# WATER GLADES PROPERTY OWNERS ASSOCIATION, INC.

# FINANCIAL STATEMENTS

For the Year Ended February 29, 2020

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To the Board of Directors Water Glades Property Owners Association, Inc. Singer Island, Florida

#### INDEPENDENT AUDITOR'S REPORT

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Water Glades Property Owners Association, Inc., which comprise the balance sheet as of February 29, 2020, and the related statements of revenues, expenses, and changes in fund balances and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Water Glades Property Owners Association, Inc. as of February 29, 2020, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the supplementary information on future major repairs and replacements on page 12 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Lanter, Leonardo & DiCrescenzo, LLC

Lanter, Leonardo & DiCrescenzo, LLC Certified Public Accountants Boca Raton, Florida July 29, 2020

## WATER GLADES PROPERTY OWNERS ASSOCIATION, INC. BALANCE SHEET February 29, 2020

	Operating Fund	Special Assessment Fund	Replacement Fund	Total	
ASSETS					
Cash and Cash Equivalents	\$ 137,731	\$ 156,676	\$ 24,549	\$ 318,956	
Special Assessment Receivables	-	33,350	-	33,350	
Due from Towers	789	-	-	789	
Prepaid Insurance	16,892	-	-	16,892	
Prepaid Expense	5,692	-	-	5,692	
Interfund Borrowings	124,424	(100,173)	(24,251)		
Total Assets	<u>\$ 285,528</u>	<u>\$ 89,853</u>	<u>\$ 298</u>	<u>\$ 375,679</u>	

## LIABILITIES AND FUND BALANCES

LIABILITIES				
Accounts Payable and Accrued Expenses	\$ 32,026	\$ -	\$ -	\$ 32,026
Payroll Taxes Payable	858	-	-	858
Security Deposits	200	-	-	200
Elevator Key Deposits	158	-	-	158
Contract Liabilities (Special Assessments Received				
In Advance - Special Assessment Fund	 	 52,134	 	52,134
Total Liabilities	33,242	52,134	-	85,376
FUND BALANCES	 252,286	 37,719	 298	290,303
Total Liabilities and Fund Balances	\$ 285,528	\$ 89,853	\$ 298	<u>\$ 375,679</u>

The accompanying notes are an integral part of the financial statements.

## WATER GLADES PROPERTY OWNERS ASSOCIATION, INC. STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN FUND BALANCES For the Year Ended February 29, 2020

	Operating Fund	Special Assessment Fund	Replacement Fund	Total
REVENUES	<b>*</b> 1 1 <b>*</b> 2 1 2 1	<b>.</b>	<b>b</b>	<b>* 1 1 7 2 1 2 1</b>
Members Assessments	\$1,153,134	\$ -	\$ -	\$1,153,134
Special Assessment	-	333,123	-	333,123
Key Fobs	1,500	-	-	1,500
Parking Spaces and Stickers	6,790	-	-	6,790
Interest		15	298	313
Total Revenues	1,161,424	333,138	298	1,494,860
EXPENSES				
Employee Costs:				
Administrative Salaries	115,717	-	-	115,717
Health Insurance	45,620	-	-	45,620
Maintenance Salaries	279,314	-	-	279,314
Holiday Bonus	13,310	-	-	13,310
Payroll Taxes	31,777	-	-	31,777
Temporary Labor	2,222	-	-	2,222
Uniforms	1,497	-	-	1,497
Workers Compensation Insurance	10,675			10,675
Total Employee Costs	500,132			500,132
Contract Costs:				
Fire System	106	-	-	106
Landscape Maintenance	60,000	-	-	60,000
Security Guard Service	187,075			187,075
Total Contract Costs	247,181	<u> </u>		247,181
Materials and Equipment Costs:				
Elevator Maintenance - Clubhouse	640	-	-	640
Electrical Repairs and Maintenance	5,307	-	-	5,307
Equipment Repairs and Maintenance	3,695	-	-	3,695
Irrigation Repairs and Maintenance	4,703	-	-	4,703
Plumbing Repairs and Maintenance	246	-	-	246
Landscape Improvements	15,570	-	-	15,570
Maintenance Repairs	7,097	-	-	7,097
Office Equipment	11,128	-	-	11,128
Office Supplies	3,204	-	-	3,204
Postage and Shipping	1,334	-	-	1,334
Supplies and Hardware	16,282			16,282
Total Materials and Equipment Costs	69,206			69,206

The accompanying notes are an integral part of the financial statements.

## WATER GLADES PROPERTY OWNERS ASSOCIATION, INC. STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN FUND BALANCES (Continued) For the Year Ended February 29, 2020

	Operating Fund	Special Assessment Fund	Replacement Fund	Total
Professional Services:				
Accounting	20,400	-	-	20,400
Audit	4,750	-	-	4,750
Engineering Fees	44	-	-	44
Legal Fees	3,121			3,121
Total Professional Services	28,315	<u> </u>		28,315
Common Areas:				
Beach Cleaning	12,200	-	-	12,200
Car Rinse	1,693	-	-	1,693
Clubhouse	14,463	-	-	14,463
Golf Carts	35	-	-	35
Guardhouse	1,610	-	-	1,610
Swimming Pools	9,148			9,148
Total Common Areas	39,149			39,149
Utilities:				
Electricity	14,213	-	-	14,213
Gas	15,442	-	-	15,442
Telephone	14,537	-	-	14,537
Water	50,799			50,799
Total Utilities	94,991			94,991
Other Expenses:				
Bank Charges	2	-	-	2
Contingency	3,459	-	-	3,459
Insurance	67,530	-	-	67,530
Licenses, Dues and Subscriptions	386	-	-	386
Special Assessment Expenditures		333,123		333,123
Total Other Expenses	71,377	333,123		404,500
Total Expenses	1,050,351	333,123		1,383,474
Excess of Revenues over Expenses	111,073	15	298	111,386
Fund Balances - Beginning of Year	141,213	37,704		178,917
Fund Balances - End of Year	<u>\$ 252,286</u>	\$ 37,719	<u>\$ 298</u>	\$ 290,303

The accompanying notes are an integral part of the financial statements.

## WATER GLADES PROPERTY OWNERS ASSOCIATION, INC. STATEMENT OF CASH FLOWS For the Year Ended February 29, 2020

	Special Operating Assessment Fund Fund		Replacement Fund	Total
Reconciliation of Excess of Revenues over Expenses to Net Cash Provided by (Used in) Operating Activities:				
Excess of Revenues over Expenses	\$ 111,073	\$ 15	\$ 298	\$111,386
Adjustments to Reconcile Excess of Revenues over Expenses to Net Cash Provided by (Used in) Operating Activities:				
(Increase) Decrease in Assets:				
Due from Towers	(789)	-	-	(789)
Special Assessment Receivables	-	(33,350)	-	(33,350)
Prepaid Insurance	55,875	-	-	55,875
Prepaid Expense	(3,873)	-	-	(3,873)
Increase (Decrease) in Liabilities:				
Accounts Payable and Accrued Expenses	3,145	(2,534)	-	611
Payroll Taxes Payable	20	(_,= = -;	-	20
Elevator Key Deposits	158	-	-	158
Contract Liabilities (Special Assessments Received	100			100
In Advance - Special Assessment Fund		(69,274)		(69,274)
Net Cash Provided by (Used in) Operating Activities	165,609	(105,143)	298	60,764
CASH FLOWS FROM FINANCING ACTIVITIES Interfund Borrowings	(105,777)	105,777		<u>-</u>
Net Increase in Cash and Cash Equivalents	59,832	634	298	60,764
Cash and Cash Equivalents - Beginning of Year	77,899	156,042	24,251	258,192
Cash and Cash Equivalents - End of Year	<u>\$ 137,731</u>	<u>\$ 156,676</u>	<u>\$ 24,549</u>	<u>\$ 318,956</u>

#### NOTE A - <u>NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING</u> <u>POLICIES</u>

1. <u>Organization</u> - Water Glades Property Owners Association, Inc. (Association) is a property owners association incorporated under the laws of the State of Florida in November, 1975. The Association is responsible for the operation and maintenance of the common property of the Water Glades Property Owners Association. The Association acts as a managing agent for Water Glades 100 Condominium Association, Inc., Water Glades 200 Condominium Association, Inc., and Water Glades 300 Condominium Association, Inc. All revenues are received from its member associations on a percentage determined by the number of apartments in each association.

Water Glades 100 Condominium Association, Inc.28 %Water Glades 200 Condominium Association, Inc.33 %Water Glades 300 Condominium Association, Inc.39 %

2. <u>Fund Accounting</u> - The Association's governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restrictions on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

<u>Operating Fund</u> -This fund is used to account for financial resources available for the general operations of the Association.

<u>Special Assessment Fund</u> - This fund is used to account for financial resources available for the special operations of the Association.

<u>Replacement Fund</u> -This fund is used to accumulate financial resources designated for future major repairs and replacements.

3. <u>Member Assessments</u> - Association members are subject to monthly assessments to provide funds for the Association's operating expenses and major repairs and replacements. Assessment revenue is recognized as the related performance obligations are satisfied at transaction amounts expected to be collected. The Association's performance obligations related to its operating assessments is satisfied over time on a daily pro-rata basis using the input method. The performance obligations related to the replacement fund assessments and special assessments in the operating fund are satisfied when these funds are expended for their designated purpose. Assessments receivable at the balance sheet date are stated at the amounts expected to be collected from outstanding assessments from unit owners. The Association's policy is to retain legal counsel and place liens on the properties of homeowners whose assessments are thirty days or more delinquent. As of February 29, 2020, an allowance for doubtful accounts has not been established. The Association provides for doubtful accounts based on experience and analysis of individual accounts. Any excess assessments at year end are retained by the Association for use in the succeeding year.

The Association treats uncollectible assessments as variable consideration. Methods, inputs, and assumptions used to evaluate whether an estimate of variable consideration is constrained include consideration of past experience and susceptibility to factors outside the Association's control. The balances of assessments and special assessments receivable as of the beginning and end of the year are \$0 and \$33,350, respectively.

4. <u>Recognition of Assets and Depreciation Policy</u> - Real property acquired by the Association is capitalized when it (a) is used to generate significant cash flows from members on the basis of usage or from nonmembers or (b) can be disposed of for cash with the Association retaining the proceeds. Real property acquired by the Association that does not meet these guidelines is not capitalized, and accordingly, replacements, major repairs, and improvements to this property are not capitalized; instead, they are reported as expenses in the fund making the expenditure. The Association capitalizes personal property to which it has title at cost and depreciates it using the straight-line method over the estimated useful lives of the assets.

## NOTE A - <u>NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING</u> <u>POLICIES (CONTINUED)</u>

5. <u>Use of Estimates in the Preparation of Financial Statements</u> - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

6. <u>Income Taxes</u> - The Association's policy is to record interest expense or penalties related to income tax in operating expenses. For the year ended February 29, 2020, no interest or penalties were paid or accrued.

7. <u>Concentration of Credit Risk</u> - Financial instruments which potentially subject the Association to concentrations of credit risk are primarily cash and cash equivalents and assessments receivable. The Association invests its excess cash and cash equivalents in both deposits and high quality short-term liquid money market instruments with major financial institutions and the carrying value approximates market value. The Association has not experienced losses related to these investments. The Association believes it is not exposed to any significant credit risk on cash and cash equivalents and assessments receivable.

8. <u>Cash and Cash Equivalents</u> - For purposes of the February 29, 2020 balance sheet and statement of cash flows for the year then ended, the Association considers all highly liquid investments purchased with an initial maturity of twelve months or less to be cash equivalents.

9. <u>Comprehensive Income</u> - ASC 220 (formerly SFAS No. 130) requires "a full set of general-purpose financial statements to be expanded to include the reporting of comprehensive income." Comprehensive income is comprised of two components, net income and other comprehensive income. For the year ended February 29, 2020, there were no items that qualify as comprehensive income.

10. <u>Fair Value of Financial Instruments</u> - The carrying amounts of cash, receivables and payables approximate their fair values due to their short-term maturities.

11. <u>Interest Income</u> - The Association's policy is to allocate to the operating, special assessment and replacement funds all interest earned on their respective cash accounts.

12. <u>Prepaid Assessments</u> - Assessments received in advance for the subsequent year are reported as prepaid assessments on the balance sheet.

13. <u>Contract Liabilities (Assessments received in advance-replacement fund)</u> - The Association recognizes revenue from members as the related performance obligations are satisfied. A contract liability (assessments received in advance-replacement fund) is recorded when the Association has the right to receive payment in advance of the satisfaction of performance obligations related to replacement reserve assessments. The balance of contract liabilities (assessments received in advance-replacement fund) as of the beginning and end of the year are \$0 and \$0, respectively.

14. <u>Contract Liabilities (Special Assessments received in advance - special assessment fund)</u> - The Association recognizes revenue from members as the related performance obligations are satisfied. A contract liability (special assessments received in advance-special assessment fund) is recorded when the Association has the right to receive payment in advance of the satisfaction of performance obligations related to special assessments. The balance of contract liabilities (special assessments received in advance-special assessment fund) as of the beginning and end of the year are \$121,408 and \$52,134, respectively.

## NOTE B - FUTURE MAJOR REPAIRS AND REPLACEMENTS

Florida Statutes require that funds be accumulated for future major repairs and replacements. Accumulated funds, which aggregate to \$50, are presented on the accompanying February 29, 2020 balance sheet as contract liabilities and replacement fund total balance. These "Assessments Received in Advance - Replacement Fund" and replacement fund balance are held in separate accounts and are generally not available for operating purposes

In 2019 when preparing the 2020 budget, the Board of Directors conducted an informal study and estimated the remaining useful lives and the replacement costs of the components of common property. The table included in the unaudited supplementary information on future major repairs and replacements is based on management's estimates. The Association is not funding for such major repairs and replacements over the estimated useful lives of the components based on the study's estimates of current replacement costs, including amounts previously accumulated in the replacement fund.

The funding program was included in the proposed budget for 2019, which was presented to unit owners at a general meeting in 2018. At that meeting, a majority of owners voted not to include funding for major repairs and replacements in the annual budget for 2019. Actual expenditures, however, may vary from the estimated amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right, subject to member approval, to increase regular assessments or levy special assessments, or it may delay major repairs and replacements until funds are available. The activity was as follows:

	Balance				Inter	rest			Bala	nce
<u>Components</u>	03/01/19	)	Assessme	ents	Inco	me	Expendit	ures	02/2	9/20
Roof	\$	-	\$	-	\$	-	\$	-	\$	-
Painting		-		-		-		-		-
Paving		-		-		-		-		-
Interest		_				298				298
	\$	_	<u>\$</u>		<u>\$</u>	298	<u>\$</u>		<u>\$</u>	298

### NOTE C - FASB ASC 606 NEW ACCOUNTING GUIDANCE IMPLEMENTATION

The Financial Accounting Standards Board (FASB) issued new guidance that created Topic 606, *Revenue from Contracts with Customers*, in the Accounting Standards Codification (ASC). Topic 606 supersedes the revenue recognition requirements in FASB ASC 972-605, *Real Estate-Common Interest Realty Associations, Revenue Recognition*, and requires the recognition of revenue when promised goods or services are transferred to customers in an amount that reflects the consideration to which a CIRA expects to be entitled in exchange for those goods or services.

Fund balance, as previously reported, at March 1, 2019	\$ 178,917
Adjustment for effects of ASU 2014 - 09	-
Fund balance, as adjusted, at March 1, 2019	\$ 178,917

The effect of the adoption had no change in 2019 assessments and a recording of contract liabilities (assessments received in advance-replacement fund) at February 29, 2020, of \$0. The Association has no customer contract modifications that had an effect on the Association's transition to the new guidance.

The modified retrospective method of transition requires us to disclose the effect of applying the new guidance on each item included in our 2019 financial statements. Following are the line items from our balance sheet as of February 29, 2020, that were affected, the amounts that would have been reported under the former guidance, the effects of applying the new guidance, and the balances reported under the new guidance:

#### NOTE C - FASB ASC 606 NEW ACCOUNTING GUIDANCE IMPLEMENTATION (Continued) Amounts That Effects of Would Have Applying New Guidelines Been Reported As Reported Liabilities Contract Liabilities (Special Assessments Received in Advance-Special Assessment Fund) \$ \$ 52,134 \$ 52,134 **Total Liabilities** 33,242 52,134 85.376 Fund Balance **Ending Fund Balance** \$ 342,437 \$ (52, 134)\$ 290,303

The following are the line items from the statement of revenues, expenses, and changes in fund balances and the statement of cash flows for the year ended February 29, 2020, that were affected, the amounts that would have been reported under the former guidance, the effects of applying the new guidance, and the amounts reported under the new guidance:

	Amounts That Would Have Been Reported		Effects of Applying New Guidelines		As Reported	
Revenue		-				
Members Assessments	\$	1,153,134	\$	-	\$ 1	,153,134
Excess of Revenues over Expenses		163,520		(52,134)		111,386
Cash Flows						
Excess of Revenues over Expenses		163,520		(52,134)		111,386
Increase in Contract Liabilities (Special Assessments Received in Advance-Special Assessment Fund)	\$	-	\$	52,134	\$	52,134
NOTE D - FURNITURE, FIXTURES AND EQUIPMENT						
Equipment consists of the following at February 29, 2020: Equipment Accumulated depreciation			\$ <u>\$</u>	100,783 (100,783) 		

## NOTE E - SPECIAL ASSESSMENT

In 2019, the Association approved a special assessment in the amount of \$263,850 for various POA projects. Total related expenses were \$333,123 and \$69,273 of deferred special assessment income was used towards these project expenses. As of February 29, 2020, \$52,134 is recognized as contract liabilities (special assessments received in advance – special assessment fund) for future related purposes.

#### NOTE F - DATE OF MANAGEMENT'S REVIEW

In preparing the financial statements, the Association has evaluated events and transactions for potential recognition or disclosure through July 29, 2020, the date that the financial statements were available to be issued.

### NOTE G - WINDSTORM INFORMATION

The Association maintains insurance coverage for damage sustained by the common elements. The insurance coverage in force includes substantial deductible amounts, which the Association would be required to fund. In addition, in as much as certain other expenses may be incurred by the Association in the event of a hurricane, the ultimate extent of any such loss in excess of the aforementioned maximum deductible cannot be determined.

### NOTE H - UNINSURED CASH BALANCES

The Association maintains its cash balances at one major financial institution. Accounts at this institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At February 29, 2020, the Association's uninsured cash balances total \$195,463. The Association has not incurred losses related to these investments.

#### NOTE I - <u>CONTINGENCIES</u>

During the course of normal operations of the Association, lawsuits, claims, and other contingent liabilities may arise. Based upon information currently available with respect to the aforementioned contingencies, management believes that any resulting liability will not materially affect the financial position or operations of the Association.

#### NOTE J - <u>INCOME TAXES</u>

In 2019, the Association elected to file as a homeowners' association in accordance with Internal Revenue Service Code section 528. Under this section, the Association excludes from taxation exempt function income, which generally consists of revenue from assessments to owners. The Association's investment income and other nonexempt income are subject to tax at a rate of 30%, net of any applicable expenses.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Association and recognize a tax liability if the Association has taken an uncertain position that more likely than not would not be sustained upon examination by the IRS. Management has analyzed the tax positions taken by the Association and has concluded that as of February 29, 2020, there are no uncertain positions taken or expected to be taken that would require recognition of a liability or disclosure in the financial statements. The Association is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Association's management believes it is no longer subject to income tax examinations for years prior to 2017.

#### NOTE K - <u>COMMITMENTS</u>

The Association has contracted with several vendors for various services to maintain the common property related to certain administration and building operations and maintenance expenses. These contracts are approved, as necessary, by the Board and have varying expiration dates and renewal terms.

#### NOTE L - <u>SUBSEQUENT EVENT</u>

The spread of a novel strain of Coronavirus (COVID-19) in the first months of 2020 has caused a substantial impact on the U.S. economy. There is significant uncertainty around the effects and duration of business interruption related to COVID-19. The extent of the impact on the Association's operations, management, employees, vendors, and owners, will depend on certain developments, which cannot be determined at this time.

SUPPLEMENTARY INFORMATION

## WATER GLADES PROPERTY OWNERS ASSOCIATION, INC. SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS February 29, 2020 (Unaudited)

The Board of Directors conducted an informal study to estimate the remaining useful lives and the replacement costs of the components of common property. The estimates were based on future estimated replacement costs. These estimates are reviewed annually and adjusted accordingly. Actual expenditures may vary from these estimated amounts and the variations may be material. The following table is based on that study as updated by management and presents significant information about the components of common property.

Components	Remaining Estimated Useful Lives	Estimated Current Replacement Costs	Contract Liabilities and Replacement Fund Balance February 29, 2020	2020 Required Funding	
Roof - Clubhouse and Guardhouse	24	\$ 165,000	\$ -	\$ 6,875	
Painting - Clubhouse and Guardhouse	5	32,000	-	6,400	
Pavement Resurfacing	3	400,000	-	133,333	
Interest	-		298		
		<u>\$ 597,000</u>	<u>\$ 298</u>	<u>\$ 146,608</u>	