

## BARINGA COVID-19 ACTION PLAN

This Action Plan takes effect from 21 July 2020. Please note this is subject to change as Baringa continues to be responsive to ACT Government and/or Australian Government advice which require to take effect within the timeframes as directed by the ACT Government or Australian Government.

| STAGE   | CENTRE'S ACTION  | OPERATIONS  |
|---|--|---|
| <p><b>Prevention Stage</b><br/>There are no COVID-19 cases at the centre, but COVID-19 remains a pandemic and/or the cause of a state of local emergency and/or a state of disaster or catastrophe.</p> | <ol style="list-style-type: none"> <li>1. Exclude children and staff for 14 days since:               <ol style="list-style-type: none"> <li>a. They or a close contact travelled anywhere outside of Australia.</li> <li>b. They or a close contact travelled to hotspot locations (including of specific premises) as indicated in <a href="http://www.covid19.act.gov.au">www.covid19.act.gov.au</a>.</li> <li>c. They or a close contact have been in contact with a confirmed case of COVID-19.</li> </ol> </li> <li>2. Exclude children and staff for 14 days since they travelled to regions identified by Baringa Centre Management <b>in addition</b> to those mentioned in 1b.               <ol style="list-style-type: none"> <li>a. However if they provide evidence of a <b>negative COVID-19 test</b>, an exception can be made to allow them back in the centre prior to the 14 day period ending.</li> <li>b. These regions will be made available on <a href="http://www.baringachildcare.com/covid19">www.baringachildcare.com/covid19</a>.</li> </ol> </li> <li>3. Request parents and staff to email <a href="mailto:admin@baringa.org.au">admin@baringa.org.au</a> of the requirement to self-isolate as outlined above, as well as instances where children, staff and their close contacts:               <ol style="list-style-type: none"> <li>a. Experience flu-like symptoms such as coughing, sore throat or headaches; or difficulty breathing; or</li> <li>b. Have been requested by a medical professional to be tested for COVID-19 and are awaiting results.</li> </ol> </li> <li>4. For the purpose of this Action Plan, close contacts include, but are not limited to parents, children and others in the same household.</li> <li>5. Disseminate COVID-19 information as provided by ACT Government and/or Australian Government.</li> </ol> | <p>OPEN<br/>Centre operates as usual with heightened health and hygiene measures, including extensive daily cleaning by the Baringa cleaners, including use of bleach, with a focus on door handles, surfaces and floors.</p> |
| <p><b>Suspected Case</b><br/>There is a staff or child being tested for COVID-19 and awaiting results.</p>  | <p>In addition to the above actions, implement the following:</p> <ol style="list-style-type: none"> <li>1. Exclude the child or staff affected until test results have come back negative.               <ol style="list-style-type: none"> <li>a. A medical certificate clearance is to be provided before returning.</li> <li>b. Permanent staff access available leave entitlements.</li> <li>c. Notifications and medical certificates are recorded.</li> </ol> </li> <li>2. Disseminate COVID-19 information as provided by ACT Government and/or Australian Government.</li> </ol>  | <p>OPEN<br/>Centre operates as usual with heightened health and hygiene measures.</p>   |

| STAGE   | CENTRE'S ACTION  | OPERATIONS  |
|---|--|---|
| <p><b>Confirmed Case</b><br/>A suspected case returns with a positive result to COVID-19.</p>   | <p>In addition to the above actions, implement the following:</p> <ol style="list-style-type: none"> <li>1. Notify the Board and Regulatory Authority (ACT Government) of the case.</li> <li>2. Mandated temporary closure of centre due to confirmed case, for a duration as specified by the Regulatory Authority (ACT Government), to allow for contact tracing, extensive cleaning and sanitising.</li> <li>3. Notify all parents and staff of the mandated closure due to confirmed case.</li> <li>4. Additional notification for children and staff who have been a close contact with confirmed case. They will be permitted to return to the centre after 14 days since contact with the confirmed case, provided they have had no symptoms. If they have had symptoms, medical clearance is required prior to returning to the centre.</li> <li>5. Once permitted by the Regulatory Authority (ACT Government) to open, staff/children who were not a close contact to the confirmed case, will be allowed to return to the centre. Permanent staff access available leave entitlements.</li> <li>6. Confirmed case is excluded indefinitely until medical certificate clearance is provided prior to returning.</li> <li>7. On return, provide educators and staff with additional precaution measures including additional personal protective equipment and reduction in physical contact.</li> <li>8. Disseminate COVID-19 information as provided by ACT Government and/or Australian Government.</li> </ol> | <p>CENTRE CLOSED<br/>for period as directed by ACT Government or Australian Government.</p> |
| <p><b>Mandated Closure</b><br/>ACT Government or Australian Government enforces closure of all childcare centres and/or non-essential businesses.</p> | <ol style="list-style-type: none"> <li>1. Forced closure of the entire centre as directed by ACT Government or Australian Government.</li> <li>2. Permanent staff access available leave entitlements.</li> <li>3. Notify all parents and staff of the closure, and updates provided at least weekly.</li> <li>4. Disseminate COVID-19 information as provided by ACT Government and/or Australian Government.</li> </ol>  | <p>CENTRE CLOSED<br/>for period as directed by ACT Government or Australian Government.</p> |