



Kaper Charts

A Kaper is a short term job or activity that needs to be accomplished by an individual or a small group (even a family).

It is an easy way to distribute tasks equally among the group, whether indoors or outdoors. Consider these tips when developing your **Kaper Chart**:

- Have everyone involved in the planning of the **Kaper Chart**.
- Make a list of all the tasks that need to be done.
- Determine how many individuals will be needed to accomplish the task in order to equally divide the workload.
- Establish a procedure to select the individuals or working groups. (ie: draw names from a hat, use current patrols, etc.)
- Establish a name or symbol for each group or use individual names.
- Make the chart eye catching and fun.
- Determine a way to rotate individuals or group members periodically so that everyone will work together at some point.

There are many ways to develop a **Kaper Chart**. Here are just a few examples.

#1

- Using a poster board list across the top all the tasks that need to be covered
- List all of the participating groups down the left hand column
- Make a list of all the tasks that need to be accomplished at each event.
- List the tasks on the poster board making sure that each group is assigned a different task for each event.

Group	Breakfast	Lunch	Dinner	Snack
Clouds	Clean-up	Cook	Campfire	Set-up
Stars	Cook	Campfire	Set-up	Clean-up
Birds	Campfire	Set-up	Clean-up	Cook
Fawns	Set-up	Clean-up	Cook	Campfire