



Howard Lake Royalty Program

Mission Statement

It is our mission to provide opportunities for young women to represent their community of Howard Lake as Royal Ambassadors as well as educational scholarship opportunities for their future. It shall be our goal to promote community spirit, involvement and pride. The Ambassadors shall serve as public representatives of the community of Howard Lake and shall meet, greet and share information about our community and Good Neighbor Days with others we meet.

Howard Lake Program Committee Members

Danielle Bottenhoff, Chelsea Smith,
Amanda Kuhl & Karla Marschel

2019 - 2020 Howard Lake Royalty

Miss Howard Lake Lanney Loebertmann
Princess Ariana Higgins

Miss Howard Lake Royalty Program

"Experience, Dedication & Community Pride, Representing Howard Lake"

hlroyalty@hotmail.com

www.howardlakegoodneighborhooddays.webs.com

Howard Lake Royalty Program Candidate Rules & Regulations

1. Candidate
 - a. Must be between the ages of 16-20. In order to qualify for Miss HL (excluding Princesses), you must be age 16 by date of GND coronation (Aquatennial age rules)
 - b. Must live in Howard Lake or attend HLWW
 - c. Is eligible to compete for the Royalty Program for a maximum of three times (including Miss Congeniality). No past royalty may compete more than once.
 - d. May never been married nor had a marriage annulled. Upon accepting the title, the candidate agrees they will not marry during her reign.
 - e. No Public Display of Affection (PDA) while in crown and gown
 - f. The candidate may not be pregnant or have children. They may not become pregnant during their reign
 - g. Must not have received a minor consumption within 12 months prior to the first day of GND festival
 - h. Must not have any offensive tattoos or wear body piercing. All tattoos must be covered
 - i. Must complete application/ bio and in the hands of the Royalty Committee by the assigned deadline
 - j. Must submit signed "release" by deadline
 - k. Must submit contracts for the "candidate" and for "Royalty" by deadline
2. Candidate will need:
 - a. Formal wear for coronation - no white, floor length
 - b. Formal wear for parade - can be same dress for coronation
 - c. 2 day dresses/suits - can be same outfit
 - d. Black/tan capris or bermuda shorts
 - e. white socks
 - f. comfy white tennis shoes
 - g. Meet the candidate costume
 - h. dress shoes, jewelry, accessories
3. Candidates will receive
 - a. Candidate Tee
 - b. Sash and GND button
 - c. Embroidered bag with goodies
 - d. Multiple Interviews
 - e. Pictures in paper and around town
 - f. Photo shoots
 - g. Tips and tricks
 - h. Public speaking skills
 - i. Value of Volunteerism
 - j. Knowledge of etiquette

4. Candidate Code of Conduct
 - a. During the GND celebration and prior appearances, candidate will travel in a group with the chaperone
 - b. During the official appearances, royalty and candidates need to conduct themselves and others with respect
 - c. Sashes and candidate tees are to be removed when not performing official duties (this is for safety purposes)
 - d. The candidate will not smoke or consume alcohol
 - e. The candidate will not use cell phones at any official appearance or event
 - f. There shall be no PDA during appearances
 - g. Candidates are expected to participate and be present at all events. Candidate is aware that attendance is taken and is given to judges. If you have a conflict, you must discuss it with the Royalty Committee prior to the event. Unexcused absences and tardiness are unacceptable (on time means 10 min prior)
 - h. Any candidate may be dismissed by the sole discretion of the Howard Lake Royalty Committee
5. Candidates will select a "Miss Congeniality". She is voted on by her peers, not by judges.
6. The committee will have the final say in how many will be crowned each year, The general guidelines are: If there are 5 or less candidates judges will choose a Miss Howard Lake and One Princess and alternates, If there are 6 or more candidates, the judges will choose Miss Howard Lake and two Princesses and alternates. The first alternate will be told in event that Miss Howard Lake or Princesses should be replaced. All Judges decisions are final.

Royalty Committee members will be available to give guidance and direction in making proper appearances. There will be public appearances, luncheons, dinners, judged interviews and other activities. It is the Howard Lake Committee's desire to make this occasion a truly memorable and learning experience in each candidate's life. Each candidate had chosen to participate in the Howard Lake Good Neighbor Days celebration and its community. While it is important to remember this responsibility at all times, this program will also offer you a time for fun, festivity and lifelong memories.

The Howard Lake Royalty Program is a wonderful opportunity for young women to represent their community as ambassadors. We are strict because we are concerned for your daughter's safety and well-being and we believe that the young women of Howard Lake can do and handle the responsibility well. Many volunteer hours, money and care have gone into this program for 37 years and an honorable legacy has been created by the women that have served before. Miss Howard Lake and Howard Lake Princesses are not chosen based on status, Money, past, race or religion. It is a blank slate opportunity for each candidate to present the best she has to offer as well as the chosen Royalty.

Howard Lake Royalty Program

Judging and Qualifications

The Royalty Committee brings in judges from the Minneapolis Aquatennial Ambassador Association. They do NOT know the candidates so there are not any biased opinions.

Race, religion and economic status have no bearing on the selection of Miss Howard Lake and/or Howard Lake Princesses.

Judging is based on all of the following and not necessarily in the following order:

- ACCEPTANCE OF DUTIES AND RESPONSIBILITIES: The candidate will be asked to verify willingness to accept the role and responsibilities of Miss Howard Lake or Princess
- APPEARANCE: The candidate will dress business like for the personal interview and formal attire for the coronation
 - COMMUNICATIONS SKILLS: The candidate should be articulate and possess interpersonal and public speaking skills
 - PERSONALITY: The personality of the candidate should reflect sound quality of the mind and character. The candidate should radiate health, vitality, and wholesomeness; they should project friendliness with proper restraint. A candidate must be able to handle themselves with confidence and decorum in any situation.
 - POISE: Poise is determined by the manner in which the candidates conducts themselves with others the same age and the general public. Candidates should be pleasant, friendly and unperturbed by unusual circumstances.

The Miss Howard Lake and Princesses are not required to postpone educational pursuits during their year-long reign. However, it must be kept in mind the busy travel and appearance schedule. It is best suited if royalty works **with** the Royalty Committee and chaperone on location, work and/or school schedules. We are here to help and make things go smoothly.

The candidate has the option to disqualify themselves from selection as Miss Howard Lake or Princess at their own will.

The Royalty Committee obtains the right to inform the judges of any candidates that have broken the code of conduct, or the Committee feel a candidate should not be chosen due to the best interests of the City of Howard Lake. The committee must state facts as well as reasons why they feel a candidate should not be chosen. Furthermore, The Committee does NOT endorse any candidate to the judges.

Howard Lake Royalty Program CANDIDATE CONTRACT

We, both Parent/Guardian and Candidate, have read and understand the "Candidate Rules and Regulations" and agree to abide by them and allowing my daughter/dependent to become a candidate under these regulations.

Candidate Name (Please print) _____

Candidate Signature _____

Parent/Guardian Signature _____

Date: _____

***Your daughter/dependent may run for Miss Howard Lake, just for fun and decide not to accept a crown. She must make this decision and inform the judges during her interview.*

Royalty Committee
Signature _____

Copies of this contract will be given to you for your records.

Candidate Phone #: _____

Email: _____

Candidate T-Shirt Size: Small Medium Large X-Large

Howard Lake Good Neighbor Days Candidate

Application/Bio

(Please type information, questions and answers in complete sentences on separate sheet.)

*Name

*Age and Birthdate

*Address, Phone Number, Email address

*Parents or Guardians

*Siblings (Names and ages)

*Where do you attend High School? What activities are you involved with in High School?
(Make sure to mention any other clubs or activities outside of High School)

*What honors and awards have you received?

*What has been the highlight of your High School career, thus far?

*What do you look forward to most after graduation?

*What are your future plans after High School?

*What are some of your hobbies, talents or interests?

*Who is the person you admire most (other than your parents) and why?

*What is your greatest asset? How do you use this asset?

*If you were given \$1,000, what would you do it and why?

*If you could choose the Grand Marshall for the Good Neighbor Days parade, who would you choose and why? (The Grand Marshall is the recipient of the Aquatennial Commodore Award which is given to an individual or group who have demonstrated excellent volunteerism.)

*What is Howard Lake's greatest asset and why?

*What do you admire (or remember) most about any of the Howard Lake Ambassadors before you?

*If you were selected Miss Howard Lake, or Howard Lake Princess, how would you best represent your community. its festival and yourself?

Please complete and submit electronically hlroyalty@hotmail.com

Tentative Pre-GND Candidate Events

| Date | Event | When | Where |
|-----------------------|-------------------------------|--------|--------------------|
| TBA | Candidate Information Meeting | 7:00pm | St.James Lunchroom |
| Feb | Turn in paperwork | | Email |
| March | Picture Day | TBA | Howard Lake |
| Monday, May | Memorial Day Service | 8:45am | St.James Cemetery |
| Saturday, May | Albertville Ball | 5:30-9 | Albertville |
| June TBA | Candidate Meeting | TBA | |
| Saturday, June | Buffalo Parade | 4:30pm | Meet to Carpool |
| Sunday, June | Buffalo Coronation | 5:00pm | Meet to Carpool |
| June | Image Clinic | | Howard Lake |
| Thurs June - Sun June | GND | | Howard Lake |

Howard Lake Royalty Team

* Tentative Schedule* Mostly Weekends!

| Date | Place | Festival | Event/Activity |
|-------------|-----------------------|-------------------------|-------------------------------------------------------|
| June | Shopping Malls | | Shopping for dresses |
| June - July | HL Drug store | | Hand out certificates to GND winners |
| July | Delano | 4th of July Celebration | Queens Dinner & Coronation at 7pm |
| July 4 | Delano | 4th of July Celebration | Parade |
| July | Lester Prairie | Prairie Days | Parade and Coronation |
| July | Howard Lake | National Night out | Hang out with the Community |
| July | Waverly | Waverly Days | Parade and Coronation |
| July | Minneapolis | Aquatennial | Past and Current Royalty attend the Torchlight Parade |
| July | Minneapolis | Aquatennial | Coronation- Queen & mother |
| August | Hanover | Harvest Festival | Lunch, Parade, Coronation |
| August | Silver Lake | Pola Czesky Days | Brunch |
| August | Wright County Fair | Fairest of the Fair | Coronation |
| August | National Night out | Memorial Park | Meet & Greet |
| August | Winsted | Summer Festival | Parade & Coronation |
| August | Cokato | Corn Carnival | Parade |
| August | Cokato | Corn Carnival | Coronation |
| August | Montrose | Montrose Days | Parade & Coronation |
| August | HL Legion | | |
| August | Norwood Young America | Stiftungsfest | Breakfast & Coronation |
| September | Dassel | Red Rooster Days | Parade & Coronation |

| | | | |
|-----------|---------------|-----------------------|---------------------------|
| September | Northfield | Defeat of Jesse James | Parade |
| October | HL Library | Halloween | Decorate Pumpkins |
| October | Anoka | Halloween Festival | Halloween Parade |
| November | Howard Lake | Craft Sale | |
| December | Winsted | Winter Festival | Parade |
| December | Lions Club | | Pictures with Santa |
| January | Silver Lake | New Year's Eve Ball | |
| January | St. Paul | Winter Carnival | Queen Only |
| February | HL, St. James | Fundraiser | 4-6pm Decorate |
| February | St. James | Fundraiser | 12-5pm PFAD |
| February | Maple Lake | Valentines Ball | Dancing & games |
| March | Maple Lake | St. Patrick's Day | Parade & Coronation |
| March | Howard Lake | Family Fun Night | |
| March | Howard Lake | Community Expo | GND Booth |
| March | Howard Lake | Wright County Dairy | Dairy Princess Coronation |
| April | Howard Lake | Lions Pancake Bkfast | |

| | | | |
|------------|-------------|-----------------------|---------------------|
| April | Howard Lake | Lions Easter Egg hunt | |
| May | Howard Lake | Memorial Day Service | Insert Flags |
| May | Howard Lake | Fundraiser | Carwash |
| May - June | Howard Lake | Candidate fun day(s) | By Current Royalty |
| June | Albertville | Friendly City Days | Parade & Coronation |
| June | Buffalo | Buffalo Days | Parade |
| June | Howard Lake | Breakfast on the farm | In the AM |
| June | Buffalo | Buffalo Days | Coronation |
| June | Hutchinson | Jaycee Water Carnival | Parade |
| June | Howard Lake | GND | GND |

Howard Lake Royalty Program
Application Deadline
April 1st

What do I turn into the Coordinator by April 1st (on or before that day)??

1. Signed "Candidate Contract", page 5.
2. Application/Bio – typed and completed (make sure to include your questions before typing your answers), page 6
3. Signed "Release and Indemnity Agreement", page 12

Other agenda items that we will be taking:

1. Tee/Sash order
2. Button Packets: We will be handing out button packets to each of you. Please keep them separate, please keep the money hidden and please keep them organized. Once you complete the sale of one packet, please contact Greg Birkholz at 320-543-36-50 to get more packets to sell. There is a contest and whoever sells the most buttons will receive a prize at the coronation!!

Howard Lake Royalty Program
Release and Indemnity Agreement

In consideration of the Howard Lake Royalty Program, the Good Neighbor Days Committee, Royalty Committee, the City of Howard Lake and all persons donating facilities, products, services, etc, to the activities leading up to the coronation, and any other functions of royalty and crown bearers throughout 2019 - 2020 the undersigned agrees to the following:

The undersigned assumes all risk of loss, damage or injury to persons or property whether known or unknown, and release all mentioned above, their successors and assigns, from all claims for loss, damage or injury sustained by: (candidate, Royalty or crown bearers name)

a 2019 Miss Howard Lake Candidate, Royalty or crown bearer, or any other person whomsoever, whether caused by negligence or otherwise; and the undersigned further agrees to indemnify and hold harmless those mentioned on the first paragraph above all claims. actions, causes of actions, suits, debts, judgements, and demands whatsoever, in law or in equity for such loss, damage or injury; and further indemnify from interest, costs, losses, attorney fees, or other expenses on account of or by reason of any foregoing.

Date Parent/Guardian Signature

Date Royalty Committee Signature

Howard Lake Royalty Program

Royalty Rules & Regulations

1. Royalty

- a. Although the Royalty Committee has no right to legislate the Royalty's private lives, the ambassadors of Howard Lake should constantly bear in mind that their conduct, whenever in public, reflects Howard Lake and the youth of Howard Lake. The Royalty Team shall show respect for each other, parents, committee members and community.
- b. Must abide by the Candidate Rules and Regulations
- c. No alcoholic beverages, smoking, or drugs may be consumed
- d. No gum chewing will be allowed at any official appearance. Also, no denim, yoga pants, leggings, flip flops, or sunglasses are allowed. Black dress pants are permitted in accordance with the casualness of the event.
- e. Formals are to be worn at all coronations, especially those after 5pm. Pantsuits/casual dresses are to be worn during the day on parade route and during luncheons.
- f. Royal Team is responsible for care and maintenance of handed down items: capes, muffs and Queen's journal
- g. Must not wear another crown with the exceptions of school crowns (i.e. homecoming). Must not run for another crown during her reign without first relinquishing her Howard Lake Royalty Crown
- h. Must refrain from public displays of affection while making appearances. This does not include hugs or handshakes.
- i. Must not make drastic hair color changes during her reign without permission from coordinator
- j. Absolutely NO cohabitation with boyfriends during reign. Boyfriends may attend events, but will not be allowed to chaperone the Royal Team
- k. Must cooperate with Royalty Committee and accept direction and guidance when referring to Royalty appearances.
- l. Crown and sash along with appropriate attire and makeup must be worn at all public appearances, with exceptions made only at the discretion of the Royalty Committee. While not in presence, the crown and sash must be taken off.
- m. Always respect and cooperate with the approved chaperone(s)
- n. The GND Festival will provide a clothing budget for the Royal Team
- o. It will be necessary for the Royal Team to spend some of their own money during their year of reign
- p. The Royal Team is responsible for the proper care, cleaning and maintenance of their individual wardrobe
- q. All Royal Team outfits need to be approved in advance of purchase by a Royalty Committee member

2. Schedule

- a. Ambassadors are expected to attend all events through their reign. If an ambassador cannot attend an event, she must have a **valid** reason and must notify a member of the Royalty Committee and designated chaperone prior to the event. The committee understands that if their ambassador is attending a distant college, she may not be able to get back for events during the school year. The committee also understands that family events and emergencies may arise. Furthermore, 3 unexcused absences will result in a pro-related scholarship.
- b. Requests for other appearances by the Royalty Team must be referred to the Royalty Committee who will determine approval and make arrangements
- c. Howard Lake local events will always take precedence over other events, no matter the importance

3. Scholarship

- a. Scholarship money is awarded at the end of the Royal Team's reign. Each Ambassador will be presented with a scholarship check at coronation.
- b. The scholarship amount is determined on a yearly basis since we have several contributors to the scholarship fund and are unsure of the exact dollar amount we will have each year

4. Parades

- a. Only the Royal Team and approved chaperone(s) are allowed on the parade vehicle. During parade, two parents/chaperones maximum may ride in the cab of the truck. No other parents, relatives or friends may ride in the rear of the truck during parades. Approved chaperone(s) may walk along the rear/side of the float (dressed in the appropriate attire) for safety reasons.
- b. The Royal Team and their family members are NOT permitted to alter the float in any way. If there are problems or suggestions for improvement on the float, they are to contact the Royalty Committee.
- c. No candy or other items will be thrown from a moving vehicle along any parade route. No pop or food should be consumed while riding in the parade. No sunglasses allowed during the parade.
- d. Inappropriate behavior on any parade route will result in termination of one's title

5. Parent/Chaperone Responsibilities

- a. Parents are asked to provide guidance and support for all of the Royal Team. Should problems, questions, concerns or conflicts arise, direct your daughter to seek guidance from the Royalty Committee
- b. Parents are asked to chaperone most events, unless other arrangements are approved by the Royalty Committee. The Royalty Committee in turn will chaperone some events throughout the year. It is the responsibility of the chaperone to:
 - i. Provide support and assistance to the Royal Team at the event and know their whereabouts at all times
 - ii. Provide transportation (driver, get city vehicle and float) to and from event. Only chaperones or Royalty Committee members shall drive ambassadors to and from events. Other drivers must be approved by the Royalty Committee.

- c. GND Coronation/banquet ticket- The host community usually covers the fees for the Royal Team and two chaperones. If others (i.e. parents or family members) wish to attend these events, the cost of the event is their responsibility.
6. Procedures for Resolving Conflicts
- a. Whenever people work or play together, there is the possibility of conflict. Conflict shall be dealt with immediately and respectfully for all individuals involved. Should problems or disagreements arise among the Royal Team, Committee members. or parents, the following guidelines should be used:
 - i. The primary concern of the committee and Royal Team is to represent the community of Howard Lake in a fair, friendly and respectful manner
 - ii. The Royalty Committee had final say in problem resolution
 - iii. If the problem persists, the committee may take the following actions toward individual ambassadors who may refuse to abide by the decisions and directives of the committee
 - 1. Probation: ambassador if given verbal and written notice
 - 2. Resignation: ambassador may choose to resign or be given the option to resign if problems persist
 - 3. Termination: as a last resort, the committee may give verbal and written notice of termination of duties. This includes giving up the right to her scholarship and any other properties bestowed upon you by the Royalty Committee and shall be written in a termination letter

The Howard Lake Royalty Program is a wonderful opportunity for young women to represent their community as ambassadors. We are strict because we are concerned for your daughter's safety and well-being and we believe that the young women of Howard Lake can do and handle the responsibility well. Many volunteer hours, money and care have gone into this program for 37 years and an honorable legacy has been created by the women that have served before. Miss Howard Lake and Howard Lake Princesses are not chosen based on status, Money, past, race or religion. It is a blank slate opportunity for each candidate to present the best she has to offer as well as the chosen Royalty.

Please take time as parents and Candidates to read the above carefully before signing the "Royalty Contract". Thank you for taking time to inquire about the Howard Lake Royalty Program.

Howard Lake Royalty Program
Royalty Contract 2019-2020

I, Parent/Guardian, have read and understand the "Royalty Rules and Regulations" and agree to abide by them if my daughter/dependent is selected for the 2019 - 2020 Howard Lake Royalty Team.

Parent/Guardian Signature _____

Date _____

I, 2019 Howard Lake Royalty Candidate, have read and understand the "Royalty Rules and Regulations" and agree to abide by them if I am selected for the 2019 - 2020 Howard Lake Royalty Team.

Candidate/Royalty Name (please print) _____

Candidate/ Royalty Signature _____

Date _____

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***This must be signed and turned in before she can be accepted as a candidate; even is she later decides she will not accept the crown.*

Copies of this contract will be given to you for your records.

Howard Lake Royalty Program Awards

Miss Howard Lake: General Scholarship (amount varies)
Miss Howard Lake Crown
Miss Howard Lake Sash
Crown Pin
Dress Allowance
Button Pillow
Button Bag
Crown Box with Goodies
Miss Howard Lake Polo
One weekend visit to the St. Paul Winter Carnival
Opportunity to run for the Minneapolis Aquatennial Queen of the Lakes
Professional Photo Shoot

Princesses: General Scholarship (amount varies)
Howard Lake Princess Crown
Howard Lake Princess Sash
Crown Pin
Dress Allowance
Button Pillow
Crown Bag with Goodies
Howard Lake Princess Polo
Professional Photo Shoot

Miss Congeniality: Miss Congeniality Recognition
"Miss Congeniality" embroidered on candidate sash
Asked to participate in next GND events w/candidates and royalty
Asked to participate in the following year GND royalty banquet
Asked to award the new Miss Congeniality at coronation