RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5th Street, Alameda, SK on Wednesday, December 13, 2017 at 8:00am.

PRESENT:

Howard Sloan, Jeremy Nielsen, Reed Gibson, Kimberley Dietze, Phil Yanchycki, Jeff Humphries, Kelvin Luedtke Chief Administrative Officer Sentura Freitag, Assistant Administrator Michelle Needham

CALL TO ORDER:

This meeting was called to order by the Reeve at 8:15am

FOREMAN UPDATE: 8:15am - 10:30am

Letters shall be sent to Larry Schnell and Wayne Valentine re 2018 return to work

Assistant Administrator Michelle Needham left the meeting at 9:00a.m. CAO Sentura Freitag and Foreman Kirk Brooks left meeting at 9:25am Reeve Howard Sloan declared a conflict of interest and left the meeting at 9:40am All returned to the meeting at 10:00am

Wages

306/17 Luedtke:

That 2018 wages shall be raised 1.9% (Saskatchewan cost of living index), rounded up to the nearest five cents; furthermore that Slade Burnett, Shanise Sloan and Wayne Valentine shall receive a further \$1.00 per hour as a development adjustment, effective January 1, 2018:

Kirk Brooks	\$37.70 per hour
Chris Fee	\$32.40 per hour
Larry Schnell	\$29.10 per hour
Wade Duncan	\$29.10 per hour
Shanise Sloan	\$23.90 per hour
Slade Burnett	\$22.85 per hour
Wayne Valentine	\$22.90 per hour
Michelle Needham	\$32.40 per hour
Jennifer McNabb	\$25.65 per hour
Sentura Freitag	\$78,615.00 yearly salary

CARRIED

HR Comm

307/17 Nielsen:

That the Human Resources Committee shall be Councillors Nielsen, Dietze and Luedtke.

CARRIEI

M

OIL APPROVALS:

Oil Approvals 308/17 Gibson:

That the RM shall accept the oil approvals as attached excepting Astra Alameda HZ 102 07-08-04-03 W2M shall not be approved for an access road and approach as per RM policy. CARRIED

Councillor Jeremy Nielsen and Foreman Kirk Brooks left the meeting at 10:30am

Minutes

309/17 Gibson:

That the minutes of the regular meeting of November 3, 2017 shall be adopted as read.

CARRIED

Minutes

310/17 Yanchycki:

That the minutes of the special meeting of November 17, 2017 shall be adopted as read. CARRIED

November

311/17 Luedtke:

Statement

That the detailed financial report for the month of November shall be approved as

read, as attached.

CARRIED

Accounts

312/17 Humphries:

Payable

That the statement of payments for the month of December, cheques #4852 – 4884

in the amount \$249,193.28 and online payments in the amount of \$20,864.28 for a total of

\$270,057.56 shall be paid and shall be attached to the minutes.

CARRIED

DELEGATES: APAS Duane Haave (General Manager) and Bill Neuman 11:00am-11:45am Report for 2017 and 2018

OLD BUSINESS:

Fire

313/17 Dietze:

Dept.

That the RM shall approve that the Town of Alameda/RM of Moose Creek

Fire department provide the Village of Frobisher with backup services for 6 months at a cost of \$500.00 per hour plus consumables. **CARRIED**

MREP

314/17 Humphries:

That the RM shall ratify applying for a joint MREP grant with the RM of Browning.

CARRIED

Crime Watch 315/17 Humphries:

signs

That the RM shall apply to Saskatchewan Ministry of Highways and Infrastructure for

crime watch signs, to be paid for and installed by the RM.

CARRIED

Maps

316/17 Gibson:

That the RM shall accept and order 200 copies of the new RM map.

CARRIED

NEW BUSINESS:

SARM

317/17 Humphries:

Insurance

That the RM shall make no changes to the SARM Property Self-Insurance Program; Liability Self-Insurance Plan changes; Property Insurance of Mobile Equipment and Building and Contents; Extended Health; Long Term and Short Term Disability; and furthermore shall increase the SARM Excess Liability Insurance from \$3 million to \$5 million. **CARRIED**

Dev Permit

318/17 Humphries:

That the RM shall approve Development Permit request from White Acres Ltd. for a new shop on NW 32-05-02 W2M. **CARRIED**

PCO

319/17 Sloan:

Calls

That the RM shall pay the ADD Board's invoice for 158 PCO calls in 2017 in the amount of \$5,925.00. **CARRIED**

RCMP

320/17 Humphries:

That the RM shall pay the 2017 RCMP Rural Policing in the amount of \$16,601.13.

CARRIED

SE Regional

321/17 Yanchycki:

Library

That the RM shall pay first installment of \$2,086.40 to the SE Regional Library on January 1, 2018 and the second installment of \$2,086.39 in June 2018. **CARRIED**

APAS

322/17 Yanchycki:

That the RM shall pay the 2018 APAS membership in the amount of \$12,464.90 less 2% discount of \$249.30 to be paid by January 15, 2018. **CARRIED**

Outstanding

323/17 Yanchycki:

A/R

That the RM shall add the following outstanding accounts receivables to tax arrears: Invoice 2013-161 in the amount of \$440.00 for gravel delivered; Invoice 2016-97 in the amount of \$834.15 for dust control; and furthermore that Invoice 2016-34 in the amount of \$40.00 shall be written off. CARRIED

Alameda

324/17 Humphries:

Library

That the RM shall authorize Councillor Dietze to approve library repairs up to the amount of \$2,000.00. CARRIED

Professional 325/17 Sloan:

Development That the Assistant Administrator Michelle Needham shall participate in the online Munisoft Yearend workshop on December 15th from 1:00pm to 2:30pm at a cost of \$100.00. **CARRIED**

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Professional 326/17 Luedtke:

Development That the Assistant Administrator Michelle Needham and Office Assistant Jennifer McNabb shall attend professional development workshop Respectful Workplace -Strategies for a Healthy Environment at Regina on February 14th at a discounted cost of \$209.00 per person per class. **CARRIED**

Professional 327/17 Sloan:

Development That the Assistant Administrator Michelle Needham shall attend professional development workshop Conducting Effective Meetings at Regina on May 14 at a cost of \$225.00. **CARRIED**

Corresp.

328/17 Humphries:

- SARM:
 - In Memoriam 2017
 - Deadline for submitting resolutions for 2018 SARM annual convention is January 26th
- Bow Valley Villa request for donation (\$3,000.00 given Nov. 2016)
- Choose Life Ministry update (\$300.00 given Jan. 2017)
- Municipal Hail Roll Commission \$2,188.41
- Southern Saskatchewan 2018 Vacation Guide
- Swayze Concrete 9/16" gravel sale

That the correspondence having been read shall be filed.

CARRIED

Bow Valley

329/17 Sloan:

Villa

That the RM shall donate \$3,000.00 to the Bow Valley Villa.

CARRIED

Choose Life

330/17 Luedtke:

Ministry

That the RM shall donate \$300.00 to Choose Life Ministry in January 2018.

CARRIED

ADMINISTRATOR'S REPORT:

Admin

331/17 Dietze:

Report

That the RM shall accept the Administrator's Report as presented.

CARRIED

Adjourn

332/17 Gibson:

1:30pm

That this meeting shall adjourn.

CARRIED

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