

**ROUND MOUNTAIN TOWN BOARD MEETING  
DONALD L. SIMPSON COMMUNITY CENTER  
650 CIVIC DRIVE, HADLEY SUBDIVISION  
ROUND MOUNTAIN, NEVADA  
TUESDAY, OCTOBER 25, 2022 – 5:30 P.M.**

**MINUTES**

Members Present: Nicole Silberschlag, Chair  
Chris Philips, Vice Chair  
Sara Sweeney, Clerk  
Vacant, Member  
Vacant, Member

Also Present: Pearl Olmedo, Town Manager  
Heidi Bunch, Administrative Supervisor

Citizens Present: Dennis Bunch  
Sky Trease



**1. Call meeting to order/roll call**

Nicole Silberschlag called the meeting order at approximately 5:30 p.m. Silberschlag – Chair, Philips – Vice-Chair and Sweeney – Clerk were in attendance.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. General Public Comment (FIRST)**

Sweeney stated that there is a new food truck in town. The owner had asked about the truck using the Simpson Center kitchen. Pearl Olmedo explained that the Simpson Center kitchen is classified as a warming kitchen only. If the Board would like the kitchen to be more, this is something that could be revisited in the future.

**4. Approval of the October 25, 2022 agenda**

Silberschlag asked if legal counsel was present. No counsel was present at this meeting. She moved to have items 10-14 removed from the agenda. Philips seconded. Motion passed 3-0. Philips motioned to approve the agenda for October 25, 2022 as presented with changes. Sweeney seconded. Motion passed 3-0.

**5. Approval of the October 11, 2022 meeting minutes**

Sweeney motioned to approve the October 11, 2022 meeting minutes. Philips seconded. Motion passed 3-0.

**6. Discussion, deliberation and possible decision regarding updating Town of Round Mountain Personnel Policy Manual (Section 6.3.1 Eligibility) to enroll in group health insurance effective date as set forth by Nye County**

Heidi Bunch explained that the change to the Town of Round Mountain personnel policy manual is in regards to section 6.3.1 “Eligibility”. The current policy states employees have to wait 90 days for benefits. In following

with Nye County, the policy manual should be changed to 60 days to follow suit. Sweeney motioned to change the Town of Round Mountain Personnel Policy, (Section 6.3.1 Eligibility) to reflect Nye County. Philips seconded. Motion passed 3-0.

**7. Discussion, deliberation and possible decision regarding update rate schedule for Round Mountain Public Utilities rate schedule for FY 2022-2023**

H. Bunch presented the FY 2022-2023 rate schedule for RMPU. Philips asked that a change be made to the cost of asphalt to that of "fair market value". Philips motioned to approve the rate schedule as approved with the change to asphalt to "fair market value". Sweeney seconded. Motion passed 3-0.

**8. Discussion, deliberation and possible decision in regards to Round Mountain Public Utilities account #00000238 (Riley Briseno) for permission to write-off balance and close account**

H. Bunch explained that this account can not be collected upon and requested the Board's permission to write off \$931.45 and make account inactive. Philips motioned to write off RMPU account #00000238 (Riley Briseno) in the amount of \$931.45 and make the account inactive. Sweeney seconded. Motion passed 3-0.

**9. Discussion, deliberation and possible decision on the Town of Round Mountain 1.75 Cents Per Gallon Excise Tax on Certain Motor Vehicle Fuels in Accordance with NRS 365.560**

Olmedo stated that she submitted a request to legal counsel, Stephen Gross, as directed by the board regarding rescinding the Round Mountain resolution that was not approved by Nye County Board of County Commissioners. Included in the request were copies of all minutes/documents and the interlocal contract. As of date she has yet to get a response. The Board asked that this item be tabled.

**10. Closure of meeting, pursuant to NRS 241.015(3)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation**

Item removed from agenda

**11. Closed meeting, pursuant to NRS 241.015(3)(b)(2) for purposes of conferring with legal counsel regarding potential or current litigation**

Item removed from agenda

**12. Discussion and deliberation on conference with legal counsel regarding potential or current litigation presented in closed meeting**

Item removed from agenda

**13. Closed meeting, pursuant to NRS 288.220 for purposes of conferring with the Town's management representatives regarding labor negotiations, issues and other personnel matters**

Item removed from agenda

**14. Discussion and deliberation on labor negotiations, issues and other personnel matters presented in closed meeting**

Item removed from agenda

**15. Discussion, deliberation and possible action on Department Reports: Town Administration, Town Maintenance, Pool, Parks, Recreation, Community Center, Capital Projects, Grants, Round Mountain Public Utilities – Water and Sewer Funds and Road Tax Funds**

Olmedo advised the Board that Town offices will be closed on Friday, October 27 for Nevada Day. 87 disconnect notices were mailed. Staff working with Western Nevada Supply on meter reading equipment. Interviewed for maintenance supervisor. Once official she will notify the Board. Maintenance Worker position was posted. Discussion of Wildcat hydrant installation. Philips asked if there could be poles installed around the area and paint poles yellow. Discussion on poles around hydrants. Employees continue to take water and wastewater CEU courses, clean up at Old Town water tank, clean up at Old Town Fire Station for backhoe winter storage. Silberschlag asked about bonus for employees who obtain water and wastewater certifications. Asked Olmedo to look into a pay increase for those employees. H. Bunch advised that as “bonuses” cannot be given to Town employees. RMPU truck – 2019 Ford F250 is in Fallon for recalls. Clean up at maintenance shop and wastewater treatment facility continues. Winterizing of Town’s buildings/properties was completed. All parts are here for pool draining project. East side of Town Hall remodel is completed. Maintenance staff sealed roof at Simpson Center, Maintenance Shop and gym. Hot water heater is needed for gym. Issue with Simpson Center lock mechanism. Staff trying to find outdated parts. Pot holes on Electrum Drive and Hadley Circle filled. Weeds were pulled on Hadley Circle for Homecoming festivities and Halloween parade. Recreation is still working to get clay shipped from Arizona. Sani-hut vandalism over Homecoming Week. Concession stand window was repaired. Steve and Lydia Parrish on Kelsey Way were named this year’s Halloween Yard Decoration Contest winners. The Halloween parade will begin at 5:30 p.m. on Friday with the Haunted House to follow. Next town board meeting is November 8, 2022. Staff is looking into grant entries. Philips asked about ballfield restrooms leaking. Discussion of murals at ballfields. Fire Department was at Smoky Valley Child Care and will be at the school’s this week.

**16. Correspondence, awards, department updates, and announcements**

The following correspondence list was read into record:

1. Tonopah Town Board/Tonopah Library District Board of Trustees agenda for 10/26/22, Rec’d 10/21/22
2. Tonopah Library District Board of Trustees workshop agenda for 10/28/22, Rec’d 10/25/22

Silberschlag let P. Olmedo know that she has a hearing test bus coming in January if the Town would like to have employees tested.

**17. Review and approve invoices for the Town of Round Mountain for October 25, 2022**

Philips motioned to approve invoices for October 25, 2022 as presented. Sweeney seconded. Motion passed 3-0.

**18. General Public Comment (SECOND)**

None given.

**19. Adjourn meeting**

Philips motioned to adjourn the meeting at 6:38 p.m. Sweeney seconded. Motion passed 3-0.

APPROVED THIS DAY 30 OF November, 2022

Nicole Silberschlag  
Chair

Christine E. Butler  
Vice Chair

Jana Sweeney  
Clerk

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Vacant, Member

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Vacant, Member