

SISSONVILLE HIGH SCHOOL

BAND BOOSTERS

CONSTITUTION/BYLAWS

ADOPTED BY BOOSTER OFFICERS
JUNE 13, 2000

Revised May 1, 2007

Revised May 1, 2013

Sissonville High School Band Boosters Constitution/By-Laws

Article I

Name

The name of this organization shall be the Sissonville High School Band boosters (hereafter referred to as the Boosters).

Article II

Purpose

The purpose of this organization shall be to build and maintain a non-profit organization which will promote all the activities of the band, to arouse and maintain an enthusiastic interest by the community in said activities, to give aid, both moral and financial to the Band, and to cooperate with individuals from the school organization who are concerned with the band in order that it be brought to, and kept at the highest possible degree of efficiency and activity.

Article III

Membership and Dues

The membership shall consist of all individuals who manifest an interest in this organization and the band and the current band director and are not delinquent in the payment of all funds owed to the Boosters.

Section I

- A. Active voting members shall be those parents and guardians who have an active student in the band and the current band director and are not delinquent in the payment of all funds owed to the Boosters.
- B. The Principal of Sissonville High School shall be an honorary member.

Section II

Officers of this Booster club shall be elected by and from the active voting membership for the term of one year. (A one-year term shall be from the last meeting in May to the following May meeting.) No individual may be elected to any office if they are delinquent in funds owed to the Boosters for the current year.

Amendment 3.2.1 – revised 5/1/07

No individual shall hold the same office for three consecutive terms. All officers shall be elected and installed at the last meeting in May.

Amendment 3.2.2 – revised 5/1/13

In the event that no nomination has been accepted, the current Board of Directors may approve an officer for service of an additional consecutive term without calling for a vote from the Active Voting Membership

Article IV

Duties of Booster Officers

Section I

The President shall be the chief executive officer of the Sissonville High School Band Boosters Club. The President shall preside at all meetings of the Boosters and of the Board of Directors. The President shall be ex-officio member of all committees except the nomination committee. The President shall appoint all committees. Should an elected officer resign, the President shall have the authority to appoint another, pending approval of the Active Voting Membership at the next regularly scheduled meeting.

Section II

The Vice President shall perform all duties and exercise all the powers of the President in his or her absence. The Vice President will also chair the nominating committee.

Section III

The Treasurer shall be the chief fiscal officer of the club and shall receive all funds paid to the Club and shall deposit such funds in the school band account and an approved financial institution in the name of Sissonville High School Band Boosters. The Treasurer shall keep the financial books, in some type of suitable form, and detailed accounts of the assets, liabilities, receipts, and disbursement of the Boosters. The books shall be open at all times for examination by the Board of Directors. The Treasurer shall be ready to make a report on the financial standing at every meeting and in addition shall present an annual report of receipts and disbursements at the May meeting of the organization.

Amendment 4.3.1 – revised 5/1/07

If in the event the elected treasurer finds that he or she is unable to meet all the requirements of said duties, the voting body may exercise the option to elect a co-

treasurer to assist in executing the duties of this office. Both parties would share equal responsibility for maintaining all aspects of afore mentioned duties.

Section IV

The Secretary shall keep a complete and accurate record of the proceedings of all meetings of the club and the Board of Directors. The Secretary shall be ready at every meeting to read the minutes of the preceding meeting. The records shall be open at all times for reasonable inspection by members of the organization, when requested through the Board of Directors. In the absence of the Secretary, a temporary secretary shall be appointed by the President.

Article V

Board of Directors

Section I

The Board of Directors shall consist of the Boosters Officers and the current Band Director.

Section II

The Board of Directors shall suggest projects for the year and shall develop a spending guide for the current band year and shall act as the budget committee. All proposals for unbudgeted expenditures must be referred to the Board of Directors for consideration. The Board of Directors shall have the authority to act in the best interest of the Boosters to pay unbudgeted bills that may be incurred between regular meetings, such bills to be presented for confirmation at the next regular meeting. After the Board of Directors has prepared a budget and it has been approved by the active voting membership, any expenditure not in the budget or over the budgeted amount will be considered a violation. The person committing said violation would not be allowed to purchase any goods or services without the permission of the Boosters' officers.

Section III

The presence of any 3 elected officers, including the Band Director, shall constitute a quorum for the Board of Directors.

Section IV

Meetings of the Board of Directors shall be called by the Band Director or President at his/her own discretion, or by request from another elected officer.

Section V

- A. A donation to this organization, in goods or services, by an individual, equal to or greater than a monetary value of \$500.00 dollars shall be declared an active voting member by the Board of Directors.
- B. Subsequent to September 1 of the current school year, any individual who has not paid all funds owed for the current year will be considered delinquent and forfeit voting privileges with the Boosters until all funds are paid. No student will be kept from participating in the band activities because of unpaid debts by the parents or guardians.
- C. Money raised will be used solely for the purpose of supporting the Sissonville High School Band. Monies raised will be used for the following activities in an order of priority set by the Board of Directors.
 - Band uniforms and permanent, reusable parts of the auxiliary uniforms, including hats, cape, flags, and poles, and a marching uniform.
 - Band instruments (replace and repair)
 - Buses (games and festivals)
 - Other Band needs
 - Special events

Article VI

Section I

The officers of this Boosters club shall consist of the following:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

Article VII

Section I

Committees

Nominating Committee--The President shall appoint a nominating committee of 2 active voting members who shall make their report at the May meeting. The vice President will serve as the Chairperson of this committee.

Section II

Ways and Means Committee--This committee shall consist of 2 or more members, one of which will be the Chairperson, and will be appointed by the president. Their duty shall be to devise and carry out fundraising plans to meet the financial needs of the Boosters.