

NOBLE CHILDREN'S SERVICES  
 CONSENT FOR BACKGROUND CHECK/CRIMINAL HISTORY STATEMENT

INFORMATION			
First Name	Middle Name	Last Name	
Prior Names (Maiden, Previous Married, or Alias)			
Street		Apt. # (if applicable)	
City	State	Zip Code	County
Email Address		Phone #	
Best Method of Contact for FBI Background Check:      Email                  Phone			
<b>Ethnicity</b> Hispanic                  Non-Hispanic		<b>Race</b> White                                  Asian Black                                  American Indian/Alaskan Native Other:                                  Native Hawaiian/Pacific Islander	
Date of Birth	Social Security Number	Driver's License # and State	Sex M                  F
<b>Role</b>			
<b>Foster Parent</b>		<b>Household Memeber</b>	
<b>Adoptive Parent</b>		<b>Babysitter/Alternative Caregiver</b>	
<b>Foster/Adopt Parent</b>		<b>Employee Staff</b>	
		<b>Frequent Visitor</b>	
		<b>Volunteer</b>	
		<b>Licensed Administrator</b>	
Will you be left unsupervised with the foster/adoptive child(ren) in this home?			Yes      No
PERSONAL ACKNOWLEDGEMENT			
Have you ever been convicted of, or are you currently facing charges for any misdemeanor or felony criminal offense in Texas or any other state? (Traffic offenses that are Class C Misdemeanors do not have to be reported.)			Yes      No
If yes, please explain below.			



**RELEASE OF INFORMATION AND CERTIFICATION OF ACCURACY**

My signature on this form acknowledges my understanding that Noble Children’s Services & DFPS

- will conduct criminal history checks
- will conduct child abuse and neglect records checks
- may contact law enforcement agencies and/or other child welfare agencies
- may acquire a certified copy of my driving record (if applicable)

My signature on this form also acknowledges that this information may be released to entities or persons who are authorized and permitted by law to access this information, to the extent that it is necessary to determine verification of eligibility for a role in the operation of Noble Children’s Services.

Noble may release the results to entities or persons authorized and permitted by law to access this information which could include authorized DFPS employees, home screening contractors, attorneys or guardians ad litem, court personnel, court-appointed special advocates, and the staff of Noble Children’s Services, to the extent that access is necessary to complete the verification of the role selected in the child-placing agency.

My signature also acknowledges that I received the information provided to me on pages 4 & 5 of this form regarding types of background checks, and that I reviewed the list of criminal offenses that may impact verification or approval of being in a role in a child-placing agency.

I understand that I have the right to contest the information found in my criminal background checks.

I further understand that the inclusion of any false information or the omission of any requested information is cause for denial of my request to be considered in any role with Noble Children’s Services.

Lastly, my signature certifies that the information provided on this application is true and correct to the best of my knowledge.

Signature of Applicant <b>X</b>	Date
Signature of Guardian if Applicant is a Minor <b>X</b>	Date
Print Full Name <b>X</b>	

See pages 4 & 5 of this form for information regarding types of background checks, background check rules and how to contest the results of a DPS or FBI background check.

## How to Contest the Results of a DPS or FBI Check

### Department of Public Safety (DPS)

To contest or update information in your DPS record, follow the steps in the [DPS Error Resolution Form](http://www.txdps.state.tx.us/administration/crime_records/pages/erForm.pdf) ([http://www.txdps.state.tx.us/administration/crime\\_records/pages/erForm.pdf](http://www.txdps.state.tx.us/administration/crime_records/pages/erForm.pdf)).

### Federal Bureau of Investigation (FBI)

To challenge a criminal history summary in your FBI record, refer to the steps explained on the FBI's [Criminal History Summary Checks](http://www.fbi.gov/about-us/cjis/criminal-history-summary-checks/challenge-of-a-criminal-history-summary) page (<http://www.fbi.gov/about-us/cjis/criminal-history-summary-checks/challenge-of-a-criminal-history-summary>).

### TYPES OF BACKGROUND CHECKS

DFPS must complete the types of background checks defined below on all persons who have applied to become approved or verified as foster or adoptive parents, as well as certain household members of foster and adoptive applicants and certain individuals who may be present in the foster or adoptive home. The types of checks that a person is required to undergo will depend on the person's role in the home. The types of checks that may be conducted are as follows:

- **DPS Criminal History Check** – A name-based check of records from the Texas Department of Public Safety (DPS).
- **FBI Fingerprint Check** – A fingerprint-based check of records from the FBI National Crime Database.
- **DFPS History Check** – A check of DFPS's database for abuse or neglect. The search identifies all CPS, APS, and Child Care Licensing cases that reference the subject of the background check as a principal or collateral source, regardless of the subject's role or relationship in the case.
- **Out of State Registry Check** – A check of child protective services records in other states where the applicant or any household member over age 18 has lived since becoming 18 years of age.
- **Local Law Enforcement Check** – A check to obtain additional information from local police or sheriff department.

### BACKGROUND CHECK RULES

#### State Abuse and Neglect Registries

An applicant is **barred** from verification as a foster parent or approval as an adoptive parent if the applicant or any other person who is 14 years old or older, is a household member, an employee of the applicant, or a frequent or regular visitor in the applicant's home, and is not under DFPS conservatorship, and has been given a DFPS investigative finding of *Reason to Believe* for sexual abuse in Texas, or any like finding under the law of another state. Persons with a *Reason to Believe* finding for sexual abuse in Texas, or any like finding under the law of another state, are not eligible for risk evaluations and are permanently barred from being present in a verified or approved home.

An unrelated applicant is **barred** and a related applicant **may be denied** verification as a foster parent or approval as an adoptive parent, if the applicant or any other person who is 14 years old or older, is a household member, an

employee of the applicant, or a frequent or regular visitor in the applicant's home, and is not under DFPS conservatorship had been given a DFPS investigative finding of *Reason to Believe* for **physical abuse** in Texas, or *any like findings under the laws of another state*. Persons with a *Reason to Believe* finding for physical abuse in Texas or another state *may* be eligible for a risk evaluation before a final decision is made of whether to verify or approve an applicant to foster or adopt. However, the person against whom the finding was issued may be temporarily barred from being present in a foster or adoptive home if Child Care Licensing determines that the person is an immediate threat or danger to the health or safety of children.

An applicant **may be denied** verification as a foster parent or approval as an adoptive parent, if the applicant or any other person who is 14 years old or older, is a household member, an employee of the applicant, or a frequent or regular visitor in the applicant's home, and is not under DFPS conservatorship has been given a DFPS investigative finding of *Reason to Believe* for neglect (including for neglectful supervision or medical neglect), refusal of parental responsibility and emotional abuse or *any other like findings under the law of another state*. Persons with a *Reason to Believe* finding for neglect *may* be eligible for a risk evaluation before a final decision is made of whether to verify or approve an applicant to foster/adopt. However, the person against whom the finding was issued may be temporarily barred from being present in a foster or adoptive home if Child Care Licensing determines that the person is an immediate threat or danger to the health or safety of children.

An applicant **will not be approved** as a foster or adoptive parent, if the applicant or any other person who is 14 years old or older, is a household member, an employee of the applicant, or a frequent or regular visitor in the applicant's home, and is not under DFPS conservatorship has an investigation for abuse or neglect *pending* in this or any other state.

### **Criminal History**

An applicant **will be permanently barred** from verification as a foster parent or approval as an adoptive parent, if the applicant or any other person who is 14 years old or older, is a household member, an employee of the applicant, or a frequent or regular visitor in the applicant's home, and is not under DFPS conservatorship has been convicted of a **felony** offense in the Texas Penal Code that are listed as a permanent bar on the [criminal history assessment chart](#), or convicted of any other like offense under the law of another state or federal law.

Criminal history that is not listed on the chart as a permanent bar to becoming verified or approved may still impact an application or an applicant's eligibility to receive a risk evaluation.

An "*Attempt to Commit*" conviction will be treated as falling under the same section of the Texas Penal Code as the crime that was attempted.

Additionally, an applicant is barred from verification as a foster parent or approval as an adoptive parent, if the applicant or any other person who is 14 years old or older, is a household member, an employee of the applicant, or a frequent or regular visitor in the applicant's home, and is not under DFPS conservatorship, has been indicted for (or is the subject of a criminal complaint related to) any of the applicable felonies listed on the criminal history assessment chart and the indictment or complaint has been accepted by a district or county attorney. This bar on verification or approval remains until the criminal charges are dismissed or as long as the applicant or other person who is either under indictment or the subject of an accepted criminal complaint lives, remains employed, or continues to be a frequent or regular visitor to the home.

Upon request, DFPS provides applicants with a paper copy of the [criminal history assessment chart](#) used to determine what convictions are available for risk evaluations and what convictions are considered temporary or permanent bars to verification or approval. Please consult the chart to determine how a specific conviction, if any, may impact an application to verify or approve. If you have a criminal history that is not listed as a temporary or permanent bar to verification or approval, please consult with DFPS staff. If you need assistance understanding the chart, please contact DFPS staff for further guidance and explanation.