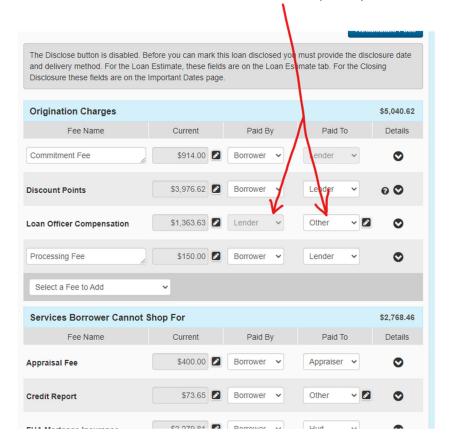
Loan Officer Ap Plus 5 Disclosure Procedure Reminder

1. Reminder to make sure that you have selected your correct Loan Officer Drop Down when starting each Ap Plus 5 Loan.



2. Remember at time of application disclosure to always add "Loan Officer Compensation" on the LE Fees Tab. Make sure that the fee is "paid by" Lender, and "paid to" Other.



3. Make sure to hit the "pencil" under the other tab as well and enter the name of the Ap Plus 5 Account.

