

# **AZ Coalition Curriculum Transparency Policy**

Adopted: (date of adoption)

Revised: (date of latest revision and approval)

**Definitions:** “Curriculum” means a course of study for content areas or grade levels, including any supplemental materials required or recommended by the curriculum.

“Learning materials” include, but are not limited to, the following: all textbooks and reading materials, videos, digital materials, websites and other online applications.

“Used for student instruction”

(a) Means assigned, distributed, or otherwise presented to students in any course for which students receive academic credit or in any educational capacity in which participation of the student body is required by the school or in which a majority of students in a given grade level participate.

(b) Applies also to any materials from among which students are required to select one or more, if the available selection is restricted to specific titles.

“Activities” include, but are not limited to assemblies, guest lectures, or other educational events facilitated by school staff, including those conducted by outside individuals or organizations, excluding student presentations.

**Policy Objectives:** It is the intent of the governing board to ensure that all curriculum meet rigorous expectations of academic quality and political impartiality. Curriculum Policy design should promote transparency in all areas.

Teachers should be encouraged to supplement classroom instruction with effective educational resources, collaborating among its educators. Parental awareness of the materials and activities used in instruction should be prioritized with an adoption of an academic transparency procedures.

The board, in consultation with parents, teachers and administrators, shall develop and adopt a policy to promote a curriculum policy for all schools within the district, including the following objectives:

**A. Each school operated by [the district] shall prominently list on a publicly accessible portion of its website:**

- 1) All learning materials and activities that were used for student instruction at the school during the most recently completed school year, organized at a minimum by subject area and grade.
- 2) The procedures in effect for the documentation, review, or approval of learning materials and activities used for student instruction at the school.

- B. **A school shall be required to list only the information necessary to identify the specific learning materials and activities used for instruction, including the title and the author, organization, or internet address associated with each material and activity.** Nothing in this section shall be construed to require either:
- 1) The digital reproduction of the materials themselves, nor
  - 2) The separate reporting of individual components of materials produced as a single volume, except that for digital volumes containing works by multiple authors, the school shall provide either a table of contents or internet address that discloses the discreet works and authors contained within the volume.
- C. **For each school, the principal or another site administrator designated in writing by the superintendent shall annually report to the superintendent whether the information listed pursuant to paragraph A accurately reflects the learning materials, activities, and procedures employed at the school.**
- D. **The superintendent shall develop a template, subject to approval by the board, to be available for use at each school to report the information required pursuant to paragraph A.** The template may, but is not required to, utilize collaborative online document or spreadsheet software that allows multiple authorized users to update or make additions to posted content on an ongoing basis.
- E. **The listing of materials for each school year shall remain available via the school website until at least the completion of the following year's listing.**
- (1) The learning materials and activities that were used for student instruction at the school during the most recently completed school year, organized at a minimum by subject area and grade.
  - (2) The procedures in effect for the documentation, review, or approval of learning materials and activities used for student instruction at the school.