

CITY OF DUQUESNE PLANNING AND ZONING COMMISSION  
MEETING MINUTES

Date: October 6, 2014

Chairman Ray Brown called the meeting to order at 7:00 PM.

Roll Call: Present: President Ray Brown, Cathy Hudson, Gary Jackson, Gerald Keller, George Reeve, Barbara Welch. Also present, new board member Roger Sapp (appointed July 14). Absent: Vice-President / Secretary Ken Ayton, Roland Harmon, Denny White. With 70% attendance, a quorum was reached.

A motion was made by Roger Sapp and seconded by Barbara Welch to accept the agenda as written. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed.

A motion was made by Roger Sapp and seconded by Barbara Welch to accept the formal resignation of Mayor Denny White. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed.

A motion was made by Roger Sapp and seconded by Barbara Welch to accept the formal resignation of Vice-President / Secretary Key Ayton and Roland Harmon. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed.

An emergency motion was made by President Ray Brown to seek a secretary for the Commission. Gary Jackson nominated by Cathy Hudson and seconded by George Reeve. Cathy Hudson declined the nomination. President Brown then asked the remaining members for nominations for Secretary. All of the remaining members declined. A motion was made by Roger Sapp and seconded by Barbara Welch to table the motion until the next meeting. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed.

Pertaining Ordinance 242, which was read aloud in its' entirety, A motion was made by Gary Jackson and seconded by Barbara Welch to accept the Ordinance as written. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed.

President Ray Brown called the Public Comments into session at 7:20 PM. There was no specific item to discuss. The first comments came from Roger Bone, 2501 Freeport Drive, who asked the Commission to check on the situation at 25<sup>th</sup> and Reinmiller, and in general on how building permits are issued.

The next comment came from Lisa Daugherty. She wanted to know why the members of the Commission did not have a copy of the Planning and Zoning

statues at the meetings. She also inquired about the minimum size of R1 house sizes and mentioned a figure of 1500 square feet.

Deborah Giddens, 3838 East 16<sup>th</sup> Street, commented that 20<sup>th</sup> Street is narrow between the new schools and the roundabout, Lisa Daugherty then replied that there might be a possible grant coming to Duquesne to widen 20<sup>th</sup> Street or at least to install sidewalks, based on an upcoming survey of citizens.

Hearing no other comments, President Ray Brown closed the Public Comments at 7:40 PM.

Pertaining to the Comprehensive Plan work, the Commission wanted to ask David Weaver, Assistant to the Mayor, to look into what was needed to update our plan. A motion was made by George Reeves and seconded by Barbara Welch to have David Weaver at our next scheduled Commission Meeting. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed.

Old Business:

There was discussion to untable the lot sizes from the June 2014 meeting but there was not a motion or second.

A motion was made by George Reeve and seconded by Gary Jackson to schedule the next P&Z Commission meeting on Thursday, November 6, 2014, at 7:00 PM. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed.

A motion was made by George Reeve and seconded by Barbara Welch to adjourn. Ayes: Brown, Hudson, Jackson, Keller, Reeve, Sapp and Welch. Nays: None. The motion was passed. The meeting adjourned at 8:23 PM.

The next scheduled meeting is set for Thursday, November 6, 2014, at 7:00 PM.

Respectfully submitted,

Ray Brown, President