

Clear Lake Township

Board Meeting Minutes

December 21, 2021

Unapproved minutes of the December 21, 2021 Clear Lake Township Board meeting held at the Clear Lake Township Hall.

Members present were: Chairman Gary Gray, Supervisor Bud Stimmler, Supervisor Ross Imholte, Treasurer Paul Goenner, Road Engineer T. Vander Eyk, Clerk Nancy Betzler and Deputy Clerk Gary Anderson. Others present were: Penny Leuthard, Dan Rogers and Tom Eilers.

The meeting was called to order at 7 p.m. by Chairman Gary Gray.

The Pledge of Allegiance was recited.

The Supervisors reviewed the minutes of the regular township board meeting held on November 16, 2021 with no additions or changes. Gary Gray requested a motion to approve the minutes. Motion made by Ross. Second by Bud. Motion carried.

After reviewing the bills presented, Bud Stimmler motioned to pay the bills with a second made by Ross. Motion carried. Bills were paid.

SHERIFF'S REPORT: Sheriff did not attend. From the Sheriff report dated November-2021, a total 108 calls were reported compared to 54 from November of the previous year.

LIBRARY BOARD ADVISORY GROUP: No meeting held.

WATER ADVISORY GROUP: No meeting held.

FIRE DEPARTMENT ADVISORY BOARD: No meeting held

PARK & TRAILS REPORT:

Bud discussed an opportunity to apply for DNR grants for the Town Park and will work with Eyk.

ROAD REPORT:

Eyk discussed projected 2022 road projects for Clear Lake Township including seal coat projects previously approved by the town board, 71st Street repair discussed at the November board meeting, 76th street turn-around (hammer-head) and crack repair on two roads. Total 2022 projected cost: \$99,000. Bud suggested to include the projected 2022 road projects to be listed on the township website.

OLD BUSINESS:

Gary introduced the new Town Clerk, Nancy Betzler. Gary announced the town hall will be staffed by the Clerk or the Deputy Clerk every Thursday 9:00 AM to 12-noon, starting January 6, 2022.

NEW BUSINESS:

- **Dan Rogers – Pickerel Garden Solar Farm.** Dan Rogers represented Nokomis Energy for the Pickerel Garden Solar Farm. Dan agrees with the conditions and requirements noted in the letter from Sherburne County. The solar panels contain no hazardous materials. Gary will send positive comments to the County.
- **Tom Eilers – Property Lines. PID 20-402-0110, 20-402-0280.** Tom owns two adjacent parcels. For parcel 20-402-0280, Tom wants to divide it into two parcels. The town board suggested Tom first update the survey with a surveying company then ask the County to allow a boundary line adjustment through an administrative split.
- **Board Approval: Resolution for Designating Annual Polling Place.** Gary asked for the board to approve this Resolution. Ross made the motion. Second by Bud. Motion carried.
- **Board Approval: Resolution Establishing Work Weeks & Pay Periods.** Paul discussed the new payroll reporting process for appointed town employees starting January 3rd, 2022. New time sheets will be filled out by each appointed employee representing work put in each month. The last Sunday of each month represents the end of each pay period. The pay process and wording of the Resolution was approved by the Town Attorney. Gary asked for the board to approve the Resolution Establishing Work Weeks & Pay Periods for appointed town employees. Ross made the motion. Second by Bud. Motion carried.
- **Board Approval: Resolution Establishing Compensation Types and Rates.** Gary asked for the board to approve this Resolution affecting appointed town employees. Ross made the motion. Second by Bud. Motion carried.
- **Patriot Newspaper: 2022 Discover Community Guide.** Changes will be made to the 2021 version of the Community Guide. The updated draft will be reviewed by the town staff.
- **Treasurer Payment to the County for Sherwood Shores.** Paul asked the board for approval to pay Sherburne County for the Sherwood Shores Road project completed in 2021 in the amount of \$273,590.03. Ross made the motion. Second by Bud. Motion carried.
- **Treasurer Report on CDs.** CDs came due at Stearn's County Bank and Paul will renew them at the same bank with a 36-month CD.
- **ARPA Funds.** Paul informed the board the Township received \$2,881 additional ARPA funds.
- **New signature card at the Sherburne State Bank in Becker, Minnesota.** Set up a new signature card at the Sherburne State Bank in Becker, Minnesota to add Nancy Betzler, the new Town Clerk for accounts-0024, -4624 and the safe deposit box. Clear Lake Township employees: Gary Gray, Lloyd Stimmler, Paul Goenner and Gary Anderson must also sign the signature cards. The prior Town Clerk, Peggy Berger, should not be included on any new signature card. Town board voted to approve.

CHAIRMAN'S UPDATE:

PUC Meetings: Gary attends these meetings and asked the board for approval to add time spent at these meetings by any Town Supervisor to their payroll reports.

Town Staff Hourly Pay Increase. Gary asked the board to approve a 6 percent pay increase to all town positions effective January 3, 2022. Ross made the motion. Second by Bud. Motion carried.

County Weed Inspector Form. Bud and Ross agreed to represent the township for 2022.

The 2022 Board of Appeal & Equalization is set for April 6, 2022 at 10:00 AM.

Gary asked for a motion to adjourn. Ross made the motion. Second by Bud. Motion carried. Meeting ended at 8:20 PM. The next town meeting will be held on Tuesday, January 18, 2022, 7:00 pm at the Clear Lake Town Hall. **Respectfully Submitted, Gary Anderson Township Deputy Clerk**