



**Harvest Girls International, Inc.**

"Transformation begins with You"

## **Harvest Girls International, Inc.**

### **Scholarship Application/Recipient Policy 2023**

1. **PURPOSE** *Guideline & Policy for the Application of Scholarship and Recipient's responsibilities and procedures for disbursement of scholarship.*

#### **2. SCOPE**

- a. This policy applies to all Harvest Girls International scholarship applicants and recipients.
- b. This policy describes the organization's objectives and policies regarding maintaining the cohesiveness of the scholarship process and information.
- c. Present a fair practice of distribution and to provide impact and empowerment to college students to maintain focus and goal achievement during their college education.

#### **3. DEFINITIONS**

**Terms used to refer to all said parties involved in the Scholarship Application and Recipient process**

**Term: *Applicant***

**Definition:** Young lady ages 18 & older, who has graduated from High School from the Indianapolis & certain areas.

**Term: *Recipient***

**Definition:** Applicant that has met all of the guidelines and has been chosen by the Harvest Girls International, Inc. Scholarship Board to receive a scholarship from "The Power to Dream" Scholarship Program.

**Term: Mentor**

**Definition:** Person chosen by the Board of Directors to oversee the scholarship recipients.

- a. Each recipient must comply with the instructions of the assigned mentor. The mentor will report to the board the status of the scholarship recipient by collecting grades, scholarship expenditure receipts and all request or concerns of the recipient. The mentor may also provide training and information to help create a successful educational journey.

**Term: *Harvest Girls International, Inc. Board***

**Definition:** Board of Directors for Harvest Girls International, Inc. who make decisions for the organization for guidelines, compliance and ethics procedures. Operate and govern the financial stability of Harvest Girls International, Inc.

**4. RESPONSIBILITIES**

**a. *Harvest Girls International, Inc. Board***

- 1) Establish program objectives
- 2) Appoint Scholarship Board to evaluate & score applications.
- 3) Provide training for the recipients.
- 4) Enforce sanctions, develop privacy policies & address complaints.
- 5) Ensures retention of policies and procedures, complaints, and investigative materials to meet compliance requirements.

***Board President, Scholarship Chairperson, Scholarship Mentor***

- 1) Develops and implement training program for recipients to empower them to maintain self-esteem, goal setting, overcoming challenges and providing resources for continued education success.
- 2) Documents the delivery of training and outcomes.

**b. *Applicant/Recipient responsibilities***

- 1) To Understand and comply with organization's protocols regarding policy of Scholarship process.

**5. Applicant Requirements**

- a. Must Complete Application and Essay Forms that has been provided by Harvest Girls International, Inc. for Scholarship
- b. Latest GPA of 3.0 Official Document from graduating High School
- c. Acceptance Letter from College applicant is attending

- d. Must be a High School Senior in graduating status and/or currently attending College.

## **6. Recipient Requirements**

- a. Must attend “If the Shoe Fits” White Party Fundraising Event to receive Scholarship
- b. A two- minute speech about how recipient plans to achieve their goals and how the awarded scholarship will help them succeed.
- c. May be asked to be a hostess at the “If the Shoe Fits” White Party Fundraising Event.
- d. Must sign release form to receive scholarship check.
- e. Must Attend Empowerment Classes and Luncheon for Recipients for Empowerment Training and instruction that will help with information for college success.

## **7. Awarded Scholarship Amounts** **Awarded Scholarship amounts will be announced the day of the White Party Fundraising Event. The Scholarships will from \$500 to \$1500.**

- a. Distribution of awards will be determined by Harvest Girls Scholarship Board
- b. Awarded amounts will be determined by Harvest Girls Board based upon recommendation of Harvest Girls Scholarship Board.
- c. Disbursements of total amount of awarded scholarship could be divided by semester as determined by Harvest Girls International, Inc.

## **7. Follow up Guidelines for Recipients Harvest Girls International Scholarship. Each Applicant should maintain contact with Harvest Girls Facilitator for one year, for ever year a scholarship is giving.**

- a. Maintain contact with Mentor to Provide feedback for Measurement of outcomes for program to help ensure success.
- b. Provide transcript & any requested materials to solidify use of funds.
- c. Volunteer time with organization when home on break.
- d. Write a letter of thank you to the organization conveying how the scholarship has been beneficial to you.

## **8. SANCTIONS**

- a. Any applicant or recipient that solicits funds in the name of Harvest Girls International, Inc. for the use of their own purpose and personal gain will be disqualified from receiving a scholarship award or any financial support from “If The Shoe Fits” White Party Fundraising Event or The Organization, Harvest Girls International, Inc.
- b. Any applicant that does not use the scholarship funding for the specific use of Books or tuition (unless written permission is granted by the Board of Directors, to use funding for other school purposes). The recipient could be found as committing fraud and therefore all scholarship privileges will be revoked, and the recipient will be liable for returning the scholarship to Harvest Girls International, Inc.