

MINUTES

McArthur River Mine Community Benefits Trust

Date	25 May 2017		
Venue	Board Room, McArthur River Mine, Borroloola		
Present	John De Koning	(JDK)	Director NT Government
	David Harvey	(DH)	Director Yanyuwa
	Samuel Evans	(SE)	Director Mara
	Samuel Strohmayr	(SS)	Director MRM (Proxy for Greg Ashe)
	Tracy Jones	(TJ)	MRM ex officio board member
	Darrin Hepworth	(DH)	MAWA Advisor
	Jason Elsegood	(JE)	Project Management - ie Projects
	Nadia Reid	(NR)	Secretariat
Apologies	Greg Ashe	(GA)	Director MRM - Chair
	Mike Reed	(MR)	Director NTG Independent
	Paul Henderson	(PH)	Director MRM Independent
	Tony Jack	(TJ)	Director Garawa
	Alan Baker	(AB)	Director Gurdanji
	Stan Allen	(SA)	Director Community Representative
	Wendy Moulds	(WM)	ie Projects

#	Agenda Item / Action	Outcome
1	Welcome and Apologies	
	<ul style="list-style-type: none"> Meeting opened by MRM CBT Acting Chair, JDK Present members and apologies noted as above. <p><u>Outcome:</u> Members noted that there were not sufficient attendees to meet a quorum for formal decisions – all matters will be resolved / agree by members out of session following the meeting or held over to next meeting.</p>	Noted and Endorsed by all attendees
2	Minutes from MRM CBT meeting held on 6 October 2016	
	2.1 The minutes from MRM CBT meeting held on 1 December 2016 were endorsed notes from meeting held 29 March 2017 (not formal meeting as quorum was not reached) was noted. Minutes of meeting moved JDK / seconded SE - subject to minutes to be approved at next meeting	Moved: JDK Seconded: SE
	2.2 Action Items from Board Meeting on 1 December 2016 were discussed and status of actions reported. See attachment A for detail.	Noted
3	Finances	
	3.1 financial report tabled in the new format requested by members at the meeting held on 06.10.2016. <u>Outcome:</u> Members accepted financial report as true and correct and asked that further refinement be made to financial reports as they are difficult to read (pdf)	

#	Agenda Item / Action	Outcome
	<p>size provided too small to read) and members would like at clearer / simpler summary report. DH advised that he would develop a preferred format.</p> <p style="text-align: center;">Accept current final report provided by Deloitte DH to devise new report format and Secretariat to provide to Deloitte.</p>	<p>P</p> <p>Moved: JDK Seconded: SS</p>
<p>4</p>	<p>Operations</p>	
	<p>4.1 Project Management / Secretariat / Events</p> <p><u>PROJECT MANAGEMENT:</u> JE left room for discussion. I.E projects are currently on month by month invoice with no secure contract. I.E Projects has asked for clarity on future approach for project manager services from MRM CBT. Members discussed current providers and contracting situation and agreed that this was not the best approach.</p> <p><u>Outcome:</u> Members agreed that they would be guided by MRM as the contractor on going forward. MRM (SS) advised that they would aim to providing a contract for current providers through until the end of Dec 2017 to provide certainty for the business and certainty of service for the Board. They would also look to develop an EoI for future PM services post 2017 and put it out into the market. A draft MoU would also be development to clarify the role of MRM Contractors and relationship with the MRM CBT board.</p> <p style="text-align: center;">A. MRM to advise PM contractor of future competitive process B. MRM to update contract and offer 6 months to current providers C. MRM to circulate draft PM EoI & Secretariat notes previously developed by Chrissy Joie to board for review and input.</p> <p><u>SECRETARIAT:</u> JDK raised again the option for MRM CBT to outsource this function. This would provide certainty, consist and independent service.</p> <p style="text-align: center;">Members did not agree to this proposal</p>	<p>Moved: JDK Seconded: DH</p> <p>As above</p>
<p>5</p>	<p>Grant / Project Management – IE Projects</p>	
	<p>5.1 New Project Applications</p> <p>Four applications were provided for Board considerations</p> <p><u>Outcome:</u></p> <p>5.1.1. Cancer Council NT – Seeking \$3,270 grant for cancer prevention and healthy lifestyle education sessions.</p> <p style="text-align: center;">Members supported full grant request – reputable organisation, delivery of real benefits to community and small amount requested</p> <p>5.1.2. Artback NT – Seeking \$300,681 grant for Remote Arts and Cultural program (over three years).</p> <p style="text-align: center;">Members supported full grant – good track record of organisation deveining project sin community, employing local person, funding over three years providing long term benefits.</p> <p>5.1.3. Artback NT – Seeking \$15,749 grant to support local representative to attend the World Indigenous Peoples conference on Education in Toronto Canada.</p> <p style="text-align: center;">Members did not support this application – benefits to community and budget was not clear and there was potential to use funding from the three year program to subsidise travel.</p>	<p>Moved: SE Seconded: JDK</p> <p>Moved: DH Seconded: JDK</p> <p>Moved: SS Seconded: SE</p>

#	Agenda Item / Action	Outcome
	<p>5.1.4. The Nangala Project – Seeking \$192,545 grant for the JMF Sydney Scholarship</p> <p><u>Outcome:</u> Board supported in part and asked Project Mangers to inform applicant that they may wish to reapply however they would need to provide greater levels of certainty of long term program funding for the board to consider additional support.</p> <p>Members agreed (out of session via email) to support this application in part. An amount of \$36,000 would be offered to support current students to remain at school for the rest of the calendar year 2017.</p>	<p>Approved our of session</p>
	<p>5.2 Grant / project management</p> <p>Jason briefed members on the status of projects – as per May 2017 Milestone schedule. Jason also noted that there were working with 5 project proponent seeking support for infrastructure projects.</p> <p>Members agreed that this could be processed through existing process (A&IC) and brought to board for consideration</p>	<p>Noted</p>
	<p>5.3 Other – Grant Update</p> <p><u>AFL Football program:</u> DH provided an update on the status of the AFL Football program. Gulf Health have lost charity and tax status. DH has been engaged for the financial wind up of Gulf Health.</p> <p><u>Outcome:</u> MRM CBT to seek clarity on final financial / grant obligations.</p> <p>MRM CBT to write a letter to Gulf Health and request for them to clarify the figure for the final CBT grant instalment payment with justification.</p>	<p>Moved: SS Seconded: JDK</p>
<p>6</p>	<p>Youth Needs Initiative</p>	
	<p>JDK advised that there was a range of work already being undertaken in this area. Department of Premier and Cabinet have compiled a youth survey and are prepared to share one finalised and approved. This work may result in proposal coming to the MRM CBT for consideration.</p> <p>Members agreed to suspend this item until JDK can provide update on DPMC report – the board will then discuss need for board action.</p>	<p>Noted</p>
<p>7</p>	<p>Proposed Infrastructure Program</p>	
	<p>4.4 Infrastructure Grant Program</p> <p>Infrastructure and Training Paper (versions provided over several meetings) is supported by the board in principle.</p> <p>IE Project was tasked with compiling a list of infrastructure projects and circulating to board. JE provide verbal list.</p> <p>IE Projects & Secretariat were tasked with grant program design – this was completed and circulated to board members (out of session) with options on how to proceed with implementing such a concept. NB only one reply from members out of session</p> <p>JDK was to explore steering committee structure options</p> <p><u>Outcome:</u> Discussed approach of running as grant program or putting out and EOI seeking proposals to implement such a concept.</p> <p>Recommended that the existing AIC with some additional commercial infrastructure expertise be utilised as a potential selection committee.</p> <p>Subject to full board approval (of EOI v's grant program) approach) secretariat to work with MRM to develop an Eoi and procurement process.</p>	<p>Moved: JDK Seconded: SS</p>

#	Agenda Item / Action	Outcome
8	Other Business	
	<p>8.1 Logo and Website Note this item was agreed to be tabled as part of other business. Tracey provided an update on the development of the logo and provide a demonstration of the website.</p> <p>8.2 Work Plan Work plan re-tabled. Members noted work plan and that no changes have been made to its December 2016 draft. Tracy advised that she had suggestions for updating & will send to Secretariat JDK and Darrin agreed to work with local board members to discuss work plan and update where appropriate.</p>	
	Next Meetings 17 August 2017	
	Meeting Closed at 4.00pm	