

# Kansas City Commercial Real Estate Expo®-Community Organization Agreement

May 17, 2023 | Union Station – Grand Plaza | 2-5pm

For over 25 years the Kansas City Commercial Real Estate Expo® has been the largest trade show and networking event for commercial real estate industry professionals in KC. The event is produced by a collection of industry related organizations. Annually, KCCREE provides a limited amount of complimentary exhibit space for non-profits, charitable, and community organizations. If you would like to participate in the KCCREE please review the details below.

## Benefits

- **Complimentary Table Space**
  - **Includes**
    - 6' x 24" x 30"h draped table, topped and skirted on three sides
    - 2 Side chairs
    - Wastebasket with liner
    - Black on white identification sign
- **Website Promotion**
  - Organization listed on website
- **Onsite Promotion**
  - Organization with description and additional information will be included in the event program.

## Responsibilities

- **Requirements**
  - Provide Signed Community Organization Agreement
  - Like and share the event on Facebook if your organization has an account
  - Abide by all set-up and break-down requirements
  - Follow all laws, policies, rules, and regulations

Community Organization: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

**We understand the benefits and responsibilities outlined above and will adhere to the requirements if selected to participate in the 2023 Expo as a Community Organization.**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email completed form to: [bae@bomakc.org](mailto:bae@bomakc.org)

**APPLICATIONS WILL BE REVIEWED AND APPROVED IN MID-APRIL.**