Carol & Nik’s Childminding

**Working With Parents**

We aim to work in partnership with parents and carers to meet the needs of the children we care for.

In line with the EYFS principles, we respect that parents are children’s first and most enduring educators. When parents and practitioners work together in Early Years settings, the results have a positive impact on children’s development and learning.

We treat all children and adults equally and create a welcoming, inclusive environment in our home.

**Procedure (how we put the statement into practice)**

We keep up to date about working in partnership with parents and carers and with relevant legislation by taking regular training and by reading relevant publications such as Nursery World and Who Minds?

All parents receive and have access to a copy of my policies and procedures.

**Contracts and records**

We draw up and sign a written contract with parents before the placement starts. The contract is signed by the parent(s) and ourselves and dated. We give copies to the parent(s) and any other party involved in the contractual arrangements.

We review the contract with parents on a twelve monthly basisor when circumstances change.

We meet parents’ requests for the care of their children according to their values and practices, preferences and attitudes.We keep records of these requests with the child record forms which also contain emergency contact numbers, dietary requirements/preferences, food allergies, health requirements, and information about who has legal contact with the child and who has parental responsibility for the child. These records are revisited and updated during regular reviews with parents.

**Communication with parents**

We work together with parents to make sure that the care of their child is consistent.

We make time for discussion about a child’s needs by sharing information with parents about daily routines and activities in our setting and in the child’s home.

Ways of sharing this information can include inviting parents to add to children’s profile books, email, telephone, face-to-face meetings, and informal day to day feedback

We will discuss any changes in our or the child’s home circumstances which may impact on the child’s development or our ability to care for a child.

We welcome parents’ feedback on our service. Please refer to our Complaints Policy on our procedures for managing negative feedback.

We display our Ofsted registration certificates and the Ofsted poster for the parents which introduces Ofsted's childcare responsibilities and supplies Ofsted contact details.

**Ofsted inspections**

We will notify all parents in advance when we are to be inspected by Ofsted so that parents can contribute their views to the inspector.

I will supply parents with a copy of the Ofsted report within five working days of receiving the report.

All significant incidents are recorded in an incident book and will be shared and discussed with parents so that we can work together to resolve any issues.