

The Public Hearing and Town Board Meeting for the Town of Addison was held on Monday, December 20, 2021, 6:00pm at the Town Hall. The following people were present:

Deputy Supervisor	Jack Thompson	
Councilperson	Alice Weale	
Councilperson	Brandon Conklin	
Councilperson	John Lyons	
Attorney	Craig Patrick - Absent	
Town Clerk	Robin Carr	
Assessor	Teresa Lyons - Absent	
Hwy Superintendent	Jeff BeGell - Absent	
Mary Button	Elizabeth Carr	Robert Teeter
Mike Witter	Hope Trappler	Joseph Trappler
Jason Oberther	Gail Mitchell	Richard Stewart

Deputy Supervisor Thompson called the meeting to order at 6:00pm asking all to stand for the Pledge of Allegiance.

COMMENTS FROM THE PUBLIC: None. Moved to Public Hearing.

Proof of notice having been furnished, the Public Hearing on Proposed Local Law 1 of 2021, a Local Law to Opt-Out of Allowing Cannabis Retain Dispensaries and On-Site Consumption Sites as Authorized under Cannabis Law Article 4 was called to Order.

Deputy Supervisor Thompson asked if anyone wanted the Entire Proposed Local Law 1 of 2021 read aloud. Since no one did, Deputy Supervisor Thompson opened the floor to anyone wishing to speak For or Against said Local Law.

The following persons spoke in favor of the Local Law:

Gail Mitchell

David & Diane Miller – submitted letter in favor of local law – read by Town Clerk

The following person spoke against the Local Law:

Jason Oberther

Town Clerk noted that Municipalities that Opt-Out of allowing adult-use retail establishments in their jurisdictions will not be entitled to revenue from the four (4) percent local excise tax imposed on the sale of cannabis products by retailers to consumers. N.Y. Tax Law 493(3)(c) (effective April 1, 2022). The revenue will be distributed to local governments based on where the retail dispensary is located: 25 percent to the county and 75 percent to the cities, town, or villages within the county that allow adult-use sales. N.Y. Tax Law 496-b(2).

All persons desiring to be heard, having been heard, the Public Hearing was terminated at 6:12pm. Moved into the regular monthly board meeting.

APPROVE MINUTES:

Motion by Councilperson Lyons, seconded by Councilperson Weale to approve the November 15, 2021 minutes as written.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

DEPARTMENT HEAD REPORTS:

a. Assessor – Assisting residents with exemption applications.

b. Hwy Superintendent – Performed general maintenance around the shop, mixed up sand salt, sanded and plowed roads. The Dodge is at B&W again with transmission leaks. Met with numerous reps, including: B&W, Vantage Equipment, Steuben Co. and Teitsworth. Requested board approval to buy a set of drive tires and sluice pipes with the money left in the PAVE-NY fund for this year. Deputy Supervisor told the Town Clerk to add to agenda for next monthly board meeting.

c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Town Clerk noted that there was currently one expired dog license as of October 31, 2021. Bookkeeper reported the following collections in October: Justice - \$917.00, Town Clerk – \$579.76, and Steuben County – Mortgage Tax Check - \$12,503.32.

OLD BUSINESS:

Old Excavator – will be on Tietsworth On-Line Auction starting January 4, 2022.

NEW BUSINESS:

a. **Resolution #9 of 2021** - Proposed Local Law No. 1 of 2021, Opting out of Allowing Cannabis Retail Dispensaries and On-Site Consumption Sites as Authorized under Cannabis Law Article 4. Motion by Councilperson Lyons, seconded by Councilperson Weale to Approve Local Law No. 1 of 2021, Opting out of Allowing Cannabis Retail Dispensaries and On-Site Consumption Sites as Authorized under Cannabis Law Article 4. Roll Call: Thompson – Aye, Weale – Aye, Conklin – Aye, Lyons – Aye. Motion Adopted 4-0.

b. Recommended Budget Transfers

\$ 164.00	from DA5132.401 (Mach – Oil)	to	DA5132.402 (Mach - Supplies)
\$ 32.00	from DA5132.401 (Mach – Oil)	to	DA5132.403E (Ford P/U)
\$ 183.00	from DA5132.403 (Mach – Rep)	to	DA5132.403J (Other)
\$2,028.78	from DB9030.8A (SS Reserve)	to	DB9030.8 (Social Security)
\$ 119.22	from DB9060.8 (Hosp & Med)	to	DB9030.8 (Social Security)
\$ 50.00	from A1110.401 (Justice - Schooling)	to	A1110.403 (Justice - Supplies)
\$ 44.00	from A1610.400 (Admin - Mileage)	to	A1610.404 (Bldg – Ofc Supplies)
\$ 83.00	from A3510-404 (DCO - Kennel)	to	A3510.402 (DCO - Supplies)
\$ 92.00	from A5132.409 (Garage - Repair)	to	A5132.2 (Garage - Equip)
\$ 73.00	from A5132.409 (Garage - Repair)	to	A5132.402 (Garage - Verizon)
\$ 400.00	from A5132.404 (Garage - Electric)	to	A5132.406 (Garage - Propane)
\$ 53.00	from A5132.408 (Garage - Supplies)	to	A5132.406 (Garage - Propane)
\$ 50.00	from A5132.411 (Garage – Water Soft)	to	A5132-402 (Garage – Verizon)
\$ 40.00	from A5132.412 (Garage – Tools)	to	A5132.402 (Garage – Verizon)
\$ 14.00	from A1410.402 (T/C – Mileage)	to	A3510.401 (DCO - Mileage)

Motion by Councilperson Conklin, seconded by Councilperson Weale to approve the recommended budget transfers as presented.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

c. End of Year Shared Services Report – None provided by Highway Superintendent

d. **Resolution #10 of 2021** – Official Undertaking of Municipal Officers. Motion by Councilperson Weale, seconded by Councilperson Lyons to approve Resolution #10 of 2021, that Authorization be given to approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance, as surety as prepared for the Town of Addison

Roll Call: Thompson – Aye, Weale – Aye, Conklin – Aye, Lyons – Aye. Motion Adopted 4-0.

e. **Resolution #11 of 2021** – Dog Kennel Contract. Motion by Councilperson Conklin, seconded by Councilperson Weale, to approve Resolution #11 of 2021, that authorization be given to approve the Town of Addison Kennel Contract as presented. Roll Call: Thompson – Aye, Weale – Aye, Conklin – Aye, Lyons – Aye. Motion Adopted 4-0.

f. Annual Review of Justice Court Records – Deputy Supervisor Thompson tasked Councilperson Lyons with completing the Annual Checklist for Review of Justice Court Records prior to ALL Board Members completing their review.

g. Mandatory Sexual Harassment Training – Required by Town Employees on an annual basis. Deputy Supervisor Thompson asked all to complete training prior to December 31, 2021.

h. Insurance Policy for 2022 - \$14,989. Will discuss and submit for approval next month.

i. Permission for Deputy Supervisor Thompson to pay the bills that come in for 2021. CHIPS check expected to come in last week of December 2021. Motion by Councilperson Lyons, seconded by Councilperson Weale to authorize Deputy Supervisor Thompson to prepay any bills that come in through the end of December 2021.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

j. **Resolution #12 of 2021**, TEAMSTERS Local Union 118 Contract, Article 1301 of the signed agreement lists employee health insurance weekly cost share as \$26.00 for the life of the agreement which is incorrect. Employee cost share should be as follows: 2022 - \$29.00 weekly, 2023 - \$32.00 weekly, 2024 - \$35.00 weekly. Motion by Councilperson Conklin, seconded by Councilperson Weale to amend the contract to correct the Employees Health Care Cost Share as noted.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

EXECUTIVE SESSION: None

COMMUNICATIONS:

a. Low Income Household Water Assistance Program – For low income households who need help paying for overdue water and wastewater bills. Income guidelines mirror that of the Home Energy Assistance Program (HEAP).

b. Environmental Emergency Services Budget Request – Soliciting support so they can continue to provide Flood Warnings and help reduce the adverse effects of severe flooding, drought and hazardous material incidents.

c. Mask Mandate – Due to the current increase in COVID cases statewide, the Governor mandated that masks are REQUIRED to be worn in all public places unless businesses implement a vaccine requirement. Effective December 13, 2021 until January 15, 2022, after which time the state will re-evaluate based on current conditions.

OTHER BUSINESS:

Claim Numbers, General Fund Claims, Nos. 229-252, totaling \$4,224.59; Highway Town-wide DA Fund Claims, Nos. 60-63, totaling \$5,594.98; Highway DB Fund Claims, NONE SUBMITTED; and Trust & Agency Claims, Nos. 27-28, totaling \$368.16, for a Grand Total of \$10,187.73. Motion by Councilperson Conklin, seconded by Councilperson Weale, to pay the bills in their usual manner.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

SUPERVISOR REPORT: Motion by Councilperson Lyons, seconded by Councilperson Weale to approve the Supervisor Report for November 2021 as presented.

Ayes: Thompson, Weale, Conklin, and Lyons

Noes: None

COMMENTS FROM THE PUBLIC: Joe Trappler asked if CHIPS paperwork was submitted and how did it work out. Deputy Supervisor Thompson stated paperwork was submitted before the deadline in the amount of \$80,000.00 which was below what the Town was expecting. Stated we are about \$15,000. in the hole now and budget would be about \$7,000.00 short so we will need a Budget Transfer from Cash Special Reserves to make up the difference. Joe also inquired about why no Shared Services Report was received since it was required per Town Board and the agreement reached between the previous Town Supervisor and the Highway Superintendent to receive a list of the Shared Services Balance monthly. Also commented that he witnessed trucks just sitting there waiting to unload during the summer, which was very inefficient. Mr. Stewart from Howard, inquired about our budget amounts for next year, surveying surrounding towns. Mike Witter asked about the incident between Clinton Crooker and Kevin Clark, our highway worker. There was a telephone wire knocked off, and across the road, while digging around a rental house. The Highway Worker was flagged down by Clinton Crooker, Jr who informed him that his dad knocked the wire down and helped guide him under it. On Kevin Clark's return trip his truck caught the wire which caused it to hit Clinton Crooker in the back of the head. Deputy Supervisor was notified and told Clinton to contact the Highway Superintendent and if he didn't get satisfaction, to call him back. Councilperson Conklin inquired about the \$245,000.00 taken out of the DA Checking account on September's Supervisor Report and why so much was put in there and not properly dispersed between accounts in the first place.

ADJOURNMENT:

Motion by Councilperson Lyons, seconded by Councilperson Weale, that the meeting be adjourned at 7:33pm and the Town Board will hold its Organizational Meeting on Monday, January 3, 2022 7pm at the Town Hall, and the next scheduled Town Board Meeting will be held, Monday, January 17, 2022, 7pm at the Town Hall.

Ayes: Thompson, Weale, Conklin and Lyons

Noes: None

Respectfully Submitted,

Robin Carr
Town Clerk

NEXT MEETINGS:

ORGANIZATIONAL MEETING: Monday, January 3, 2022, 7pm at the Town Hall

MONTHLY BOARD MEETING: Monday, January 17, 2022, 7pm at the Town Hall