



# Accident & Emergency Policy

REYAL registration number: RA000520

It is my policy to keep children safe when they are in my care.

My premises have been checked by [My Ofsted registered Agency-REYAL \(Rutlands Early Years Agency Limited\)](#) and they meet the requirements of the Early Years Foundation Stage in England.

I use the following procedures to ensure safety to all:

- Regularly review, update and practise fire evacuation procedures.
- Keep a record of fire drills, accidents to minded children, childminder's own children, or the childminder.
- As a registered childminder, I am legally required to have a valid first-aid certificate.
- Administer basic first-aid treatment. My first-aid box is clearly labelled and easily accessible. [Parent contact numbers are kept securely with the first-aid box.](#)
- Hold written permission from parents within the child's personal folder to seek emergency treatment for their child if it is needed.
- [Have an arrangement with another registered childminder to provide emergency back-up cover if necessary.](#) Your child/children will be familiar with these childminders and their homes.

## Procedure

If there is an accident to a minded child or childminder's own children:

- First, I reassure the injured child while making sure that the other children in my care are safe.
- Then, if the accident is a minor one and requires only basic first aid, I deal with it myself. If not, I will ring 999 for help.
- [If I must accompany or take a child to hospital, I either take the other children with me, or call my emergency back-up cover. This will be the registered childminders named in this policy. These people will be made known to parents.](#)
- If there is an accident, my emergency back-up cover may contact you and you will be expected to collect your child straight away. If I manage to deal with the accident myself, then I will tell the affected child's parents immediately.





*Starseed Childcare Services*



## **Rutland Early Years**

- If I do accompany or take a child to hospital, I will contact the child's parent and ask them to meet me at the hospital.
- If I or any of my own children have an accident, I will seek the nearest appropriate adult to help, while my emergency back-up people are being contacted.
- I will always do my best to make sure the children in my care are safe, reassured and kept calm.

