**POLICY FOR STANDING ORDERS AND PRESCRIPTION PRN MEDICATION**

**(*Non-prescription/over-the-counter drugs and Prescription PRN medications*)**

1. Standing orders, if used, must be approved by the physician in writing annually.

2. Drugs listed in the standing orders must correspond with the stock supply.

3. DCC should review Standing orders for expiration and dispose of expired

 medications per the Medication Destruction Policy.

**Documentation for PRESCRIBED PRN MEDICATIONS**

1. ***Prescribed PRN Medications*** orders on the MAR require the charting of the *reason* the medication is given/applied also required is *follow-up* charting in **Therap by doing a T-Log**.
2. If a Prescribed PRN is given prior to leaving your shift the next shift person on should chart the follow-up. It is each staff person’s responsibility to check the PRN MARS on each shift.
3. If no improved results after 1-2 hours, contact facility nurse.
4. If nurse provides further instruction chart in a T-Log.

**Documentation for STANDING ORDERS**

1. Comfort medications administered from the ***Standing Orders*** shall be documented on the Standing Orders Documentation sheet located in the MAR book. If results do not resolve the condition in 1-2 hours, contact the facility nurse.
2. On the Documentation Sheet fill in each box on the form. Enter date and time medication is given, medication dose and route and reason the medication is being given and initials of person administering medication in the corresponding boxes. Staff must follow-up within 1-2 hours and chart the results or response to the Standing Order medication given, if any.
3. If nurse provides further instruction chart in a T-Log.