


**DIVISION MEMORANDUM**

No. 260, series 2016

**TO :** All PSDSs, School Heads and Teachers Concerned

**FROM :**  **GERALDINE B. GAWI**  
OIC/ASDS

**DATE :** December 5, 2016

**SUBJECT :** **REGIONAL MASS TRAINING FOR MULTIGRADE TEACHERS ON DIFFERENTIATED INSTRUCTION**

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1. Pursuant to Regional Memorandum No. 356-2016, dated November 24, 2016, the Department of Education, through the Bureau of Learning Delivery-Teaching and Learning Division, is strengthening the implementation of the Multigrade Program through the provision of financial assistance for the professional development of teachers, school heads and multigrade teacher-trainers. Relative to this, authority was granted to pay expenses for the conduct of the 2016 Mass Training of Multigrade Teachers using the 2015 Madarasah Education Funds.
  2. In this regard, DepEd-CAR through the Curriculum and Learning Management Division, will conduct the **Regional Mass Training for Multigrade Teachers on Differentiated Instruction** from December 11-19, 2016. The venue will be announced later.
  3. The activity aims to equip Multigrade teachers with additional knowledge and skills in teaching their classes using differentiated instruction; enhance competence in dealing with diverse learners; and promote application of strategies learned to improve learning outputs.
  4. Attached is list of participants from SDO-Ifugao. The participants are expected to bring their laptop and extension cords. Teacher-participants must be handling either the primary or intermediate levels. Moreover, they must be committed to stay in the program for at least 5 years after this training.
  5. Accommodation and meals (*breakfast, lunch, dinner, morning and afternoon snacks*) for 8 days will be charged against the downloaded funds from Central Office. First meal will be lunch of Sunday, December 11 and the last meal will be afternoon snacks of Monday, December 19. Opening program will be at 1:30 in the afternoon of Sunday, December 11.
  6. In addition, transportation expenses to and from venue will likewise be charged against the downloaded funds subject to the usual accounting and auditing rules and regulations. Please bring Travel Orders and travel tickets. Without the needed documents, participants cannot claim reimbursement for transportation expenses. Per diem will be charged against any available local fund subject to the usual accounting and auditing procedures.
  7. Teacher-participants will be granted service credits in lieu of December 10-11, 17, and 18 (*Saturdays and Sundays*) while non-teaching personnel involved in the conduct of this activity on the same dates will be granted CTO/COCs in accordance to DO No. 53, s. 2003.
  8. Immediate dissemination of and strict compliance to this memorandum is directed.

