



Hall Associates
Commercial REALTORS since 1975

Colonial Green Homeowners Association

HALL ASSOCIATES, INC MANAGING AGENT (540)982-0011
112 Kirk Avenue SW - Roanoke Virginia 24011

Chrissy Greene/Vice President of Association Management – cgreene@hallassociatesinc.com

MINUTES – MODIFICATION AND CHANGE PANEL MEETING

June 22, 2020

Pending Review/Approval at Next Board Meeting

Committee Present:	Joyce Graham	Developer/Trustee
	Steve Cronemeyer	President
	Neil Damgaard	Treasurer
Others Present:	Chrissy Greene	Association Manager
Trustees Absent:	None	

I. DETERMINE QUORUM AND CALL TO ORDER

A quorum was met with all three committee members in attendance. Also present was Managing Agent Chrissy Greene. The meeting was called to order at 3:03 PM virtually via Zoom due to CoVid-19 health concerns.

II. OWNERS FORUM

Any owner can attend the meeting to observe. They may also speak on any subject to the Board during the 15-minute owner’s forum. Items noted in the forum will be taken under consideration for a future agenda. Unit owners wishing to have a subject added to the current agenda must submit the information in writing to Management at least 10 days in advance so that the Board has an opportunity to research the issue before rendering an opinion or decision. Anyone interrupting the meeting once it has started will be asked to leave. Unit owners wishing to attend the meeting should check with Management prior to the meeting in case the time or location has been changed.

No owners were present.

III. BUSINESS

- Request for Privacy Request – the request was reviewed in relation to lot boundaries. The pattern book appears to allow for fencing, meeting certain provisions. However, there is a common area lot that runs along the back and sides of the Rowhouses that is required by the City to remain in place at a minimum of 300 square feet per unit. During the planning and development, Roanoke City required 300 square feet of open space per unit, which was difficult to achieve without creating those lots with the boundaries as they currently exist. To make a change to this area, the City would have to sign a plat or lot line adjustment. It is possible the HOA could authorize an easement, but a variance cannot be authorized without the City’s permission.
- A motion was made (Cronemeyer) and seconded (Graham) that the Committee is unable to approve the request as submitted, pending contact with the owners to attempt to modify the request in a way that it would meet approval standards. Motion passed unanimously.

IV. EXECUTIVE SESSION

No Executive Session was needed.

V. DATE, TIME & LOCATION OF NEXT MEETING

The next regular Board Meeting is tentatively scheduled for August 4th, 2020 at 10:00 AM in the office of the managing agent, 112 Kirk Avenue SW, Roanoke, VA 24011. Please contact management if you plan to attend in case time, date or location have changed. As a reminder, please also check the website for meeting notices – www.colonialgreenhoa.com

VI. ADJOURNMENT

The meeting was adjourned at 4:54 PM.