

NORTHWEST ATHLETIC BOOSTERS

4200 Van Horn Road, Jackson, MI 49201

board.nwab@gmail.com

PURPOSE: To promote all interscholastic athletics of the Northwest School District through full cooperation with school officials, the Athletic Director and Coaches.

- **Financial Oversight** – To coordinate the development of financial support for athletic program enhancements.
- **Athletic Development** – To support the early development of athletic skills, teamwork, and sportsmanship through athletic participation from elementary through high school (feeder programs).
- **Athletic Promotion** – To promote and communicate the value of athletics, sportsmanship, school spirit and enthusiasm of feeling good about participation and contribution toward the development of our youth.
- **Academic Excellence** – To encourage and recognize academic excellence of all athletic program participants.

Meeting Minutes – 5/6/13 Northwest High School Media Center

Board Members Present: Angel Fonseca, Lisa Hedges, Camie Adams, Trish Kampf, Denny Blaschko, Jim Kampf, Mike Richmond

Administration Present: Chris Galloway

Coaches Present: Melissa Barrett, Justin Brown, Ryan Carroll

Members Present: Audra Blaschko, Cathy Jehnzen, Laura Kampf, Anne Kusch

1. Official Business

- Fonseca called the meeting to order 7:01 pm and asked the new Board Members to do a brief introduction
- Fonseca asked for the April 2013 Meeting Minutes to be approved with the following amendments
 - Melissa Barrett's name be moved to Coach's section from membership section
 - The \$2000 50/50 startup dollars are used as a benchmark to get the 50/50 started
- Fonseca reviewed the Northwest Athletic Boosters Mission Statement and added that we will review this at each meeting and it will be added to documents that go out from the Boosters
- Fonseca stated that all emails going to membership will be sent with the official board email, board.nwab@gmail.com, adding that this will make the transition each year easier with new board members for continuity and the ability to store documents online.

A motion was made by Kusch, and seconded by L. Kampf to approve the minutes with the amendments, approved unanimously.

2. Old Business/Reports

- Jehnzen reported the April 2013 Finance Report and noted that of the \$36000, \$14000 was from the embezzlement case

Thank you for supporting Northwest Athletes!!

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- b. Hedges thanked everyone for their assistance for their help with this year's Cash Bash. Jehnzen provided and explained Cash Bash Report, noting that the net profit of \$18,460 is different than the \$15,535 since we need to still pay out the withholding taxes of the Grand Prize. 264 Tickets were accounted for, but due to confusion in the process, one ticket was not accounted for. Also noted that a clear process needs to be in place next year for business purchases of tickets and how they pay for them. Jehnzen has sent a statement to the State.

A motion to approve the reports was made by A. Blaschko, and seconded by Kusch, approved unanimously.

- c. Galloway gave the Athletic Director Report, noting that the NWAB and AD have a meeting on Tuesday, May 14th to discuss the 2013 – 2014 budget and the needs and wants for the Athletic Department. Of special note, the Tennis Courts, Football, Baseball, Softball, and Soccer Fields all need updates.

Discussion was that Spring Athletics are underway, but started late due to inclement weather. Galloway noted that there were some Spring successes and some areas that need improvement. Northwest is to Host Districts for Baseball and Softball on May 28th. Northwest is also hosting the High School League Track Meet Gold Division on May 22nd and the Middle School Conference Meet on May 15th.

3. New Business

- a. Hedges reported that there are "New" fundraising opportunities

MIS Nascar Races - The Northwest Touchdown Club gave up their spot at MIS to sell merchandise from a semi-trailer booth, and Hedges has arranged for NWAB to get that spot. Some of you may know that MIS is picky about who they select to run booths, but they are offering this option to NWAB this year. In the past, a booth has made approximately \$35,000...the deal is they are paying NWAB 8%....and we are planning to pay the teams 75%(split among workers in an hourly fashion, similar to HotRods payout)! Obviously, this is a huge compliment to NW, and also a great opportunity, but can't be done without a commitment from parents. To pull this off, we need about 20 people who would be willing to work one day of race weekend (June 14-16, 2013). We will be working in vendor row, in a full size semi trailer with air conditioning, selling merchandise that is in vendor row. There will be 4 Point of Sales (cash registers) that run non-stop taking cash and credit. For the events Friday – Sunday Boosters could supply meat and drinks and ask volunteer workers to bring passing dishes. Discussion by membership, kids must be sixteen and to have ratio of kids to adults 1:1, but adult volunteers come first. Members may sign up on the google [MIS SIGN UP](#) sheet or by emailing Lisa Hedges at lhedgesnwab@gmail.com.

Other discussion included fall sports doing the first MIS race due to already starting practices during the second race in August. Galloway will inform Coaches of opportunity ASAP.

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- b. Concession for upcoming Middle School Conference Track meet and High School Gold Division Track Meet will be done by Wrestling
 - c. Fonseca asked for Volunteers for the Constitution Committee that NWAB had put into place in the March Meeting to go over changes to the Constitution. The following members volunteered: Audra Blaschko, Camie Adams, Trish Kampf. The Board will give a Charge to the Committee to work from.
 - d. Fonseca asked for Volunteers for the Concession Committee that NWAB had put into place in the March Meeting to make recommendations on how the Concessions should be handled. The following members volunteered: Audra Blaschko, Camie Adams, Lisa Hedges, Anne Kusch, Kim Hunter, Jim Kampf, Randy Jakubis. The Board will give a Charge to the Committee to work from.
 - e. The 1st reading of Board Job Descriptions were discussed with Fonseca stating that NWAB did not have any Board Job Descriptions and proposed that we add Job Descriptions for the Board positions. Noting that it would be important as we move forward looking for future volunteers. A 2nd reading and vote will occur at the next regular membership meeting.
4. Adjournment
- a. Closing Comments
 - i. Membership - None
 - ii. Board
- Hedges made a motion to fund the meat and cases of water for the MIS race in June, not to exceed \$250.00, L. Kampf seconded the motion and it was approved unanimously.
- b. Important Dates
 - i. May 7, 2013 – Please Vote!
 - ii. June 3, 2013 – NWAB Board Meeting

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