

**ROUND MOUNTAIN TOWN BOARD
SPECIAL MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
rmtownadmin@gmail.com
WEDNESDAY, NOVEMBER 1, 2017 – 4:30 P.M.**

MINUTES

Members Present: James Swigart, Chair
Roger Morones, Vice Chair via telephone
Tyfini Brown, Member

Members Absent: Lisa Davila, Member

Also Present: Pearl Olmedo, Town Manager
Rebecca Hansen, Administrative Supervisor



CALL MEETING TO ORDER

James Swigart: I'd like to call this special meeting to order at approximately 4:30 P.M.

Rebecca Hansen: Do you guys want to do roll call just for the record?

Swigart: Yes, let's do roll call. Jim Swigart, the chair person.

Tyfini Brown: Tyfini Brown, member.

Roger Morones: Roger Morones, via phone call and vice chair.

Swigart: And for the record, Lisa?

Pearl Olmedo: Lisa Davila.

Swigart: Davila is not here, but we have a quorum so let's get started.

Brown: Mmhmm.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

GENERAL PUBLIC COMMENT (FIRST)

There was none.

APPROVAL OF THE NOVEMBER 1, 2017 AGENDA

Olmedo: No changes.

Brown motioned to approve the agenda. Morones seconded the motion; motion passed 3-0.

APPROVAL OF SEPTEMBER 12, 2017 CLOSED MEETING MINUTES

Brown motioned to approve the minutes. Morones seconded the motion; motion passed 3-0.

APPROVAL OF SEPTEMBER 26, 2017 REGULAR MEETING MINUTES

Olmedo: I caught one correction. I fixed the, we fixed the year. So from what you guys were emailed to today.

Hansen: 2017 was 207.

Brown: Okay, gotcha.

Swigart: Gotcha. Roger?

Hansen: Did we lose ya?

Olmedo: We lost him. He'll call back.

Brown: Okay.

Olmedo: We'll take a quick recess.

Swigart: We'll take a recess at 1634. Okay meeting is back from recess at 1637.

Morones: Sorry about that.

Brown motioned to approve the minutes. Swigart seconded the motion. Motion passed 3-0.

PERSONNEL ACTIONS

A. DISCUSSION AND DECISION TO ADVERTISE TO HIRE FOR UTILITY OPERATOR

Swigart: And Pearl has given us the help wanted ad and the job description for both of these.

Olmedo: Yes.

Swigart: Roger have you had a chance to look at those?

Morones: You know I haven't had a chance to look at the job description at all. The only concern that I would have and I did look at would be how it's written. I would hate to duplicate what we did with the rec director.

Brown: I would have to agree and.

Swigart: Yeah is this, is there any way we can separate these things a little bit better? Or when it goes out it will be?

Hansen: The help wanted ad will be what goes out and the job description will be what they pick up when they pick up their application.

Swigart: Okay. Now it says.

Morones: Given the director the only question, are we, now I know it's for Josh or our current director, do we have stipulations in there to get their certificates for water operator? Is that do we have a program for that?

Olmedo: Within one year from date of employment.

Swigart: But, Pearl.

Morones: And we would cover all the cost and if they didn't get it within the year we have something to fall back on?

Olmedo: Yes. We can write that into the offer letter to do a payback scale like we did with the rec director.

Morones: Okay.

Brown: I did have a question that was brought to my attention today. We discussed that this position itself needed to be under someone for 2 years, and essentially the best way I could describe it like an apprenticeship program, correct? So let's say that we find someone, the only applicants that are actually applying at this point do not have that certificate. Do we have the ability to say we have someone you can work under for two years? Okay one year. I think there's been a little confusion because I think in the minutes it said 2 years with Josh when he had something about the 2 year. You have to train under someone for 2 years. Do we, anyway regardless of the time frame, we have someone for this person to work under? So having people who do not have this certificate, it's it makes sense to open it up to everyone who does not have it.

Olmedo: So yes we do have an operator of record that they can get their work hours, their CEU's under.

Brown: Okay because I just researched it this morning in fact. And you could go online and take the test today.

Olmedo: Yes.

Brown: Whether you are applying for this job or not. And you could pass the test, so.

Olmedo: Yes, but then you have to have the actual operator in training hours logged.

Hansen: 6 months.

Brown: And that's separate. Who requires that?

Hansen: The State.

Olmedo: The State.

Brown: The State. Thank you.

Swigart: You know it'd be nice to have someone hire someone with these certifications.

Olmedo: It would be nice.

Swigart: Because even the pay difference, \$24.54 being the top pay, \$19.23 being the entry level, that's \$5,000 a year. And it costs us how much a year to have someone do this?

Brown: \$16, correct?

Swigart: I mean doesn't even cover that so I mean if we could get somebody to apply that has those certifications already that would be my vote and direction that's going to be most beneficial for all of us.

Brown: Does this position have any authority? Are they above?

Olmedo: No they do not.

Brown: I think there was some questions I had in regard at one point in time I think it insinuates that there was.

Swigart: No, and I think it's good and we.

Hansen: We don't currently have another employee in our water department.

Brown: Yeah, I was gonna say I didn't think so. Correct?

Hansen: Not currently.

Swigart: So we need to get this approved so we can get it out.

Olmedo: Advertised, yes.

Brown: Yes.

Swigart: And advertised. Roger do you have any more discussion on this?

Morones motioned to approve to advertise to hire for Utility Operator. Brown seconded the motion; motion passed 3-0.

B. DISCUSSION AND DECISION TO ADVERTISE TO HIRE FOR FIRE CHIEF

Agenda item tabled due to loss of quorum.

CORRESPONDENCE, AWARDS, ANNOUNCEMENTS, AND DEPARTMENT UPDATES

Olmedo: For your correspondence tonight you have:

1. Notice to Nye County Commissioners-Application for Renewal of Water Pollution Control Permit #NEV0091030.
2. Tonopah Town Board meeting agenda for 10/25/17.
3. Tonopah Library Board of Trustees meeting agenda for 10/25/17.
4. Notice of Vacancy Round Mountain Town Board.
5. Board Application from Andrew Swazey.

Olmedo: Update. Seeing as to how we needed an operator of record for the water department, I went ahead and spoke with Town of Tonopah's Public Utilities Manager Joe Westerlund. Currently he is our operator of record. It was something we couldn't default on and Town of Tonopah just made perfect sense for us. He has a less than one hour response time. He is very familiar with open lagoon ponds. I do have a contract here in front of me. I'm going to give it to you guys tonight. I will make sure, I just received it before I came down to the meeting, I will make sure that is emailed to all of the board members. Please review it. Contact me with any concerns you guys have.

Brown: And this is the Town of Tonopah?

Olmedo: Town of Tonopah's Public Utilities Manager, yes.

Brown: Okay.

Olmedo: Just real quickly, water and wastewater operator of record is at \$2,000 per month. We were paying \$1,389 for the one permit only that was the wastewater through Nevada Rural Water Association.

Brown: So there's an increase.

Olmedo: A cost savings for one only about \$1,000 per and we were paying \$1389 for the one.

Brown: Okay, just for the one. Okay, got it.

Olmedo: For the one. But of course you're right there is an increase because now we don't have a water only. The previous water operator was a certified water. He did have his certification for the water distribution portion, not the wastewater. So you're looking at \$2,000 a month until we can get someone hired, get the operator in training CEU's out of the way. So we're looking potentially for 1 more year.

Brown: Is there a timeframe on this posting?

Olmedo: For the.

Brown: Depending on where we're. Where are we posting it again?

Olmedo: So the water operator is going to be posted in Tonopah Times. We're going to put it on the Nevada Rural Water Association website.

Brown: Okay.

Olmedo: And then we're going to put it on the National Rural Water site. So it will be State and across the nation, and those two we can post for free. And then of course Tonopah Times it's depending on, it'll be about roughly \$50.00 per advertisement in paper.

Brown: Okay.

Olmedo: \$50.00 per.

Swigart: What about Pahrump?

Olmedo: Tonopah Times that usually, it should go out to. I'll make sure to include it. We can do something unique we can reach out to Las Vegas Review Journal and Reno Gazette Journal if you would like us to. We can go that route as well. I figure the more places that we can advertise to reach more people.

Swigart: Absolutely.

Olmedo: That is you know, hopefully we can generate someone locally. I mean we just don't know at this point.

Swigart: Housing is always an issue out here.

Olmedo: Housing is definitely always an issue.

Brown: Yeah.

Swigart: Any other correspondence?

Olmedo: No. We had our first October Halloween Spooktacu-fair. We started out small. It was something we were kicking around, we decided to try it. We had a pretty good turnout considering that we only had a couple weeks to prepare for it. Hopefully it'll get bigger next year. Hopefully we can include let's say non-profit organizations to fundraise.

Brown: What about contacting PTO? PTO's definitely as far as, I'm under the understanding that they are definitely seeking multiple different ways to reach the community.

Olmedo: Yeah.

Brown: And things to step up. We have a very active PTO right now.

Olmedo: Yes we are aware, that.

Brown: That would be a really good thing to get in contact with, cause I think I saw 2 members here when I was here so.

Olmedo: Yeah again, it was just very last minute. Only two weeks to prepare for it. So next year most definitely they're going to reach out to the school first cause you know we're going to try to help the classes that need to try to raise money for their funds towards graduation. And if there's no interest with the classes then of course most definitely PTO.

Brown: Oh yeah.

Olmedo: Other than that, thank you. I heard you were there, thank you for coming.

Brown: I thought it was really good. It was fun. It was nice to see something like that with the community.

Olmedo: Yeah, you know I was on the social media one night and people were asking, parents were asking is there something that is going on on Halloween night for the kids.

Brown: I noticed that too, there was quite a bit.

Olmedo: So it was something I hope to continue. I hope recreation continues with that and we hope to make it bigger. Other than that bills were read today so we are trying to truck along, business as usual. We're all coming together. We're without a water operator; however you know we're all helping each other out. Maintenance department has really stepped up so they are a big help. They did some pothole repair last week and we ran through that pallet quickly, within 2 days. So we tried to get a lot of the pretty bad interior streets. We had a couple of residents come in saying there's some streets that were in need of it. So they targeted some of those potholes that needed repair, and.

Brown: I know at the last meeting that we had a former employee had stated that there was some loosely spoken contract. Has there been any follow up with that as far as the county goes? Because I've attempted and I haven't gotten any call back.

Olmedo: Believe me, yes we attempt.

Brown: I've called 3 times and 2 emails just to see if they have anything on record. I take that back, I did get a response I just was pretty much told call this department, call this, call this, call that. So I have personally put the calls out there myself because at this point why not. So it takes me calling them 150 times, you calling someone. I was curious to see if you had followed up on that at all? Because if that is in fact a true statement, why not. Because it is a huge thing with the community, I mean that's really one of the first things I hear about.

Olmedo: All I can say is community members continue to call your county commissioners. And of course the times that we've followed up it's the Town's responsibility. That's the answers we get from administration level.

Brown: I think at this point I'd like something in writing that states that.

Olmedo: Yeah.

Brown: Because there's conflict here as far as that goes.

Swigart: We would like to see Lorinda too. Come to our and explain her position so.

Olmedo: So we'll reach out to the county commissioner at a regular meeting. Vice Chairman had also requested the sheriff to come out, so first meeting in November they will come out to let us know, give us an update on the Public Safety Sales Tax on the police end of it.

Brown: Mmhm. I've also put a request in too, Jim, to have Lorinda come.

Swigart: Okay.

Olmedo: So we'll most definitely have Nye County.

Swigart: Good, so she can explain her position.

Brown: Yeah.

Swigart: And when is their next commissioner's meeting?

Olmedo: They have theirs on the first and third Tuesdays of the month.

Swigart: Okay. And if they won't come to see us, we'll go see them.

Brown: I think it's really important to really put the word out. Is it, so I got, my first email I got a response within 52 minutes. So that insinuated to me that they see there is some contact trying to be made. Granted I sent, my email was not just necessarily about roads but other multiple things as well. So I did get a response within 52 minutes the road is the one that is dragging and dragging and dragging. I was directed to NDOT.

Olmedo: NDOT?

Brown: Mmhm. Which I think was possibly an accident. I'm not sure if it was the correct website or the correct phone number, but when I called it was the NDOT station. So I almost put a phone call into you to make sure it was correct. Because I was like why would I get an NDOT?

Olmedo: Huh.

Brown: Yeah. So, but I've gotten a couple of different contacts and doing my best to at least make the phone calls, let them know that I am interested in getting some kind of correspondence, at least something in writing you know. I mean if, this like whole verbal he said she said kind of thing is not really helping our community in any way. So getting something in writing if in fact it is even there on both sides, you know. So it is our responsibility. Where does it state that? Where do we have that? Just to be able to say now, I mean it's a good ground point for us to move forward.

Olmedo: Mmhmm.

Brown: Okay.

Swigart: Okay, anything else?

Olmedo: Nothing else.

REVIEW AND APPROVE INVOICES FOR THE TOWN OF ROUND MOUNTAIN

Agenda item tabled due to loss of quorum.

GENERAL PUBLIC COMMENT (SECOND)

There was none.

ADJOURN MEETING

Swigart adjourned the meeting at 5:14 P.M.