members	Details of Request	Outcome
1	17/5/22	WR		Permission for a shed 7x5 and a fruit cage	Agreed
2	17/5/22	HR		Permission for a 6mtr square polytunnel	Agreed
3	17/5/22	HR		Polytunnel – 9x9	Agreed
4	2/5/22	WR		Polytunnel	Agreed
5	3/5/22	WR		Polytunnel	Agreed

### **3.2. Correspondence**

Item No	Date	Field	Member	Details of Correspondence
1	17/5/22	BR		Complaint that Mobile home residents are spraying weed killer on our side of the fence
2	17/5/22	APHA		Restrictions on poultry lifted on 2/5/22

1. I wanted to bring to the Committee's attention that it appears the residents that live in the static home immediately behind my plot have used weed killer along the section of hedgerow on Bedford Rd field that immediately backs on to their land. The hawthorn hedge and the grass on the Allotment side is now dead. Last year they had suggested to me that they may do it, but I asked that they did not as my dog eats the grass, but it appears that they have done it this year. I feel it is not acceptable to put weed killer on to someone else's land. I think we should know what they have used.

Action – Write to Kingsmead (Landlords) to complain

## **4. Member's Secretary Report – New Members and Leavers**

No details this month

**5. Warning Letters**

Warning Letters							
Name	Field	Polite letter sent	Outcome	1 <sup>st</sup> letter sent	Outcome	2 <sup>nd</sup> letter sent	Outcome
	HR	7 to be sent					
	WR	1 to be sent					
	HR			6 to be sent			
	WR			1 to be sent			
	BR			4 to be sent			
	HR					2 to be sent	

**6. Treasurer's Report****INCOME:**

Store Sales added:

GR £1194.083

WR £836.40 (banking missed last treasurer's report so this 2 x months)

BR £862.85

HR £395.50

**EXPENDITURE:**

Significant Expenditure

None this month

**Latest Bank Account Balances:**

HSBC Community Account £1562.26 (As per Treasurer's report)

**Investment Accounts: Breakdown**

HSBC Business Money £15,502.60

Barclays Premium Account £18,909.58

Redwood Account £63,730.00

United Bank £81,295.58

**Total in Investment a/c £179,437.76 (as per Treasurer's Report)****7. Field Reports****7.1. Highfield Road**

Nothing to Report

**7.2. Washbrook Road**

Nothing to Report

**7.3. Bedford Road**

Nothing to Report

**7.4. Grafton Road / Small Holding**

Nothing to Report

**8. Store**

£1322 profit has been made year to date

**9. Health and Safety**

Nothing to Report

**10. Any Other Business**

AM Requested RJ for the supposed nasty email to RJ by AM.

MC wants keys to all fields.

SW

Suggested having a Social Evening for the Members

Meeting Closed 9:30pm

**11. Date of Next Committee Meeting**

Monday 13<sup>th</sup> July 2022 7:30pm

**Significant Dates**

Saturday 9<sup>th</sup> July – Society to host stall at the Rushden Party in the Park event in Hall Park.