

**DUQUESNE PD ACTIVITIES COMMITTEE
MAY 17, 2022 MEETING MINUTES**

CALL TO ORDER

The meeting for the Duquesne PD Activities Committee was called to order at 9:37 a.m. by Vice President Sara Ellsworth.

ROLL CALL

Answering Roll Call were Jessica Girard, J. Baine, and S. Ellsworth. Absent were Bill Sherman and Becca White. Guest attendee Flo Dempsey was present.

AGENDA

Motion made by J. Baine, seconded by S. Ellsworth, to approve the agenda as presented. Voting in favor were J. Girard, J. Baine, and S. Ellsworth. Nays: None. Motion carried.

MINUTES

Motion made by J. Baine, seconded by J. Girard, to approve the May 11, 2022 minutes as presented. Voting in favor were J. Girard, J. Baine, and S. Ellsworth. Nays: None. Motion carried.

OLD BUSINESS

Officer Appreciation:

- S. Ellsworth made \$100 donation to the Joplin FOP as previously approved. A copy of the donation receipt was given to Melody Cundiff and is attached to the minutes.
- Soaring Heights is working on cards for the officers. S. Ellsworth will follow up with them and collect them prior to the event. Flo has a batch of cards that were previously delivered to DPD. She will hold onto these for the event. These cards will be displayed for the officers to show the communities support.
- S. Ellsworth provided a sample invitation that she created for the event. The invitation will have a note added about the event being presented by the PD Activities Committee. Motion made by J. Girard, seconded by S. Ellsworth, to approve the modified invitation. Voting in favor were J. Girard, J. Baine, and S. Ellsworth. Nays: None. Motion carried. S. Ellsworth will print and distribute the invitations.
- A final headcount for the event will be June 15, 2022.
- Flo advised that all of the DPD Officers are available for a luncheon on June 27th. Motion made by S. Ellsworth, seconded by J. Girard, to finalize the event date for June 27, 2022 @ 1130. Voting in favor were J. Girard, J. Baine, and S. Ellsworth. Nays: None. Motion carried.
- Each member will research and get quotes on gifts for the officers to discuss at the next meeting.
- Current Attendee Headcount:
 - DPD - 20
 - Alderman -
 - Staff -
 - PD Committee - 4
- The menu is set as follows:
 - Fried Chicken (strips and bone in) - S. Ellsworth will request quotes.
 - Sauce for Chicken - provided by S. Ellsworth.
 - Baked Beans - provided by S. Ellsworth.
 - Mashed Potatoes - provided by S. Ellsworth.
 - Cake - S. Ellsworth will inquire about a donation.
 - Potato Salad - provided by J. Baine.
 - Rolls - provided by J. Baine.
 - Mac & Cheese - provided by J. Girard.
 - Salad & Dressings - provided by Flo Dempsey.
 - Marshmallow Salad - provided by Janet Stemm.
 - Cookie Cake - provided by Janet Stemm.

- Corn on the Cob - provided by J. Girard.
- Sodas - provided by PD Activities Committee.
- Teas - provided by Flo Dempsey.
- Water - the Committee has left over bottles from Trunk or Treat which will be used.
- Ice - provided by PD Activities Committee.
- The supplies needed for the event are as follows:
 - Paperware - provided by PD Activities Committee.
 - Plasticware - provided by J. Baine.
 - Napkins - provided by J. Girard.
 - Cooler (Galvanized Tub) - provided by J. Baine.

NEW BUSINESS

Nothing

OTHER BUSINESS DEEMED NECESSARY

Nothing

SCHEDULE NEXT MEETING AND TIME

The next meeting will be May 26, 2022 at 9:00am.

There was no further business, a motion was made by S. Ellsworth, seconded by J. Girard to adjourn the meeting. Voting in favor were J. Girard, J. Baine, and S. Ellsworth. Nays: None. Motion carried. Meeting adjourned at 11:06 a.m.