

RECREATION COUNCIL – MINUTES SIGN-OFF SHEET

Comments:

Date 27/02/17

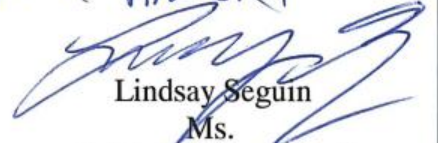


Club Executive Member

Comments:

Captured the majority of items required for next year.
Parking issues should be included along with a financial
report of the meet for future reference.

Date 15/03/17



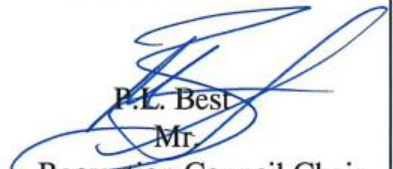
Lindsay Seguin
Ms.

Community/Recreation Coordinator
2613

Comments:

Reminder to have minutes drafted &
sent for approval in a timely fashion.

16/3/17
Date



P.L. Best
Mr.

Recreation Council Chair
2241

Recommended/Not Recommended:

16 March '17
Date



L. Witt
Ms
Snr. Mgr PSP
2212

Approved/Not Approved:

Date 20 Nov 17



M.P.J. Roy
LCol
Chair Base Fund
2400

W1050-1 (CT-33 Thunderbird Swim Club)

25 January 2017

MINUTES OF THE CFB NORTH BAY CT-33 THUNDERBIRD SWIM CLUB
MEETING HELD AT THE FITNESS AND WELLNESS CENTRE THEATRE NORTH
BAY

ATTENDEES: William Farrell, Allison Denomme, Kelly Hammond, Mark Stevens, Dave Crewson, Bill Chirico, Jim Kilroy

ABSENT: Melissa Farrell

INTRODUCTORY REMARKS

1. The Club President convened the meeting at 16:35
2. This meeting is called to discuss the NEOR #3 Paula Palangio Meet held January 21st and 22nd 2017 and how we can improve for next year.

DISCUSSION

ACTION BY

REVIEW AND ACCEPTANCE OF PREVIOUS MINUTES

3. N/A

President
William Farrell

BUSINESS ARISING FROM PREVIOUS MINUTES:

President
William Farrell

4. Travel Bus to Sault Ste Marie is being covered by previous fundraising efforts. Bus driver's hotel, one catered meal and transport during the weekend is not included and will be paid for by the 16 swimmers who qualified for the meet and their parents who are in attendance.

TREASURER REPORT (Financial Statement attached)

Treasurer

5. N/A

REPORTS FROM SUB-COMMITTEE MEMBERS

Sub-Committee

6. From the team pictures that were taken, two extra team picture plaques will be ordered for next year's swim meet to be given to the Wing Chief and the Palangio Family.

Dave Crewson

DISCUSSION

ACTION BY

GENERAL INFORMATION/CLUB CORRESPONDENCE

7. Letters of thanks and gratitude will be written for the following people by Allison and given to William for signing:

Allison Denomme

- a) Cleaning person on staff – Taylor
- b) Subway
- c) Front Desk Staff
- d) Palangio Family

NEW BUSINESS

All

8. Heat Sheets will be used next year for the officials instead of providing them with a full program to conserve paper and streamline the officiating process. Only Saturday's heat sheets will be given out on Saturday.

9. The correct number of programs were printed this year. 130 programs were printed and there were 166 swimmers registered.

10. For the 800 Free event, officials to use the check sheets that are found on the swim Ontario website.

11. Greeting position for the front lobby will be a two hour position next year. It was found that the position was not necessary after a few hours.

12. Reminder to make sure a Construction Engineer locks the Sauna room.

13. A Gym Monitor position will be created to alleviate the strain on the Marshalls.

14. Extra parental help with a mop after warm-up time on the stairs and hallways. One swimmer was injured after slipping on the metal stairs. PSP staff were diligent to help mop up wetness, but extra help is necessary.

15. Bathroom Monitors may need to ensure standing water in the bathroom is kept to a minimum. Monitors will need to rotate as one person is not sufficient and monitors will need a break. Swimmers are not drying off before leaving the shower area.

DISCUSSION

ACTION BY

16. A note to be added to the meet package prohibiting the use of glass containers during the meet. Two glass containers were broken during the meet. No injuries were caused however.
17. Three safety vests will be purchased and labelled CT-33 for the Safety Marshalls and the Gym Monitor.
18. Too many Pizzas were ordered. About 15 Pizzas will yield enough pizza for our officials on the Saturday of the meet. It may also be revisited next season whether crock pots of food are preferable.
19. Office Management – Meet Mobile and Meet Manager applications were running on two different networks, causing some complications. It is possible that David Trottier (parent of Swim Club member) will donate a printer to the Club. An adapter would need to be purchased that would provide a parallel connection. Mark Stevens to follow up with David. A printer is needed to print off swimmer cards, programs, meet mobile results and ribbons.
20. Meet program to be made available to all members of CT-33 via the website. Parents may then choose to print off their own copy.
21. Nicole Hotson still has the memory stick that contains Meet Manager program. Kelly Hammond will ask Dean Papatheodorou to make an up to date copy and retrieve the original program from Nicole.
22. Kelly to make a binder for the Meet Manager position for next year. It will contain "how to" information on being a Meet Manager.
23. Members are asking that a Volunteer Sign-Up sheet be included on our website for next year's meet. All positions will be posted, but for officials names will be recorded and submitted to Jim Kilroy and decisions will be made by Head Official and will be constantly changing leading up to the meet to ensure that more senior officials are mixed together to work with newer timers.
24. Live video streaming was a success. It will make it better if there is a visible large white board on deck that will show

DISCUSSION

what event is being broadcast.

ACTION BY

25. Office chatter is needed to be kept to a minimum in the upper office. Concentration is interrupted by the excessive chatter.

26. Swimmer cards for Sunday may be started on Saturday afternoon to get a head start on Sunday morning. Make sure scratch cards are kept up to date for Sunday morning.

27. Runners will be asked to check in with Clerk of Course in order to ensure they do not need anything.

ANNOUNCEMENTS

28. Swim meet fees for the second half of the year are due in February. Melissa Farrell will invoice swimmers owing money

DATE OF NEXT MEETING

29. TBA

Adjournment:

30. The President adjourned the meeting at 17:42 hrs.

President/Vice
William Farrell



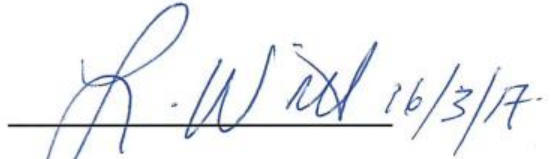
President



Secretary



Paul Best
Manager, FSR
Chair
Recreation Council



Leanne Witt
Snr. Manager PSP
Personnel Support Programs



Chairperson
Base Fund Committee

M.P.J. Roy
LCol
WATSO
2400
20 Mar 17

Distr List:

Club Membership
Recreation Council Chairperson
Snr. Manager PSP
Base Fund Chair

MAR-17

	Actual Month	Budget Month	Actual PY Month	Budget PY Month	Actual YTD	Budget YTD	Actual PY YTD	Budget PY YTD	Budget Total Year
COGS - PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GROSS PROFIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENTERTAINMENT EXP	0.00	0.00	0.00	0.00	11,802.59	30,100.00	11,359.58	0.00	30,100.00
FEES EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IMIT PURCHASES EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST/INVESTMENTS EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXP	0.00	0.00	-7,941.28	0.00	0.00	0.00	0.00	0.00	0.00
PROGRAMS EXP	0.00	0.00	39.31	0.00	0.00	0.00	2,582.79	0.00	0.00
S&D EXP	0.00	0.00	0.00	0.00	0.00	0.00	709.73	0.00	0.00
SERVICES EXP	490.00	0.00	805.29	0.00	8,951.56	5,500.00	6,372.28	0.00	5,500.00
SUPPLIES EXP	0.00	0.00	4,145.68	0.00	12,494.45	1,500.00	9,898.72	0.00	1,500.00
TELECOMMUNICATION EXP	0.00	0.00	0.00	0.00	119.57	0.00	130.30	0.00	0.00
TRAVEL EXP	0.00	0.00	3,800.00	0.00	3,800.00	0.00	623.00	0.00	0.00
WAGES EXP	0.00	900.00	934.64	0.00	7,543.82	8,000.00	8,277.69	0.00	8,000.00
MISC EXP	0.00	0.00	0.00	0.00	275.24	0.00	19.85	0.00	0.00
EXTRAORDINARY EXP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	490.00	900.00	1,783.64	0.00	44,987.23	45,100.00	39,973.94	0.00	45,100.00
ENTERTAINMENT REV	0.00	0.00	0.00	0.00	12,269.78	0.00	610.13	0.00	0.00
FEES REV	0.00	0.00	24.62	0.00	108.25	0.00	608.62	0.00	0.00
MEMBERSHIPS	0.00	1,800.00	1,942.98	0.00	10,226.29	18,000.00	16,829.61	0.00	18,000.00
PROGRAMS REV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
S&D REV	0.00	0.00	75.22	0.00	8,337.43	7,300.00	9,819.22	0.00	7,300.00
SERVICES REV	0.00	500.00	2,306.09	0.00	4,033.80	20,650.00	21,495.75	0.00	20,650.00
SUPPLIES REV	0.00	0.00	644.46	0.00	6,270.95	0.00	2,650.67	0.00	0.00
MISC REV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE	0.00	2,300.00	4,993.37	0.00	41,246.50	45,950.00	52,014.00	0.00	45,950.00
NET INCOME	-490.00	1,400.00	3,209.73	0.00	-3,740.73	850.00	12,040.06	0.00	850.00

Request contains no filters

Balance Sheet

	MAR-17
PC/IMPREST	
BANK ACCOUNT (OVERDRAFT)	\$13,595.21
DEFERRED MEMBERSHIP A/R	\$672.50
PRE PAID EXPENSE	
CURRENT ASSETS	\$14,267.71
TOTAL ASSETS	\$14,267.71
ACCRUED LIABILITIES	\$512.00
UNEARNED REVENUE	\$4,985.48
CURRENT LIABILITIES	\$5,497.48
TOTAL LIABILITIES	\$5,497.48
RETAINED EARNINGS	\$2,663.77
+ NET INCOME / - LOSS FOR THE YEAR	(\$3,740.73)
RETAINED EARNINGS	(\$1,076.96)
CONTRIBUTED CAPITAL	\$9,847.19
CONTRIBUTED CAPITAL	\$9,847.19
TOTAL EQUITY	\$8,770.23
TOTAL LIABILITY+EQUITY	\$14,267.71
Unencumbered Cash	\$8,770.23

Date/Time : 03-29-2017 10:55
Model Name : CLX-8650
Machine Serial Number : Z6B1B1EF400005F
Host Name : 17394

Job Information

Submission Date/Time: 03-29-2017 10:54
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Resolution: 300 dpi
Color Mode: Color
File Format: PDF

Job	Destination	Protocol	Date/Time	Result
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The total number of Sent Server: 0