

TOWN OF BAILEY

The Regular Meeting of the Bailey Town Board was held in the Bailey Town Hall on July 16, 2018 at 7:00 pm.

The following members of the Bailey Town Board were present: Mayor Thomas Richards, Commissioners Allen Daniels, Dwan Finch, Troy Conner, Jerry Bissette and Town Administrator Timothy Johnson. Commissioner Shelley Bullard was not present.

Called the meeting to order:

Mayor Richards called the meeting to order and opened the meeting and welcomed all guests who were attending the meeting.

Approval of minutes and financial statement:

The Public Hearing minutes for June 18, 2018 in reference to the Proposed 2018-2019 Budget were unanimously approved upon a motion by Commissioner Finch and seconded by Commissioner Conner. (4 affirm); (0 nays)

The financial statement for June 18, 2018 and the minutes for the Regular Board Meeting of June 18, 2018 were unanimously approved upon a motion by Commissioner Conner and seconded by Commissioner Bissette. (4 affirm); (0 nays)

The Special Meeting minutes for June 21, 2018 in reference to the Proposed 2018-2019 Budget were unanimously approved upon a motion by Commissioner Conner and seconded by Commissioner Finch. (4 affirm); (0 nays)

Agenda items:

Bailey Chamber of Commerce: Cecil Hawley, President of the Bailey Chamber of Commerce stated that he had only a couple of items to cover for this evening. Mr. Hawley stated that there was to be book bag give-a-ways at the Bailey/Middlesex Community Park on Saturday, July 21, 2018 from 1 p.m. to 5 p.m. He stated that there were 200 book bags available. Then Mr. Hawley stated that on July 24, 2018 the United States Post Office would be holding an ice cream social for anyone interested in learning more about obtaining Passports, Postal website navigation and streamlining business services with the Post Office. This opportunity would be held at the Bailey Chamber of Commerce office from 2 p.m. to 4 p.m. with free refreshments.

Envirolink; JP McCann, representative of Envirolink, was present and had nothing additional to report other than to state that the board had the monthly report in front of them and that if they had any questions he would be more than happy to answer their questions.

He indicated the following:

1. That there were 57 works orders received.
2. That there were 339 meters read.
3. That there was 1.34 million gallons of water pumped.
4. That there was 2.11 million gallons of waste water processed.
5. That there were 309 water customers billed / 250 sewer customers billed.

He stated that there had been a back log on the primary irrigation pump part for the waste water treatment plant. He indicated that he had been in contact with Charles Underwood weekly regarding the part delivery schedule and he found out that the foundry that the pump was made is having union issues. So this has been the hold up and that he was given the next delivery date of July 27, 2018 for the effluent pump. Commissioner Daniels asked did they have new pumps available. Mr. McCann stated that yes they did but that it might not be the same pump but that it would follow the same specs.

Braswell Memorial Library; Gloria Sutton came before the Board to officially request the initial \$2500 of approved funding for the Bailey Library for fiscal year 2018-2019 be distributed. She also stated Cooley library has joined the council for community libraries. The next meeting for the libraries would be on Thursday, August 9, 2018 in the Cooley library at 4 p.m. This meeting is open to the public. Ms. Sutton had indicated that she had sent a report on items that need to be addressed with the Bailey Library to Administrator

Johnson but that there had been a meeting yet between Mr. Whitford and Commissioner Daniels since the submittal of that report.

Public Comment:

Mayor Richards opened the public comment section. Kaye Folsom of 5915 Bissette St stated that since she was being timed that she would hold on answers for her questions from the Board. She wanted to know if there had been any movement with bids being sent out so that once the money had been received that the Board could begin to review those bids and approve them. She stated from her past service on the Board that Powell Bill money could only be used for Streets and Sidewalks. She stated that we have lots of streets and that has been covered by Dwan but we also have unsafe sidewalks with people who have physical disabilities. The Girls Round Here brings new people to Bailey on a weekly basis and there is no way for people with walkers or wheel chairs except on the grassy side of the building to gain access. She stated that we want Bailey to be a welcoming Town and she stated that she believes that this is a business that needs some attention on the sidewalk and other sidewalks in Town. She also stated that there are times when community service workers are washing the police cars. She was not against having a clean and shiny police car but that it seemed community service workers could be used to remove debris and grass from the curb, gutters and sidewalks of Bailey. She stated that you could make things look better with a limited amount of money. She also stated that there are several intersections in her riding around that within the city limits that are dangerous. Some have tree limbs that you have to look through and some have bushes that are growing into what would be the sidewalk. These are places that you have to creep into the intersection in order to be able to see.

Since no one else wanted to speak Mayor Richards closed the public comment section.

Old Business:

Status with Mr. Cox and Mr. Deal on new sewer tap for 6689 Elm St Work Authorization Request from Envirolink – Mayor Richards asked for the status. Mr. McCann stated that Envirolink has dug up the lines between the two residences and had both home owners look at it. On the Saturday morning that they did this they left it open and they had Commissioner Conner there on July 16th to see what the situation was. Mr. McCann stated that both are connected to the sewer but all on one tap. They are not connected to the septic tank at the location. The recommendation that has been presented is that they both need to be on separate services. Commissioner Daniels asked if the problem was ventilation. Mr. McCann stated that the service runs parallel with Peele Rd and then it comes back to the manhole in the alley way. With that you have almost a 90 degree angle in that line and the flow simply slowed down and a partial blockage occurred. When the plumber came they forced the blockage out by jetting the clean out. Commissioner Daniels then asked if they have not had any more problems can we just leave it alone and see what happens. Mr. McCann stated that it does not meet State standards and that it will come up in the next review. Mr. McCann stated that what they needed was for the Town to make a decision on which house would get the new tap. Administrator Johnson stated that a tap was not the issue because it was (2) houses on (1) tap now. All we would be doing is just putting in a tap to separate each dwellings flow. Commissioner Daniels agreed that now the issue is a property owner is now going to have to pay for installation of a tap. Commissioner Conner asked do we know which one originally had it and what would be fair to charge the residents to install the new tap. Commissioner Daniels stated that Mr. Cox will fight having to pay for the install of a new tap. Administrator Johnson stated that it falls back on the Town because this was not caught at the time the properties were split up and sold off. He stated Envirolink will have to report it and he did not think that the Town would be able to justify flipping a coin to see who have to pay for the install of the tap. Administrator Johnson stated that the tap really needed to go on Mr. Cox's property because he needs more elevation than he currently has. Commissioner Conner and Daniels both stated that they thought Envirolink should prepare another quote showing installation of the tap and reconnecting Mr. Cox's house to the service. Commissioner Bissette then asked Mr. McCann about the \$240 charge for a maintenance truck. Mr. McCann stated that this was the contractual price to get the equipment needed to the site to do the work.

Status of Effluent Pump #2 with Charles Underwood – Mayor Richards asked for the status. Mr. McCann stated that it had not been received as of the meeting but would follow up with Administrator Johnson. This had been covered in his prior comments

Status of Effluent Pump #1 Quotes– This pump is pending the return of pump #2 from Charles Underwood.

New Business:

Anthony & Tabb Audit Contract 2017-2018 Fiscal Year – Mayor Richards inquired about the contract. Administrator Johnson advised that the contract was for \$10,000.00. This being the same amount that was approved for last year's audit. Administrator Johnson did state that it appears that the firm maybe getting out of the LGC Audit business due to the stringent requirements from the State of NC. The contract for Anthony & Tabb to audit the 2017-2018 Fiscal Year for the Town of Bailey was made by Commissioner Conner and seconded by Commissioner Finch and was passed unanimously. (4 affirms); (0 nays)

Commissioner's remarks:

Commissioner Conner stated that the Stop signs over on Vance St are faded and need to be replaced. Commissioner Conner stated that this was his last Board meeting but that he had enjoyed being a part of the Board and working for the people of the Town of Bailey. Commissioner Bissette stated that we would miss him. Mayor Richards thanked Commissioner Conner for his service.

Commissioner Bissette stated that he has had some complaints about why the water on Pine St smells so bad. Commissioner Daniels stated that according to what a guy told him from the City of Raleigh is that when it gets hotter that the chlorine dissipates quicker and you have to flush more. Mr. McCann stated that he has flushed as recently as last Friday but that a scheduled large flush on Tuesday, July 17, 2018. Mr. McCann did state that he did smell they water but that it was ran off until it did not have any further odor. Commissioner Bissette asked when the flushes were scheduled. Administrator Johnson stated that they are done quarterly.

Commissioner Daniels stated that he was going to try something to fix the hot water heater at the Library. He stated that he is going to disable one of the elements and that should still provide enough for hand washing and so forth. He also stated that he would get Davis Heating & Air to come out to the Library when they start running the heat to see why it is causing an issue with the thermostat and having a need of throwing the circuit in order to get the heat to come back on. Commissioner Daniels stated that Envirolink cut grass on June 9th, 2018 at the Wells and he knew that Nash County had cut grass three times since then. The grass is over a foot tall at the Wells. Commissioner Daniels asked what the minimum height was for grass in Town and Administrator Johnson advised 12 inches and that it used to be 14 inches. Commissioner Daniels then stated that his point for bringing it up is that if Envirolink is too busy to do this work then we need to get another contractor to do this work and we renegotiate our contract. Commissioner Daniels simply asked for Envirolink to state whether it had the labor force to keep the Town clean or not and that he would like a response from them by our next meeting. Commissioner Conner then stated that he agreed with Commissioner Daniels 100 percent. He stated that he drove around the Town of Bailey with Mr. McCann and told him about the issues that they were having with them on the public works side and that if Envirolink is getting too big in order to handle the work then they need to look at getting this done by someone else just like Commissioner Daniels stated. Commissioner Bissette stated that the Town is not getting the service for the money that it is paying. He stated that when Envirolink first started that it was getting the job done but it has gotten slacker and slacker and slacker. Commissioner Conner stated that your home base is right here in this area.

Commissioner Finch stated that she would like to thank Envirolink for taking care of the issue at Bailey United Methodist. She also stated that the bid that we went with for the trees the gentleman was not able to fulfill that. Commissioner Conner asked did he say why he could not complete the job. He asked were the trees to big. Commissioner Finch stated that no he had an employee that sick. Administrator Johnson stated that the employee was his tree climber and that he could not get another tree climber who was bonded in time to complete the job. Commissioner Finch asked if Administrator Johnson would re-seek bids on the trees and he advised that he would. Commissioner Finch also brought the Board up on McGill providing the new Powell Bill Map of the streets of Bailey and that this had been sent to the State as required by Statute to the Powell Bill division. Hopefully we should have a complete report by August. Commissioner Finch asked if community service workers could help with sidewalk cleanup to Chief Bullock. Chief Bullock then advised that yes they can but it has to be Town property and not private property. He continue to state that the community service worker provides the hours that they work and are not forced to work hours even if they are required to do that service. If the work is readily available then yes it can be done but unless we have all of the necessary items in order for them to do the work then we have to use the worker where we can. Commissioner Finch asked to get the Town of Bailey Municipal Policy in place that was drawn up in March 2007 that did not go through so she asked the

Board what she needed to do with this. Commissioner Conner asked each Board member could get a copy. Administrator Johnson advised that this had been put on the Agenda back in March 2007 and was one every Agenda up until January 2008. At that point it died as an action item. Commissioner Finch stated that she wanted to resurrect it. Administrator Johnson stated that since he did not have a working copy in the office that he would need to have it so that he could get it copied and in the hands of all of the Board. Then also send it to the NCLM representative and our attorney so that it could be reviewed and updated before implementation.

Mayor's remarks:

Mayor Richards asked if we were pursuing any other type of grants and even grants through the Golden Leaf Foundation. He listed various grants that had been awarded to various towns and counties by the Golden Leaf Foundation. He stated that if we do not have the hours in the day in order to get this done then maybe we need to hire someone part-time because the opportunities were out there. He also discussed that he had been given Ronnie Locke's name about tearing down structures. He stated that he was given information about other resources that could be utilized like local prisoners that could do demo work that would bring the cost factor down. Commissioner Daniels stated that he also had spoken with Mr. Locke and that he had been told that Mr. Locke would not touch that building. Commissioner Daniels then asked Audrey Perry if it was cheaper to buy her building what would you be willing to sell it for. Mrs. Perry replied I have no idea. Commissioner Daniels stated that it might be cheaper to buy it than to try and save it. Mrs. Perry then stated that she would think about it.

Department Heads Remarks:

Chief Bullock advised the Board that the PD department had been working with special operations with ALE. He advised that the PD department had also recovered Mr. Evans trailer from someone in the county that had been reported stolen.

Administrator Johnson asked the Board if they wanted to subscribe to both Southern Nash News and The Enterprise. The Board agreed to both subscriptions. Administrator Johnson asked for a tax adjustment on the Paul Montague Et Al account. He indicated that the payment posted on 06/01/2018 however we received the payment on 05/31/2018. This interested should not have been posted to the account but since it is Administrator Johnson has to ask the Board to agree by motion to remove the interest that was posted in error. He had to asked because the amount was over \$1.00. The request to adjust off the interest amount of \$1.90 was made by Commissioner Conner and seconded by Commissioner Bisette and was passed unanimously. (4 affirm); (0 nays)

Administrator Johnson provided the letter sent in by Michael & Barbara Seamster to the Board for consideration of purchasing the parcel (002213) located at 6281 Deans St Bailey NC.

Administrator Johnson provided the Board information on the monies that the Town had to pay in order to open and close graves. He stated that he was working with Mr. McCann on get the statement credit of \$13,550 for the Town of Bailey.

Administrator Johnson covered the issue with the duct work and the braces that had fallen down through the ceiling tiles. He stated that Davis Heating and Air had come into the office to look at the issue and advised us to move the Council Chambers Desk forward until they could come back in to repair it. Administrator Johnson did not know what it would cost to repair the problem at this time. He stated that he would advise the Board at the next meeting.

Administrator Johnson then discussed that \$100,000 that had been brought about because of the new 2018-2019 NC State Fiscal Budget for the Town of Bailey. He advised that Board that it was not just a check that would be issued to the Town but that there was a process that he would need to provide information back to the Commerce Department so that they could accept and award the monies. Administrator Johnson also advised that this would be a Capital Outlay Project and that the money for it would have its own account. This is done so that the project can be managed and fulfilled according to the guidelines that it was originally intended for. These monies would be sent all at one time and that there would be no time limit on if the work was not complete by a certain date that the monies would have to be returned. He also covered the process on bidding for this type of project. He advised the Board that this would be a seal bid project because the amount of the project most likely would exceed \$25,000.00. He stated that we would want to be very specific in what we were looking from a demolition contractor for this project. He advised that Board that we do not begin the process until we have the money in hand.

Closed Session:

A motion was made to go into closed session as permitted by NCGS 143-318 (a) (6) to consider the qualification competence and performance of an employee by Commissioner Finch and seconded by Commissioner Conner and was passed unanimously. (4 affirm); (0 nays)

A motion was made to go back into open session by Commissioner Finch and seconded by Commissioner Conner and was passed unanimously. (4 affirm); (0 nays)

Adjournment:

There being no further business, Commissioner Conner made a motion to adjourn. Commissioner Daniels seconded the motion and the motion unanimously passed. (4 affirm); (0 nays)



Clerk



Mayor Richards