

Outbreak Management for COVID-19 Related Symptoms for Streetsville Children's Centre Policy

December 1st 2021

To protect the health and well-being of children and their families and staff within the Streetsville Children's Centre, all children/households*should be monitored while in care/during the program for emerging signs or symptoms of any illness, including COVID-19. Children/households*or staff who become ill while attending Streetsville Children's Centre setting must return home as soon as possible. The Director/ Supervisor designated lead staff must initiate the centre' illness management policies, including the following measures related to outbreak management for COVID-19.

Procedures

Monitoring for Illness

Child Care Settings must ensure that all children in care are monitored for symptoms of COVID-19(see the COVID-19 Screening Tool for Children in School and Child Care in Appendix1.3for a list of symptoms)with a temperature taken as necessary. Any observed symptoms should be recorded on the child's Illness Tracking Form.

Service Providers are to report positive or probable COVID-19 cases using the incident reporting form. Children who are asymptomatic close contacts attending child care are not getting tested should also be reported using the form.

Individuals Who Display COVID-19-Related Symptoms During the Day/Program

If ANY ONE of the students/Staff who attend Streetsville Children's Centre symptoms related to COVID-19 is present, the individual must be immediately excluded from the child care setting and sent home. If the child has ANY new or worseningCOVID-19 symptoms not related to other known causes or medical conditions, all siblings (or any other children who live in the same household) who attend a child care or school setting should also be excluded and stay home.

Providers are required to:

Provide a surgical/procedural mask to the sick individual to cover the nose and mouth (if tolerated). Masks should not be placed on children under age 2 or on anyone who has trouble breathing, is unconscious, or otherwise unable to remove the mask without assistance. • Provide tissues to allow the ill individual to cover coughs and sneezes with a tissue. Tissues should be disposed of properly after use in a lined, covered garbage container. If a tissue is unavailable, ill individuals should cough or sneeze into the upper sleeve or elbow, not with hands. Wash hands after coughing and sneezing. • Increase ventilation if possible (e.g. open windows). • Document symptoms in the Illness Tracking Form for ill individuals in child care settings. • Once the ill individual leaves, ensure that the rooms/areas where the individual had contact with are thoroughly cleaned and disinfected including high touch areas. Establish a protocol to determine contaminated areas and carry out cleaning and disinfection, including timing, when to return to use, methods of cleaning, PPE to be used while cleaning, and waste disposal. Identify areas that may require cleaning plus disinfection (items used by the individual and all surfaces within 2 meters of the ill person) versus cleaning alone (such as a hallway or room where the individual has passed through). Use disposable cleaning equipment, such as disposable wipes, where possible. Remove all items that cannot be cleaned (paper, books, etc.) and store them in a sealed container for a minimum of 3 days.

At no point are children at Streetsville Children's Centre changing classes/groups when there are COVID-19 exposures actively being investigated at the child care setting.

Child Care Settings

Isolate the sick individual immediately from others into a separate room. If a separate room is not available, the sick individual should be kept separated from others at a minimum distance of 2 meters in a supervised area until they can go home. • A sick child should be supervised until the child leaves while maintaining a physical distance of 2 meters if possible. In a Child Care Centre, the sick child should be supervised by only one staff person. In addition, Streetsville Children's Centre providers should perform hand hygiene and attempt to not touch their face with unwashed hands. If physical distancing is not possible (e.g. if a young child needs comfort), Streetsville Children's Centre Staff providers should consider added PPE (i.e. gloves, gown). Disposable gloves should be used when there is close contact with the child. Streetsville Children's Centre providers must ensure that they wash their hands or use hand sanitizer (if hands not visibly soiled) immediately upon removal of the gloves. The most important measures are proper hand hygiene and maintaining a two-meter distance as much as possible. • Respiratory etiquette should also be practiced. Tissues should be provided to the ill individual and disposed of

properly after use in a lined, covered garbage container. Avoid contact with respiratory secretions.

Keep the sick child comfortable by providing a separate cot and toys. Clean and disinfect the cot and all toys after the child leaves the child care setting. Streetsville Children's Centre providers will notify the parent/guardian to arrange for immediate pick-up of the sick child (and siblings if applicable). If a parent cannot be reached, an emergency contact person will be contacted to pick up the child. Provide the parent/guardian with the COVID-19 Information for Parents/Guardians/Caregivers

When to Notify Peel Public Health, Parents/Guardians, Ministry of Education Peel

Public Health

There is a positive case of COVID-19 and the Service Provider has not yet been contacted by Peel Public Health. In a Child Care Centre, when there is an unusual amount of staff and/or children who become sick at the child care centre, including non-COVID related illnesses (see pg. 18 in the Preventing and Managing Illnesses in Child Care Centres guideline).

In a Child Care Centre, when there is an unusual occurrence such as a flood, fire, sewage back-up, etc. Parents/Guardians, Staff and Others in a Shared Setting When there is a confirmed COVID-19 case at Streetsville Children's Centre, Service Providers must notify parents/guardians/caregivers and staff. Streetsville Children's Centre will follow the communication process outlined in Appendix 1.13.

In accordance with the Ministry of Education's Operational Guidance During COVID-19 Outbreak: Child Care Re-Opening document, child care licensees are required to submit serious occurrences for a confirmed case of COVID-19. A serious occurrence is required to be submitted under the category "confirmed case of COVID-19" when one of the following individuals has a confirmed case of COVID-19 (i.e. a positive COVID-19 test result):

- a child who receives child care at a home child care premises or child care centre
- a home child care provider;
- a person who is ordinarily a resident of a home child care premises (e.g. the home provider's child, the home provider's spouse, etc.; for complete definition please refer to the Home Child Care Licensing Manual)

- a person who is regularly at a home child care premises(e.g. the home provider's friend who visits the premises once a week,etc.; for complete definition please refer to the Home Child Care Licensing Manual)
- a home child care visitor;
- a staff member at a child care centre;
- a student at a home child care premises or child care centre

While Service Providers are no longer required to report a serious occurrence for suspected cases; if the local public health unit determines a full or partial closure is required, a serious occurrence report must be submitted under the "Unplanned Disruption of Service" category. Service Providers should refer to the Operational Guidance During COVID-19 Outbreak: Child Care Re-Opening regarding all serious occurrence reporting requirements.

What to Do When an Individual That Attended an EYCC Setting Tests Positive For COVID-19 Illness

Peel Public Health is notified of all confirmed cases of COVID-19 by the testing laboratory. Peel Public Health follows up with all confirmed cases and exposure sites to provide direction. Public Health will contact the EYCC setting if a case, contact(s) or exposure is associated with the setting. If the Service Provider is notified that an individual who attended Streetsville Children's Centre setting has tested positive for COVID-19, the following steps will be immediately taken.

Child Care Setting:

Streetsville Children's Centre will determine whether the staff/child who tested positive was present in the child care setting when they were infectious. The period of infectiousness starts 2 days before the person started having symptoms or date of COVID-19 test (if they never had symptoms), whichever is earlier, and ends 10 days after symptoms began or date of COVID-19 test (it may be 20 days if the person was hospitalized or is immunocompromised). If the staff/child who tested positive was present in the child care setting during the period of infectiousness. In Centre-Based Child Care, the children and the educators in the classroom/group must go home immediately and self-isolate at home for 14 days from the date of the classroom closure while Peel Public Health investigates the case. ■ In a Home Child Care Site, the children must go home immediately and self-isolate at home, and Streetsville Children's Centre must temporarily close the classroom and self-isolate along with household members for 14 days from the date of the closure while Peel Public Health investigates the case. Any siblings of the children

impacted by the classroom/group closure(or any other children living in the same household) should stay home and not attend school or child care. In Centre-Based Child Care, other children may continue to attend classrooms that remain open if they do not have symptoms or did not have close contact with the positive case. Follow the process outlined in Appendix 1.12(for Child Care Service Providers).

Closure of Streetsville Children's Centre.

The decision to close the centre will depend on several factors and will be determined on a case-by-case basis in consultation with Peel Public Health. Case scenarios could include but are not limited to a case with an ill staff person with exposure to multiple children/households*in different classrooms/programs.

Streetsville Children's Centre will close a classroom if we are unable to staff it and not maintain ministry ratio's and when we become aware of a probable case of COVID-19 or an asymptomatic close contact of a positive case.

1. Confirming positive test result

- When a positive case is reported to the child care setting, the service provider may accept a verbal self report from a parent/guardian or staff/licensed home child care (LHCC) provider.
- When a service provider receives a verbal self-report of a positive case, they may confirm the result with Peel Public Health as needed (positive case can be confirmed in the same manner as described in Section 2).
- Note: this process is only to confirm whether an individual is COVID-19 positive. See

2. Reporting positive case to Peel Public Health

- Service provider will report the positive case by sending the following information in a password protected document to Peel Public Health:
- In the provided Excel document (Peel Public Health Early Years Child Care Contact Line List), include:
 - the child care setting name, affected individual's name (e.g. staff/LHCC provider/child), date of birth, address, and phone number
 - If the grouping/classroom was closed, also include:

- a list of names of children and staff/LHCC provider or LHCC
- provider household members who were present in the
- grouping/classroom in the past 14 days, dates of birth and contact
- information (highlight the name of the positive COVID-19 case)
 - any visitor attendance records one week before the grouping/classroom
- closure
- In Excel, go to File--> Info--> Protect Document--> Encrypt Password
 - Password protect the document using the password "2253"
- In the subject line of the e-mail, write "Report of COVID-19 positive case at (name of child care setting)"
- In the body of the e-mail, write "Report of COVID-19 positive case at (name of child care setting), see attached" and also include that the positive case has been confirmed through verbal self-report by the individual, as well as any other
 - contact information to help with a quick response back from Peel Public Health
- Send the email to: ZZGCOVIDchildcareexposures@peelregion.ca.
- Ensure the positive case, their siblings and other household contacts (e.g. cousins) and
 - any known social contacts are not attending school/child care settings

3. Communications

- Coordinate communication about the closure to parents/guardians and staff/LHCC providers of the impacted classroom/grouping.
- This may include phone calls to parents/guardians and staff/LHCC providers and
- emailing the initial exclusion letters titled Person with COVID-19 in your Child Care
- Setting Exclusion Letter to Staff/LHCC Providers and Person with COVID-19 in
- your Child Care Setting Exclusion Letter to Parents/Guardians to staff/LHCC
- providers and parents/guardians of children in the impacted classroom/grouping (see letter templates provided by Peel Public Health).
- When preparing the Exclusion Letters:
- Insert the end of isolation date 14 days after classroom closure date

- Insert the tentative return to child care date 15 days after classroom closure date
- Parents can access Parent/Guardian COVID 19 Information Booklet and the Early Years and Child Care Service Providers Decision Process.

Asymptomatic Children:

Service providers who become aware of children who are Asymptomatic Close Contacts attending Child care and who are not getting tested should contact Peel Public Health by emailing zzgcovidchildcareexposures@peelregion.ca rather than reporting it using the Incident Reporting Form.

Provide your contact information and request a call back. Do not include personal health information in email.

What to do poster when your child is dismissed from their cohort will be posted on your seesaw account.