

Farmington Town Board Meeting Minutes

Monday, February 21, 2022

E913 Prairie View Ln

Waupaca, WI 54981

www.farmington-waupaca.com

Call to Order: Meeting was called to order at 6:30 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Mark Jensen, Supervisor II; Kathy Kasza, Town Clerk-Treasurer; and 6 citizens.

Approve Agenda: A motion by Craig Nelson seconded by Mark Jensen to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes: A motion by Craig Nelson seconded by Mark Jensen to approve the minutes of the January 17, 2022, Regular Board Meeting. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Mark Jensen to approve financial report, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Craig Nelson: Fire District meeting had nothing to report.

Mark Jensen: Attended Waupaca Area Convention & Visitors Bureau Board (CVB) meeting for the first time as a member representing the town. This position is granted as part of the room tax ordinance. Provided information on events coming in 2022 i.e. Bluesfest, Silent Sports brochure, Strawberryfest, Discover Wisconsin – Waupaca airing May 7th, grant for Mad Dog & Merrill show. Use of CVB funds to upgrade Travel center kiosk.

Waupaca Park & Recreation Board – reported on a continued increase in program enrollment from last year; a virtual ice fishing contest; interviews for Senior Center Supervisor position, Bike & Pedestrian Plan being updated. There is no plans for increasing the Senior Center fees at this time until a Supervisor is on board.

Caroline Murphy: reported that she had emailed her report on the Room Tax committee and that the CVB will provide a report to the board every January. The Waupaca County Planning & Zoning information on Ordinance revisions. The Waupaca Chain O'Lakes Sanitary District working on an ordinance revision addressing travel trailers.

Public Input:

Edward Darvin, E1174 Larson Rd, read a list of concerns regarding the Conditional Use Permit for the property located at E1168 Larson Rd which was being considered for approval later in this meeting. A copy of the list was given for the record.

Heather Klettke, E1168 Larson Rd, rebutted the items presented and explained that the items are regarding their personal property and not the business.

Jenny Darvin, E1174 Larson Rd, voiced concerns about the noise and the burning being done on the property.

Old Business: None.

New Business:

1) Resolution 2/21/22(2022) Policy for Remote Meeting Procedure using Internet Meeting Services. The resolution provides for a policy to allow the Chair to designate a meeting for virtual participation and the rules on how those meetings need to proceed under. This was adapted from the Wisconsin Towns Association resources. Motion by Craig Nelson, seconded by Mark Jensen to approve Resolution 2/21/22(2022) Policy for Remote Meeting Procedure using Internet Meeting Services. Motion carried by voice vote.

2) Dayton Landfill 2022 professional monitoring service agreement with MITECH. The annual agreement for the monitoring of the landfill with the towns of Dayton and Lind was presented. The contract for the town of Farmington share is \$19,200.00 (64%) and the same as the 2021 contract. Motion by Craig Nelson, seconded by Mark Jensen to approve the 2022 professional monitoring service agreement for the Dayton Landfill with MITECH in the amount of \$19,200.00. Motion carried by voice vote.

3) Chain Skiers request for 2022 practice schedule. The board received the dates requested by the Chain Skiers to practice on Rainbow Lake. The group is working with the Wisconsin Veterans Home about resuming the shows again this year, but it wasn't known whether they had obtained permission or not. Practice is scheduled for Tuesday, Wednesday and Thursday at 5 – 8:30 p.m. or sunset and Saturdays 8 – 10 a.m. on show days. Motion by Craig Nelson, seconded by Mark Jensen to approve the 2022 practice schedule for the Chain Skiers on Rainbow Lake. Motion carried by voice vote.

4) Plan Commission recommendation from their February 17, 2022 meeting for a Conditional Use Permit on the Adam Klettke property, E1168 Larson Road (parcel #05-09-31-8) for a contractor shop on 1 acre in AWT as required under Waupaca County Zoning Ordinance Section 6.74 and Table 5. The Plan Commission approved the request for a conditional use permit by the applicant with the additional stipulation that the business could not be expanded on the property. Information from the Waupaca County Solid Waste & Recycling Department regarding burning on the property was also included in the plan commission approval. Motion by Craig Nelson, seconded by Mark Jensen to approve the Conditional Use Permit on the Adam Klettke property, E1168 Larson Road (parcel #05-09-31-8) for a contractor shop on 1 acre in AWT as required under Waupaca County Zoning Ordinance Section 6.74 and Table 5 with the stipulation that the business can not be expanded on the property and information received regarding the property forwarded with the application to the Waupaca County Planning & Zoning Department for their public hearing. Motion carried by voice vote.

5) Waupaca Ministry of Hope Church request for hall rental and space. The request to rent the town hall by the applicant was withdrawn. No action required.

6) Renewal for town land use to Big Daddy Quarter Horses LLC. The renewal of the three (3) year rental agreement of the five (5) acres of town property east of the town hall was requested by Big Daddy Quarter Horses LLC, Eric Jacobsen. The town receives \$100/year for the rental of the property for each planting season. Motion by Craig Nelson, seconded by Mark Jensen to approve the renewal of the town land use to Big Daddy Quarter Horses LLC for a 3 year period. Motion carried by voice vote.

7) Updated Room Tax Agreement. An updated Room Tax Agreement was presented which changed a few of the items as the Tourism Taxing District works through the process of collecting and distributing the room taxes collected by the towns of Farmington, Dayton and City of

Waupaca. Motion by Craig Nelson, seconded by Mark Jensen to approve the updated Room Tax Agreement as presented. Motion carried by voice vote.

8) Approve operator/retail liquor license application(s) received in Clerk's office. A motion by Craig Nelson, seconded by Mark Jensen, to approve the operator license report dated 2/21/2022. Motion carried by unanimous voice vote.

9) Land Use Permit applications – informational

- Glen Shanak – N Westgate Acres Rd – 3 car attached garage

10) Intent to Cut Wood Products – informational

- Gerald & Lola Peskie Living Trust – Section 11

11) Culvert/Driveway application(s) – informational - none

12) Roads

A request from Steven Rawson, N3049 Crestwood Dr, that his road is in poor condition and should be considered for repair. The Board will add Crestwood Drive to the 2022 road tour for review.

13) Letters / phone calls / e-mails

- Sheriff's report had 168 incidents for January 2022.

14) Bills

A motion by Mark Jensen, seconded by Craig Nelson, to approve the bills presented for payment. Motion carried by unanimous voice vote.

15) Adjournment

A motion by Mark Jensen seconded by Craig Nelson to adjourn at 7:03 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer

**Posted February 23, 2022 @ Farmington Town Hall
& Website www.farmington-waupaca.com**